



MONTANA STATE UNIVERSITY BILLINGS

AUTOMOBILE REFINISHING TECHNOLOGY CERTIFICATE OF APPLIED SCIENCE

ADVISING WORKSHEET 2014-2015

City College
Jacket Student Central
Phone: 406-247-3019
Fax: 406-247-3095

Name _____

Student ID # _____

The required courses for this program begin in the spring semester.

Course	Credits	Grade	Semester	Equivalent
Recommended Preparatory Courses				

Required Preparatory Courses				

General Education Requirements				
CAPP	120	Introduction to Computers	3	
COMX	106	Communicating in a Dynamic Workplace	3	
M	111	Technical Mathematics Principles	3	
WRIT	104	Workplace Communications	3	

Required Courses				
ABDY	131	Introduction to Refinishing Techniques	6	
ABDY	132	Introduction to Automotive Undercoats and Plastics	6	
ABDY	141	Advanced Automobile Refinishing	6	
ABDY	142	Introduction to Automotive Paint Blending and Color Matching	7	

Suggested Elective				
TRID	152	Vehicle Heating, Ventilation and Air Conditioning	3	

TOTAL MINIMUM CREDITS REQUIRED 37

A grade of "C" or higher is mandatory in all required courses.

Suggested Plan of Study

Spring Semester	Credits	Fall Semester	Credits
ABDY 131	6	ABDY 141	6
ABDY 132	6	ABDY 142	7
CAPP 120	3	COMX 106	3
WRIT 104	3	M 111	3
Total	18	Total	19

Transcript evaluation (if applicable completed) by: _____ on _____

Developing a Plan of Study

To facilitate course planning and scheduling, students should be aware that not all courses are offered every semester. Some courses require pre-requisites and preparatory courses to be successfully completed or co-requisites be taken simultaneously.

Selected Courses and Prerequisites

Key: F= Fall; S=Spring; X=Summer; # = online

Automobile Refinishing Technology Certificate of Applied Science:

Course	Required Pre-requisite	Recommended Pre-Requisite	Required Co-Requisite	Recommended Co-Requisite	Term Offered
ABDY 131			ABDY 132		S
ABDY 132	ABDY 131		ABDY 131		S
ABDY 141	ABDY 131, 132		ABDY 142		F
ABDY 142	ABDY 131,132,141		ABDY 141		F
CAPP 120					F, F#, S, S#, X, X#
COMX 106					F, F#, S, S#, X, X#
M 111	M 065 or appropriate placement scores				F, S, X
WRIT 104					F,S
Suggested Elective: TRID 152					F,S

Program Specific Information

Students should know the following information:

- 1.) Students starting in the fall would begin with the automobile collision courses and those starting in the spring would begin with automobile refinishing courses. (Please note that availability for spring starts depends on the number of students returning from fall.)
- 2.) This program is generally an all-day program every day.
- 3.) Students must successfully complete the first half semester course in order to attend the second half semester course. Students must also successfully complete the previous semester in order to continue to the next semester.
- 4.) It is recommended that students take all of their courses in a block. This program is not conducive to part time attendance.
- 5.) Students can earn the Certificate of Applied Science (CAS) degrees and continue on to the Associate of Applied Science (AAS) degree option.
- 6.) Students that earn an AAS degree and want to further their education thus career; are able to go on for a Bachelor of Applied Science degree through the university campus MSUB. Students can work to complete General Education requirements and take upper division credits in areas of study which will complement their AAS credits already earned. There are a variety of options and thematic concentrations for completing the BAS degree. Please consult with an advisor for more information.
- 7.) A required tool list is available online and in the Jacket Student Central Office.



2014-2015 Automobile Refinishing Technology CAS Plan of Study

for _____

City College

Date: _____

Semester _____

Semester _____

Course	Credits	Course	Credits
Total		Total	

Spring _____ Semester

Fall _____ Semester

Course	Credits	Course	Credits
ABDY 131	6	ABDY 141	6
ABDY 132	6	ABDY 142	7
Gen Ed:	3	Gen Ed:	3
Gen Ed:	3	Gen Ed:	3
Total		Total	

Semester _____

Semester _____

Course	Credits	Course	Credits
Total		Total	

Number of earned credits that apply toward degree: _____

Number of credits left to earn for degree: _____

CERTIFICATION: The courses listed are **required** for the student's degree.

Advisor's Signature: _____

Date: _____

Student's Signature: _____

Date: _____