

Outstanding Results 2008-2009

- Career Services successfully launched its **Employer Partnership Program** with **Platinum Partners**: St. Vincent Health-care and Cherry Creek Radio; **Gold Partners**: Yellowstone Boys & Girls Ranch and EideBailly; and **Silver Partners**: KPMG and i_Tech.
- Career Services hired **Amber Gamsby**, Data Technician, and **Alyson Weimer**, Office Manager.
- **CareerLink**, established in August 2006, now serves over 2,500 candidates and 1,900+ employers who have posted over 5,000 FT and PT jobs.
- **Cooperative Education interns'** average hourly wage was \$11.54
- During AY 08-09, **80 students** were offered a job as a result of their internship.
- Recognized for their outstanding internship contributions, **Cooperative Education Students of the Year** included:
 - Art Rensvold, Process Plant Technology
 - Erica Helvik, Business Management
 - Nicole Salsbery, Health Administration
 - Shawn Conrad, Art
- **2008-2009 Work Study Student Employee of the Year** was Codie Wahrman. He also was the state of Montana recipient of the **WASEA Student of the Year** award.
- The COT "**Employer Panel**" program was reinstated in Spring 2009. Employers shared job search strategies with students in Admin/Medical Assistant, Fire Science, Nursing, and Power/Process Plant classes.



Montana State University Billings
(406) 657-2168
careers@msubillings.edu
www.msubillings.edu/careers



Annual Report Summer 2008-Spring 2009

Vision:

Career Services will be recognized as a leader in providing excellent, innovative, and comprehensive career, internship & employment services to campus and community.

Mission:

To equip all students to manage their careers

To promote faculty involvement in students' career success

To connect employers with a quality workforce

MSU Billings Career Services

Annual Report 2008-2009

Senior Campus

Career Counseling & Job Search

Client Contacts*

Counseling Appointments	289
Résumé critiques	659
Faculty contacts	5
Career presentations	126
Student participants	2,585
Orientations & Admission tours	191
Student participants	518
<i>Total participants*</i>	<i>4,056</i>

Cooperative Education

Client Contacts*

Faculty contacts	12
Individual employers visited	28
Student appointments	390
<i>Total participants*</i>	<i>430</i>

Internships

Students (unduplicated)	225
Total student placements	225
Faculty Supervisors (unduplicated)	43
Credits earned	878
Faculty stipends @ \$40/cr.	\$21,960

Credential File Service

Registrants, New & Updated

Allied Health Professions	1
Arts & Sciences	4
Education	63
Professional Studies	2
Other	6
<i>Total files new and updated</i>	<i>76</i>

Sets of Credentials Mailed

Allied Health Professions	2
Arts & Sciences	9
Education	159
Professional Studies	0
Other	17
<i>Total files sent</i>	<i>159</i>

Web Hits 18,445

CareerLink

Students

New students registered	665
Total students registered	2,534

Employers

Contacts registered	2,292
Employer views of student profiles	2,315

Senior Campus

Employer Recruitment

Business and Industry

Events	38
Companies interviewing	123
Students participating	788

Education

Events	1
School districts interviewing	26
Students participating	121
<i>Total students participating*</i>	<i>909</i>

Presentations to groups of employers	2
Employers at group presentations	26
Individual employers visited	73
Full-time jobs posted in CareerLink	1,616

Job Location & Development

Individual employers visited	7
Part-time jobs posted in CareerLink	446
Students employed in PT jobs	156
Average hourly salary	\$9.75
Total potential salary generated	\$401,554

Community Service Work-Study Program

Federal program places qualified students in non-profit agencies, paying 75% of student wage. America Reads pays 100% of tutor wage.

Students employed	90
Participating agencies	29
Positions posted	26

College of Technology Campus

Career Counseling & Job Search

Client Contacts*

Counseling appointments	59
Résumé critiques	78
Faculty contacts	6
Career presentations	47
Student participants	675
<i>Total participants*</i>	<i>818</i>

Employer Recruitment

Business and Industry

Events	24
Companies recruiting	67
Students participating*	400

**Figures represent total student, alumni, faculty, community and staff contacts.
Some clients receive multiple services and are duplicated individuals.*