

Outstanding Results 2007-2008

- Career Services launched its Employer Partnership Program. Starting July 1, 2008, employer partners will have increased campus visibility for 12 months.
- Career Services hired **Lisa Wallace**, Employment Services Coordinator, and **Tim Wombolt**, Data Technician.
- **CareerLink**, established in August 2006, now serves over 1,600 candidates and 1,500+ employers who have posted over 3,300 FT and PT jobs.
- In Spring 2008, 25% more students completed **Cooperative Education internships** than in Spring 2007.
- **Cooperative Education interns'** hourly wage was 12% more in 2007-2008 than in the previous year.
- Recognized for their outstanding internship contributions, **Cooperative Education Students of the Year** included:
 - Carl Jones, Auto Tech
 - Bekka Carlson, Accounting
 - Aurelia Lang, Human Services
 - Gillette Vaira, Communications
- **2007-2008 Work Study Student Employee of the Year at MSU Billings** was Wayne Scharnhorst. He also was the state of Montana recipient of the **WASEA Student of the Year** award.
- The "Ask-an-Executive" Program was expanded in Spring 2008 to the COT Campus.

Annual Report Summer 2007-Spring 2008

Vision:

Career Services will be recognized as a leader in providing excellent, innovative, and comprehensive career & employment services to campus and community.

Mission:

To equip all students to manage their careers

To promote faculty involvement in students' career success

To connect employers with a quality workforce

MSU Billings Career Services

Annual Report 2007-2008

Senior Campus

Career Counseling & Job Search

*Client Contacts**

Counseling Appointments	150
Résumé critiques	821
Faculty contacts	8
Career presentations	163
Student participants	3,539
Orientations & Admission tours	249
Student participants	1,288
<i>Total participants</i>	<i>5,806</i>

Cooperative Education

*Client Contacts**

Faculty contacts	4
Individual employers visited	40
Student appointments	395
<i>Total participants</i>	<i>439</i>

Internships

Students (unduplicated)	245
Total student placements	246
Faculty Supervisors (unduplicated)	48
Credits earned	893
Faculty stipends @ \$40/cr.	\$21,800

Credential File Service

Registrants, New & Updated

Arts & Sciences	2
Education	44
<i>Total files new and updated</i>	<i>46</i>

Sets of Credentials Mailed

Arts & Sciences	21
Education	285
Other	9
<i>Total files sent</i>	<i>315</i>

Web Hits 28,381

CareerLink

Students

New students registered	844
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Employers

Contacts registered	703
Employer views of student profiles	2,740

Senior Campus

Employer Recruitment

Business and Industry

Events	56
Companies interviewing	180
Students participating	924

Education

Events	1
School districts interviewing	44
Students participating	171
<i>Total students participating</i>	<i>1,095</i>

Presentations to groups of employers	1
Employers at group presentations	15
Individual employers visited	30
Full-time jobs posted in CareerLink	1,480

Job Location & Development

Individual employers visited	4
Part-time jobs posted in CareerLink	530
Students employed in PT jobs	161
Average hourly salary	\$9.31
Total potential salary generated	\$453,524

Community Service Work-Study Program

Federal program places qualified students in non-profit agencies, paying 75% of student wage. America Reads pays 100% of tutor wage.

Students employed	70
Participating agencies	34
Positions posted or updated	90

College of Technology Campus

Career Counseling & Job Search

*Client Contacts**

Counseling appointments	32
Résumé critiques	64
Faculty contacts	2
Career presentations	45
Student participants	728
<i>Total participants</i>	<i>826</i>

Employer Recruitment

Business and Industry

Events	20
Companies Recruiting	40
Students participating	212
<i>Total students participating</i>	<i>212</i>

**Figures represent total student, alumni, faculty, community and staff contacts.
Some clients receive multiple services and are duplicated individuals.*