

OUTSTANDING RESULTS 2006-07

- **CareerLink**, a new online job search and recruiting system launched in August 2006, serves over 900 candidates and 1,000+ employers who posted 2,275 PT and FT jobs.

Employers love **CareerLink**! Kathleen Natzel, from Billings School District #2, appreciates its ease of use and the ability to activate and inactivate job postings as often as needed.

- 20% more students completed **Cooperative Education internships**, earning 10% more college credits than in 2005-06.
- The **2007 Career Fitness Fair** drew 34% more candidates for internships and employment than the 2006 event.
- 22% more Education majors attended the **2007 Teacher Recruitment Interviews** event with 26% more employers than in 2006.
- Recognized for their outstanding contributions, **Co-Op Ed Students of the Year** include:
 - Michael Clark, HVAC
 - Justin Eide, Business
 - Shannon Harvey, Human Services
 - Haylie Shipp, Mass Comm.
- **2006-07 Work Study Student Employee of the Year**: Maria MacDonald.
- **Students using Career Services** at the COT campus increased 52% over 2005-06. On the Senior campus, student use increased by 29%.
- Career Services completed its **program assessment and external evaluation** in September 2006. Recommendations will guide program development to 2010.

Annual Report Summer 2006-Spring 2007

Mission:
To equip all
students to
manage their
careers

To promote
faculty
involvement in
students' career
success

To connect
employers with
a quality
workforce

MSU-Billings Career Services ANNUAL REPORT 2006-07

Senior Campus

Career Counseling & Job Search

*Client Contacts**

Counseling Appointments	157
Résumé critiques	879
Faculty contacts	10
Career presentations	148
Student participants	3,863
Orientations & Admission tours	207
Student participants	957
<i>Total participants</i>	<i>5,866</i>

Cooperative Education

*Client Contacts**

Faculty contacts	21
Individual employers visited	63
Student appointments	436
Total participants	520

Internships

Students (unduplicated)	237
Total student placements	245
Faculty Supervisors (unduplicated)	53
Credits earned	900
Faculty stipends @ \$40/cr.	\$21,800

Credential File Service

Registrants, New & Updated

Allied Health Professions	
Arts & Sciences	6
Education	36
Professional Studies	2
Other	32
<i>Total files new and updated</i>	<i>76</i>

Sets of Credentials Mailed

Allied Health Professions	2
Arts & Sciences	24
Education	480
Professional Studies	10
Other	18
<i>Total files sent</i>	<i>534</i>

Web Hits 26,749

CareerLink

Students registered	927
Employers registered	1,066
Student profiles viewed by employers	1,929

Employer Recruitment

MSU Billings students interview with corporate and school recruiters each year. This service provides opportunities for a large number of students over and above the many who find employment with individual assistance from Career Services.

Business and Industry

Companies interviewing	140
Students	570

Education

School districts interviewing	40
Students	177
<i>Total interviews</i>	<i>747</i>

Presentations to groups of employers	3
Employers at group presentations	19
Individual employers visited	34
Full-time jobs posted	1,640

Job Location & Development

Part-time jobs for current students are listed around the clock by employers on the Web.

Individual employers visited	11
Part-time jobs posted	635
Students employed	236
Average hourly salary	\$8.11
Total potential salary generated	\$577,403

Community Service Work-Study Program

Federal program places qualified students in non-profit agencies, paying 75% of student wage. America Reads pays 100% of tutor wage.

Students employed	63
Positions posted	49

College of Technology

*Client Contacts**

Counseling appointments	80
Résumé critiques	70
Faculty contacts	5
Career presentations	44
Student participants	788
Recruiters at COT	17
Employer events	3
Student participants	39
<i>Total participants</i>	<i>982</i>

Note:

*Figures represent total student, alumni, faculty, community and staff contacts. Some clients receive multiple services and are duplicated individuals.