

OUTSTANDING RESULTS, 2005-06

- Career Services moved to attractive new quarters in LIB 100.
- 16% more students completed internships this year, earning 24% more college credits than in 2004-05.
- The Advisory Board updated its mission statement, recharged its role description.
- Cooperative Education created web content for faculty to use in orienting College of Allied Health interns to obtain internships for credit.
- Director Patricia Reuss earned the Distance Credentialed Counselor certification from the Center for Credentialing & Education.
- Career Services' web site was revamped using the University's new web-design template, and web hits went up 23% for the year.
- Margene Bernhart interpreted Kuder Career Planning System results for 35 prospective Radiologic Technology students at the College of Technology.



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Annual Report
Summer 2005-Spring 2006
www.msubillings.edu/careers

Mission:
To equip all
students to
manage their
careers

To promote
faculty
involvement in
students' career
success

To connect
employers with
a quality
workforce

MSU-Billings Career Services ANNUAL REPORT 2005-06

Senior Campus

Career Counseling & Job Search

*Client Contacts**

Counseling Appointments	175
Job Search/Résumé Appointments	583
Faculty Contacts	4
Career Workshops	6
Student Participants	95
Career Presentations	88
Student Participants	2,535
Orientations & Admission Tours	299
Student Participants	1,141
Total Participants	4,533

Cooperative Education

*Client Contacts**

Cooperative Ed Presentations	37
Student Participants	1,055
Faculty Contacts	20
Individual Employers Visited	67
Student Appointments	369
Total Participants	1,511

Internships

Students (unduplicated)	196
Total Student Placements	199
Faculty Supervisors (unduplicated)	34
Credits Earned	818
Faculty Stipends @ \$40/cr.	\$18,880

Credential File Service

Registrants, New & Updated

Allied Health Professions	
Arts & Sciences	10
Education & Human Services	62
Professional Studies	
Other	33
Total	105

Sets of Credentials Mailed

Allied Health Professions	5
Arts & Sciences	30
Education & Human Services	550
Professional Studies	2
Other	88
Total	675

Lists of Job Seekers Sent to Employers 37

Web Hits 24,759

Employer Recruitment

MSU-Billings students interview with corporate and school recruiters each year. This service provides opportunities for a large number of students over and above the many who find employment with individual assistance from Career Services.

Business and Industry

Companies Interviewing	93
Students	493

Education

School Districts Interviewing	34
Students	154
Total Interviews	647

Presentations to Groups of Employers	2
Employers at Group Presentations	30
Individual Employers Visited	31
Full-time Jobs Posted	1,451

Job Location & Development

Part-time jobs for current students are updated daily on the Web.

Individual Employers Visited	10
Part-time Jobs Posted	767
Students Employed	184
Average Hourly Salary	\$7.77
Total Potential Salary Generated	\$377,677

Community Service Work-Study Program

Places qualified students in non-profit agencies, paying 75% of student wage.

Students Employed	60
Positions Posted	54

College of Technology

*Client Contacts**

Job Search/Résumé Appointments	120
Faculty Contacts	6
Career Presentations	27

Student Participants	398
Recruiters at COT	9
Employer Events	5
Student Participants	119
Total Participants	643

Note:

*Figures represent total student, alumni, faculty, community and staff contacts. Some clients receive multiple services and are duplicated individuals.