

University Budget Committee

Tuesday, September 22, 2015 3:00 – 4:30 in MCM 305

Meeting Notes

1. New and continuing members were welcomed by co-chair Saldivar.
 - a. MSUBFA: Scott Butterfield (new), Tony Hecimovic (continuing)
 - b. MTYCFA: Vern Gagnon, Craig McKenzie (both continuing)
 - c. Academic Senate: Sarah Keller (new), Francisco Saldivar (continuing)
 - d. ASMSUB: Rachel McKinney, Business Manager
2. Selection of Co-Chairs
 - a. EBC Council Member: As discussed at August 28, 2015 UBC meeting, one co-chair would be from the Executive Budget Council; Provost Bob Hoar will serve in this capacity.
 - b. UBC Member: Tony Hecimovic was nominated and accepted the role of co-chair for the UBC.
 - c. The UBC thanks Barbara Wheeling and Francisco Saldivar for their service as co-chairs for FY2015.
3. Board of Regents Update
 - a. Chancellor Mark Nook reported that the MSUB budget was approved at the Board of Regents meeting. Of note, the BOR approved the MSUB request to purchase a property on Normal Avenue. MSUB owns all but two properties in the area described by Normal, Virginia, Poly and Rimrock. The property in question is one of these two. MSUB will be using rental and vending income to make this purchase and not tuition or state appropriation. Following state law, the purchase price will be the average of three appraisals. This purchase is a look towards the future for MSUB.
4. CAS Department Chairs budget recommendations
 - a. As part of the budget process last year, there was a recommendation to reorganize the College of Arts and Sciences. The CAS department chairs submitted alternative recommendations for consideration at the end of the Spring 2015 semester. In a meeting two weeks ago with the CAS chairs, the chairs were asked to form a committee to make a reorganization recommendation by October 15th. The deadline may be extended to November 1st to give the committee a month in which to do their work. The implementation of the recommendations will be July 1, 2016.
5. Budget 101 - postponed to October 13th

6. Enrollment/Revenue/Performance funding updates
 - a. Provost Bob Hoar shared that the Student Success Committee will be releasing a report October 1st with observations and recommendations. MSUB has entered into some initiatives in advance of these recommendations, namely the Gateways to Completion Initiative run by the Gardner Institute. This is a three year initiative to combat high DFWI rates in gateway courses with Year 1 dedicated to studying the issues, Year 2 implementing new strategies, and Year 3 assessing impact.
 - b. Brainstorming Ideas to Increase Spring Enrollment (or Enrollment Overall)
7. Spring enrollment initiatives
 - a. Improve retention
 - b. Attract new students
 - c. Attract new transfer students
 - d. Increase student credit loads
 - e. Committee members were invited to send additional ideas to the co-chairs as they think of them.
8. FY 2015-16 Fall meeting schedule – The November and December meetings will be discussed at the October 13th meeting.
 - a. September 22nd
 - b. October 13th
 - c. October 27th
 - d. November 24th - problematic
 - e. December 22nd - problematic

Resources:

2013-18 Strategic Plan <http://www.msubillings.edu/futureu/booklet/index.htm>

FY 2016 Budget Resources [FY 2015-16 Budget Resource Book](#)