

THE MONTANA UNIVERSITY SYSTEM
Inventory and Validation of Fees -- Fiscal Years 2020 and 2021
Non-Mandatory Fees -- Rates per Semester

Unit Name: **Montana State University - Billings**

Effective Fall 2019

NAME OF FEE	RUBRIC	BOR Authorization	FY 20 Fee	Description
Current Unrestricted				
Application Fee		80-001-R0793	30.00	Charged to all first-time enrolling undergraduate students.
Supplemental Application Fee		135-107-R0507	8.00	Charged each time a student transfers within the MUS.
Audit (Listeners)		22-001-R0978	5.00	Per credit hour, for classes in which the available student is a passive listener-not for matriculating students.
Late Registration Fee		5-002-R0990	40.00	Charge to students paying fees after the established period.
Student Fee Deferment		3-004-R0591	30.00	Administrative charge for paying fees in installments during a semester.
Duplicate Receipt		57-001-R098	2.00	Charge for providing a copy of previously issued receipt.
Reading Clinic		22-001-R0978	Varies	Per class. Includes testing, instruction, 6 week individualized tutoring. No credits
Program Fees				
Athletic Training Program:				
Athletic Training	HHP	154-1001-R0312	925.00	Materials for the program, software, personnel, medical and teaching supplies, etc.
Sustainable Energy Program: CC				
Sustainable Energy	SET	146-2854-R0310	250.00	Materials for the program, software, equipment and teaching supplies, etc.
Welding Program: CC				
Welding Program Fee	CC	167-102-R0515	225.00	Materials for the program, equipment and teaching supplies, etc.
Health Administration Program:				
Master of Health Administration Program Fee	CAHP	175-103-R0517	800.00	Materials for the program, software, personnel, medical equipment and teaching supplies, etc.
RN to BSN Program:				
RN to BSN Program Fee		171-2702-R0516	800.00	Materials for the program, software, personnel, medical equipment and teaching supplies, etc.
Adventure Leadership Program:				
MS Adventure Leadership in Health and Recreation		180-2721-R0918	500.00	Materials for the program, equipment and teaching supplies, etc.
Designated Course Fees				
Art Classes:				
Art Fundamentals for Elem. Teachers	ARTZ 102	71-001-R0691	40.00	Materials that become student property.
Dimensional Design	ARTZ 106, 108	143-102-R0509	55.00	Materials that become student property.
Ceramics	ARTZ 131,231,331,430	143-102-R0509	75.00	Materials that become student property.
Ceramics	ARTH 492	143-101-R0510	75.00	Materials that become student property.
Computer Graphics	ARTZ 255, 256, 257,	151-104-R0511	90.00	Materials that become student property.
Computer Graphics	ARTZ 358, 458, 493,494	151-104-R0511	90.00	Materials that become student property.
Drawing	ARTZ 105,211,311,410,494	71-001-R0691	40.00	Materials that become student property.
Elem. Paint	ARTZ 221,321, 420	143-102-R0509	40.00	Materials that become student property.

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Lithography	ARTZ 273, 372, 474,494	143-102-R0509	Varies	Materials that become student property. Based on number of plates used.
Photography	ARTZ 284,384,486,494	151-104-R0511	100.00	Materials that become student property.
Printmaking	ARTZ 271,371,470	143-102-R0509	75.00	Materials that become student property.
Sculpture	ARTZ 251, 351, 451, 494	175-103-R0517	100.00	Materials that become student property. Based on weight of art work.
Studio Essentials	ARTZ 101	175-103-R0517	40.00	Materials that become student property.
Auto Classes: CC				
Auto Body	ABDY 111, 112	119-115-R0503	20.00	Defray cost of consumable lab supplies.
Auto Body Collision and Repair	ABDY 121, 122	119-115-R0503	20.00	Defray cost of consumable lab supplies.
Auto Body Refinishing and Undercoat	ABDY 131, 132	119-115-R0503	20.00	Defray cost of consumable lab supplies.
Auto Body	ABDY 141, 142	119-115-R0503	20.00	Defray cost of consumable lab supplies.
Auto Technician	AST 285	175-103-R0517	184.00	Pass through fee for testing.
Biology and Physical Sciences Classes:				
Biochemistry	BCH 381, 481	151-104-R0511	40.00	Defray cost of consumable lab supplies.
Biology General	BIOB 102, 161, 171	151-104-R0511	25.00	Defray cost of consumable lab supplies.
Biology General	BIOB 261	151-104-R0511	35.00	Defray cost of consumable lab supplies.
Biology General	BIOB 376, 426, 490, 491	151-104-R0511	40.00	Defray cost of consumable lab supplies.
Biology Ecological	BIOE 371	151-104-R0511	40.00	Defray cost of consumable lab supplies.
Biology Human Anatomy, Physiology	BIOH 202,212	151-104-R0511	15.00	Defray cost of consumable lab supplies.
Biology Human Anatomy, Physiology	BIOH 302,312, 406	151-104-R0511	40.00	Defray cost of consumable lab supplies.
Biology Micro	BIOM 251	151-104-R0511	35.00	Defray cost of consumable lab supplies.
Biology Micro	BIOM 361, 401, 427	151-104-R0511	40.00	Defray cost of consumable lab supplies.
Biology	BIOO 434,436	151-104-R0511	40.00	Defray cost of consumable lab supplies.
Chemistry General and Organic	CHMY 122	159-101-R0513	25.00	Defray cost of consumable lab supplies.
Chemistry General and Organic	CHMY 212	151-104-R0511	35.00	Defray cost of consumable lab supplies.
Chemistry General II	CHMY 142,144	159-101-R0513	25.00	Defray cost of consumable lab supplies.
Chemistry	CHMY 312	159-101-R0513	25.00	Defray cost of consumable lab supplies.
Chemistry Organic and Inorganic	CHMY 322, 324, 402	159-101-R0513	25.00	Defray cost of consumable lab supplies.
Chemistry Advanced	CHMY 412	159-101-R0513	25.00	Defray cost of consumable lab supplies.
Physical Chemistry Lab I & II	CHMY 372, 374	159-101-R0513	25.00	Defray cost of consumable lab supplies.
Advanced Instrument Analysis Lab	CHMY 422	159-101-R0513	25.00	Defray cost of consumable lab supplies.
Undergraduate Research Lab	CHMY 490	159-101-R0513	25.00	Defray cost of consumable lab supplies.
Geography	GEO 309	151-104-R0511	15.00	Defray cost of consumable lab supplies.
Preengineering/Physics	EELE, EGEN 201,105	151-104-R0511	50.00	Defray cost of consumable lab supplies.
Diesel Repair Classes:				
Diesel Repair	DST 117,155,250,260	159-101-R0513	10.00	Defray cost of consumable supplies.
Diesel Repair	DST 141	159-101-R0513	15.00	Defray cost of consumable supplies.
Diesel Repair	DST 132,256,257	159-101-R0513	20.00	Defray cost of consumable supplies.
Drafting Classes:				
Drafting Project Development	DDSN 299	119-115-R0503	30.00	Pass through testing fee.
Education Classes:				
Teaching Elementary Art	EDU 397E	43-006-R0684	10.00	Defray cost of materials.
Teaching K-12 Art	EDU 397H	75-001-R0692	15.00	Defray cost of materials.
Teacher Reading K-3	EDU 430	159-101-R0513	20.00	Defray cost of materials.
Fire Science Classes:				
Fire Science Classes:	FIRE 115	127-101-R0505	25.00	Pass through testing fee.

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Health and Human Education Classes:				
Exercise Science	KIN 106	151-104-R0511	15.00	Defray cost of consumable lab supplies.
Golf	ACT 146	127-101-R0505		Actual amount to be determined by provider contract. Approx. \$40.
Athletic Training	KIN 462	114-107-R0302	33.00	Defray the cost of consumable supplies.
First Aid/Responder	ECP 100,120	183-101-R0519	Variable	Pass through certificate fee & Defray cost of consumable supplies
Rappelling	HHP	123-101-R0504	15.00	Pass through fee for equipment rental
Bowling	HHP	123-101-R0504	35.00	Pass through fee for equipment rental
Health and Human Performance	KIN 321,328,331	135-107-R0507	35.00	Defray cost of consumable supplies
Heath Occupation Classes (City College):				
Health Occupation - Paramedic	ECP 233	127-101-R0505	125.00	Pass through fee for testing. Defray Cost of Consumables
Health Occupation - Paramedic	ECP 208	159-101-R0513	260.00	Pass through fee for testing. Defray Cost of Consumables
Health Occupation - Paramedic	ECP 222	159-101-R0513	480.00	Pass through fee for testing. Defray Cost of Consumables
Health Occupation - Nursing	NRSNG 260 (formerly 265)	143-102-R0509	125.00	Defray cost of consumable lab supplies.
Health Occupation - Nursing	NRSNG 130	143-102-R0509	100.00	Defray cost of consumable lab supplies.
Health Occupation - Nursing	NRSNG 136, 231, 233	175-103-R0517	50.00	Defray cost of consumable lab supplies.
Health Occupation - Radiology Tech	AHXR 151,161,181	175-103-R0517	20.00	Defray cost of consumable lab supplies.
Health Occupation - Rad Tech	AHXR 195B	175-103-R0517	225.00	Pass through for Testing and Defray cost of Consumables
Health Occupation - Pharmacy Tech Lab	PHAR 104	175-103-R0517	100.00	Defray cost of consumable lab supplies.
Health Occupation - PTCE F	PHAR 121	175-103-R0517	129.00	Pass through testing fee.
Heating, Ventilation and Air Conditioning Classes:				
Heating and Ventilation	HVAC 200	111-101-R0501	45.00	Pass though fee for testing.
Heating and Ventilation	HVAC 275	127-101-R0505	120.00	Pass though fee for testing.
Networking Technology Systems:				
Intro to Networking	NTS 104	175-103-R0517	10.00	Defray cost of consumable lab supplies.
Psychology and Sociology Classes:				
Psychology	PSYX 224,321,351,355	90-001-R0369	7.50	Lab specimens
Psychology	PSYX 371,381,	90-001-R0369	7.50	Lab specimens
Psychology Clinical Assessment	PSYC 525, 592	135-107-R0507	15.00	Defray cost of consumable supplies.
Sociology and Political Science Classes:				
Sociology	SOCI 201	75-001-R0692	25.00	To help recover telephone charges.
Sustainable Energy Class:				
Fundamental Photovol Design Instal	NRGY 243	175-103-R0517	125.00	Pass through fee for testing.
Trade and Industry Classes:				
Trade and Industry	TRID 151	143-102-R0509	30.00	Defray cost of consumable supplies.
Trade and Industry	TRID 152	119-115-R0503	20.00	Defray cost of consumable supplies.
Trade and Industry	TRID 160	127-101-R0505	25.00	Pass through fee for testing.
Trade and Industry	TRID 180	143-102-R0509	30.00	Defray cost of consumables and tools that become student property.
Trade and Industry	TRID 186	167-102-R0515	30.00	Defray cost of consumables and tools that become student property.
Electronic Delivered Classes:				
Internet		103-001-R0599	40.00	Defray the cost of electronic class delivery. Per credit charge.
Interactive Video		103-001-R0599	50.00	Defray the cost of electronic class delivery. Per credit charge.
Other Designated Fees				
Athletic Primary Insurance		183-101-R0519	Varies	Pass through primary insurance fee

NAME OF FEE	RUBRIC	BOR Authorization	FY 20 Fee	Description
Continuing Education Fee/ Credit (Sponsored)		2-007-R0973		Per course. Administrative fee assessed where an outside organization defrays all direct costs of operating the class. Minimum \$70.00.
Continuing Education Fee/ Credit (Not Sponsored)		71-001-R0691		Per semester credit hour for continuing education courses where the college pays cost of the program. Minimum \$70.00.
Continuing Education Fee/ (Noncredit)		22-001-R0978		Per course. Charge to defray costs of offering noncredit continuing education.
Drop Processing Fee		98-001-R0398	5.00	Cover costs related to the processing of the drops which occur after fee payment. Per course.
Enhanced Co-Requisite Fee		175-103-R0517		Per Credit fee, no more than \$350 per course
Field Experience		107-101-R0500	Varies	Defray costs of learning in a work environment.
Field Trips		22-001-R0978		Costs are negotiated on the basis of what will be involved in the field trip. Field trips are educationally oriented and participants are usually regularly enrolled students. The trip costs are calculated on a "break-even" basis
Fundeo		65-001-R0989		No credit. Community service program offered on weekends in swimming and gymnastics.
Graduation Fees		111-101-R0501	50.00	To defray commencement costs and maintain quality program. Per degree.
Graduate Application Fee		107-101-R0500	40.00	Funding for graduate academic advising.
ID Card - First Time		119-115-R0503	15.00	Per ID card.
ID Card - Replacement		22-001-R0978	15.00	Per ID card. Charged to those students, faculty and staff who lose and request new ID cards.
International Student Services Fee		143-102-R0509	100.00	To provide student services for students in program.
International Student Deferral Fee		159-101-R0513	Varies	To recoup costs related to IS students that defer their I20.
Intramural & Rec. Pass for Non-MSUB		71-001-R0691	30.00	Per semester. Fee assessed to non-college persons who live in the residence allow participation in the campus intramural and PE recreation program.
Library Fines		127-101-R0505		Fines assessed for late returns and lost library materials.
New Student Services		175-103-R0517	82.00	Assessed to 1 st time students with seven or more semester hours.
Orientation Guest Fee		143-102-R0509	25.00	Materials and meals for guests at orientation.
Outdoor Recreation Trips		48-001-R0785		Fee assessed for use of recreational equipment.
Established Credentials		98-001-R0398	30.00	For establishing placement credentials.
Additional Sets of Credentials		80-001-R0793	25.00	For additional placement credentials.
Credential File Updated		98-001-R0398	20.00	To Update name, address, etc. on placement credentials.
Program Completion Fee		127-101-R0505		Pass through fee, assessment based on participating institutions tuition.
PE Building Locker Use Fee - Small		151-104-R0511	5.00	Charged for use of a small locker.
PE Building Locker Use Fee - Large		151-104-R0511	10.00	Charged for use of a large locker.
Racquet Rental Fee Students/Employees		151-104-R0511	0.50	Usage fee per day. Racquets, goggles, balls.
Recreational Pass		71-001-R0691		Fee charged to general public and MSU dependents for participation in leisure recreation program.
Intramural Pass		175-103-R0517	5.00	Participation Fee for Intramural Sports Teams
Self Support Program Fee		90-001-R0396	100.00	Per credit hour. Fee for self support classes.
SOS/TRIO Fines		143-102-R0509		Damage, Loss and non-return of equipment.
Special Summer Recreation Fee		151-104-R0511	40.00	Assessed students not enrolled during summer semester
Study Abroad/Exchange Program Fee		127-101-R0505		Pass through fees to pay participating institutions for study abroad.

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Study Abroad Program Application Fee		111-101-R0501	150.00	Charged to students enrolling in study abroad program.
Student Fee Deferment/Late Install Penalty		3-004-R0591	15.00	Fee for not making timely installment payment.
Tennis Facility Fee		119-115-R0503		Usage fee for tennis center operations.
TESTING FEES: Prior Learning Assessment (PLA) CLEP, DSST, UEXCEL Challenge Exams AP, IB ACE, NCCRS				Defray cost of exams and/or materials etc
Special Student/Community Testing Fee		183-101-R0519	Varies	Cover costs related to administering tests.
Thesis Binding Fee		83-001-R0594	24.00	
Transcript Fee		80-001-R0793	3.00	1) Each student may receive one (1) free official transcript. 2) For every transcript request thereafter, \$3.00 charged per copy.
Workshops and Conferences		22-001-R0978		Per credit hour. Fee is negotiated on the basis of what the participants to the workshop or conference wish to include. Individual contracts are negotiable. Charge will include regular student fee plus a workshop.
Auxiliary				
Residence Hall Security Deposit (previously Room Damage Deposit)		167-102-R0515	125.00	Deposit for room reservation
Emergency Loan Origination Fee		127-101-R0505	15.00	Fee to defray the cost of establishing and collecting emergency loans.
Handicapped Parking Fine		69-003-R0990	100.00	Fine for parking in handicapped zone.
Immunization		114-107-R0302		To defray the costs of supplies and administering immunization. Variable depending on cost of serum
Medical Testing Fees		175-103-R0517		To defray the costs of supplies and administering tests. Variable depending on cost of testing.
Insight Fee		167-102-R0515	90.00	To defray cost of materials for residence hall alcohol policy violation.
Lock Change/Lost Key Fee		22-001-R0686	45.00	Charged to residence hall, lost key or lock change.
Motor Vehicle Registration Fee		167-102-R0515		
Annual Permit		175-103-R0517	115.00	Fall/Spring/Summer fee for parking on both campus'.
Academic Permit		175-103-R0517	90.00	Fall/Spring fee for parking on both campus'.
Semester Permit		175-103-R0517	55.00	Per Semester fee for parking on both campus'.
Semester Evening permit		175-103-R0517	45.00	Per Semester Evening fee for parking on both campus'.
Summer Permit		175-103-R0517	40.00	Summer fee for parking on both campus'.
Motorcycle Permit		175-103-R0517	20.00	Per Semester fee for parking on both campus'.
ATV Permit		175-103-R0517	20.00	Per Semester fee for parking on both campus'.
Hourly Pay'n'Display Permit		167-102-R0515	1.00	Hourly fee for parking on both campus'.
Weekly Temporary Permit		175-103-R0517	10.00	Weekly fee for parking on both campus'.
Reserved Annual Permit		175-103-R0517	225.00	Fall/Spring/Summer reserved space fee for parking on campus.
Non-Transferable VIP Permit		175-103-R0517	15.00	Fall/Spring/Summer fee for parking on both campus'.
Parking Fines-General		80-001-R0793	25.00	Maximum fine for each violation of motor vehicle
Parking Fines-Handicap		69-003-R0990	100.00	or parking regulations. Schedule on file in
Parking Fines-False Use		175-103-R0517	40.00	Commissioner's office.
Parking Fines-Late Fee		175-103-R0517	8.00	
Parking Towing Fee		151-104-R0511		Cost related to towing of a vehicle.
Residence Network Fee		143-102-R0509	75.00	Provide internet access to residence halls.
Residence VOIP Phone Fee		143-102-R0509	100.00	Provide phone service to residence halls.

NAME OF FEE	RUBRIC	BOR Authorization	FY 20 Fee	Description
Residence Guest Fee - Single		175-103-R0517	35.00	Guest Service for Room Rent
Residence Guest Fee - Double		175-103-R0517	30.00	Guest Service for Room Rent
Social Fee		167-102-R0515	15.00	Social Networking Fee
Double Room		182-2701-C0119	1,780.00	Residence Hall Rent
Single Room		182-2701-C0119	2,172.00	Residence Hall Rent
Extended Stay Daily		182-2701-C0119	34.00	Residence Hall Rent
Extended Stay Weekly		182-2701-C0119	200.00	Residence Hall Rent
Extended Stay Monthly		182-2701-C0119	600.00	Residence Hall Rent
Residence Hall Variable Room Damages		167-102-R0515	Varies	To defray the cost of room damage replacement, etc
Family Housing - 2 bedroom		159-101-R0513	575.00	Family Apartment Rent - Monthly
Family Housing - 3 bedroom		159-101-R0513	625.00	Family Apartment Rent - Monthly
Meal Plan -Gold		182-2701-C0119	-	The current meal plan is
Meal Plan - Silver		182-2701-C0119	-	being completely revised including the number and types of meals
Meal Plan - Bronze		182-2701-C0119	-	being offered to students.
Meal Plan - Copper		182-2701-C0119	-	Meal Plan - residence hall students are required to select one plan
Gold Unlimited + \$50		182-2701-C0119	1,840.00	Meal Plan - residence hall students are required to select one plan
Unlimited M-F + \$275		182-2701-C0119	1,840.00	Meal Plan - residence hall students are required to select one plan
Block 160 + \$300		182-2701-C0119	1,715.00	Meal Plan - residence hall students are required to select one plan
Block 125 + \$400		182-2701-C0119	1,665.00	Meal Plan - residence hall students are required to select one plan
Block 100 + \$400		182-2701-C0119	1,260.00	Meal Plan - residence hall students are required to select one plan
Block 72 + \$100		182-2701-C0119	730.00	Meal Plan - residence hall students are required to select one plan
Voluntary Block 45 + \$50		182-2701-C0119	455.00	Voluntary Meal Plan
Faculty/Staff Plan Block 25 + \$25		182-2701-C0119	175.00	Voluntary Meal Plan
Agency				
Liability Insurance		48-001-R0785		Student liability insurance for clinical courses.
Student Health Insurance		103-001-R0599		Optional student health insurance per semester.
				MUS Student Health Insurance Consortium. Negotiated Annually.
Student Accident Insurance		103-001-R0599	8.00	Accident student insurance for high risk program students per semester. Negotiated annually.