

Administrative Services Policies & Procedures

Policy Number: 247.0

Policy: Tuition & Mandatory Fees

Effective Date: 3/2013 Revision Date: 3/2013

Approved by: Business Services Director

POLICY:

- I. Tuition and Fees Policy Assessing, Collecting and Accounting:
 - A. As set forth in Board of Regent Policies, <u>Policy 940.31 Policy Statement on Tuition</u> and <u>Policy 940.12.1 Tuition and fee approval</u>; Disclosure of total cost of attendance, Montana State University has implemented policy and procedure that adhere to these standards. The basic concepts of these policies is summarized below:
 - 1. As far as is practicable, the Board of Regents will establish tuition and fees for two-year intervals.
 - 2. Campus recommendations to the board will flow from a campus governance process that includes campus hearings and opportunities for public and student input and will be presented in the context of the campus budget and strategic plan, taking into account the overall intended expenditures and their relationship to the priorities of the institution.
 - 3. The Board will solicit recommendations on tuition levels from students and faculty and from campus and OCHE administrators as well as the public.
 - 4. Campuses will have flexibility in the setting of tuition upon the demonstration to the board of special fiscal, infrastructure or market circumstances.
 - Incentives should be established to reward campuses that are successful in maintaining high quality programs with corresponding levels of tuition to assure access for qualified Montana students when tuition levels rise.