



Associated Students of Montana State University Billings
Tuesday, February 17, 2026 - Meeting Minutes
We strive for Leadership, Involvement, Sustainability, and Service

- **CALL TO ORDER- Vice President Slade calls the meeting to order at 6:31pm**
- **ROLL CALL**
- **PRESENT-** Senator Bamer, Senator Bookheimer, Senator Brady, Business Manager Ellery, Senator Foxley, Senator Hofer, Student Resolution Officer Hollenberg, Senator Husen, Senator Kern, Senator Pelatt, Vice President Slade, Senator Stone
- **EXCUSED-** Senator Andes, President Sneigoski, Senator Whitley, Senator Roberts, Senator Eichman
- **ABSENT-**
- I. **PROXIES** (fill out absentee ballot)
- II. **APPROVAL OF MINUTES**
 - Minutes from 02/03/2026
 - Senator Eichman was excused
 - Taylor went to the “Vocational Rehab” meeting
 - Motion to approve: Senator Foxley
 - Seconded: Senator Husen
 - Unanimously approved
 - Minutes from 2/10/2026
 - Business Manager Ellery updated contingency request numbers
 - Motion to move vote to next week: Senator Husen
 - Seconded: Senator Hofer
 - Unanimously Approved
- III. **GUESTS/REPRESENTATIVES**
 - Radiology Tech Students
 - Wes Jensen- Clinical coordinator
 - Thank you for funding the conference in Vegas
 - Morgan and LeAnn
 - Directed towards students and faculty making it very relevant
 - Focus on how to apply skills after graduation and great networking
 - Able to expand on this degree and build upon it
 - Focus on patient care- able to try some of the skills learned in clinicals
 - SAB

- Pushed to next week

IV. ADVISOR REPORTS

- Christine Whitlatch
 - Thank you for letting the Rad Students come and talk about this- this is great for connecting programs
 - Great job to our 3 City College senators and their increased visibility
 - Thank you for love n stuff- faculty as well as students enjoyed this
- Dr. Gentry
 - Excused
- Dr. Hayworth
 - Request 2/24 2:30pm-4pm in Petro theater the MSUB Foundation would like students to do a quick thank you video for Jacket Giving Day- it will be very quick
 - Jacket Giving Day is March 18-19. There are some smaller projects for specific colleges and departments as well
 - City College is fundraising for the open air pavilion and outdoor learning space
 - Summer Registration opened today
 - Fall registration opens March 12th
 - Buzz Stop are looking to hire one student
 - Library is also still hiring for this Spring
- Cara Virostko
 - Staff Award- 9 were nominated about 25% of the nominations
 - Do we want to possibly have a staff member award like we do with the faculty award?
 - Senator Bookheimer makes a motion to discuss that option of creating a staff award
 - Senator Brady Seconded
 - Unanimously approved
 - By- Law Revision
 - Proposed that Senators will only be elected in the Fall. The Spring election will just be for EC
 - Proposed a slight adjustment to the way the ballot would look: one senator per college and then the rest of the seats would be open to students from all colleges
 - Change to article 2- reduce the lead time on elections- cut it down by one week to condense this.
 - Motion to vote: Senator Brady

- o Seconded: Senator Foxley
- o Unanimously approved

V. UNFINISHED BUSINESS

- **Contingency Request for International Collaboration Project, COB Trip to Belgium** - That the sum of \$9,200 be allocated from contingency index #630200 to the COB for a trip to Antwerp, Belgium, from 05/02 - 05/10/2026.
 - Motion to Vote: Senator Pelatt
 - Seconded: Senator Brady
 - Unanimously approved
 - Motion to approve: Senator Brady
 - a. Approve: Senator Stone, Senator Kern, Senator Bamer, Senator Husen, Senator Brady, Senator Pelatt, Senator Foxley, Senator Bookheimer
 - b. Deny: Senator Hofer
 - c. Approved 8-1

- **Contingency Request for the University Honors Program** - That the sum of \$3,330.00 be allocated from contingency index #630200 to the University Honors Program to bring students to the Western States Communication Association (WSCA) Conference in San Diego, CA, from 02/26 - 03/02/2026.
 - Motion to Vote: Senator Foxley
 - Seconded: Senator Brady
 - Unanimously Approved
 - Motion to Approve: Senator Husen
 - Seconded: Senator Hofer
 - a. Approve: Senator Stone, Senator Kern, Senator Bamer, Senator Husen, Senator Brady, Senator Pelatt, Senator Hofer, Senator Bookheimer
 - b. Deny: none
 - c. Abstain: Senator Foxley- conflict of interest
 - d. Approved 8-0

- **Contingency Request for MSUB Potters Guild** - That the sum of \$4,532 be allocated from contingency index #630200 to the MSUB Potters Guild to attend the National Council on Education for the Ceramic Arts (NCECA) in Detroit, MI, from 03/25 - 03/28/2026.
 - Motion to Vote: Senator Brady
 - Seconded: Senator Foxley
 - Unanimously Approved
 - Motion to Approve: Senator Husen

- Seconded: Senator Brady
 - a. Approve: Senator Stone, Senator Kern, Senator Bamer, Senator Husen, Senator Brady, Senator Pelatt, Senator Hofer, Senator Bookheimer, Senator Foxley
 - b. Deny: none
 - c. Abstain:
 - d. Approved 9-0

VI. OLD BUSINESS

- Budget- Cara will touch base with Dr. Gentry
- How do we want to handle new contingency requests? Let everyone know that contingency funds have already been allocated to student groups.

IX. NEW BUSINESS

- Staff Award- 9 were nominated about 25% of the nominations
 - Do we want to possibly have a staff member award like we do with the faculty award?
 - Senator Bookheimer makes a motion to discuss that option of creating a staff award
 - Senator Brady Seconded
 - Unanimously approved
- Motion to Vote for approval: Senator Brady
- Seconded: Senator Stone
- Unanimously approved

X. Advertise and ask for nominations for staff members. We will include the 9 that were already nominated in this pool.

XI. EXECUTIVE & STANDING COMMITTEE REPORTS

- **President Elijah Sneigoski**
 - Fundraising opportunity for MSUB student organizations
 - Student clubs interested in assisting with admissions during the MSUB Powwow on April 10th and 11th.
 - 15% of total admission sales earned while they work
 - Events Update:
 - Senator Stone: Love n Stuff
 - Senator Kern: Love n Stuff
 - Senator Bamer: Love n Stuff, Bingo
 - Senator Husen: Love n Stuff
 - Senator Brady: Love n Stuff

- Senator Pelatt: Love n Stuff, Bible Study
- Senator Foxley: Love n Stuff
- Senator Hofer: Love n Stuff
- Senator Bookheimer: none
- Vice President Slade: Love n Stuff
- SRO Hollenberg: none
- Business Manager Ellery: Athletics
- **Vice President Alli Slade**
 - Mental Health First Aid part 1: Mon, March 2, 2026, 1:00 – 5:00 pm @ City College HSCT 119
 - Mental Health First Aid part 2: Wed, March 4, 2026, 1:00 – 5:00 pm @ City College HSCT 119
 - **Strategic Planning Session 1 at City College:** Tuesday, March 24 from 3-4:30 pm in the Health Science Building (HSCT), Room 119
 - **Strategic Planning Session 2 at University Campus:** Wednesday, March 25 from 2-3:30 pm in the College of Education Building (COE), Room 427
 - **Strategic Planning Community Session 1:** Monday, March 30 from 9-10:30 am in Student Union Building (SUB), Glacier Room on the first floor — free parking available to guests during the event.
 - **Strategic Planning Community Session 2:** Monday, April 6 from 9-10:30 am in Student Union Building (SUB), Glacier Room on the first floor — free parking available to guests during the event.
- **Business Manager Ellery**
 - Financial Board Meeting
- **Student Resolution Officer Hollenberg**
 - SSPR Meeting

XII. SPECIAL COMMITTEE REPORTS

XIII. SENATE & ACADEMIC CONCERNS

XIV. WORDS ON CAMPUS/ANNOUNCEMENTS

- Senator Brady: Dean Gagnon will be joining us on 3/24

XV. PUBLIC COMMENT

XVI. ADJOURNMENT- Meeting adjourned at 7:21pm

- Motion: Senator Hofer
- Motion: Senator Foxley
- Unanimously approved

STUDENT SENATE OF THE ASSOCIATED STUDENTS OF
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ARTICLE 1
ASMSU Billings Student Government

SEC. 11. ASMSU BILLINGS LEGISLATIVE BRANCH

A. ~~The Legislative Branch shall consist of the Senate and the~~
ASMSU Billings Vice-President of the Senate who shall be the
presiding officer. ~~The presiding officer who~~ will not vote except in
the event of a tie Senate vote unless the membership is equally
divided.

~~A.B.~~ The election of the Senators shall be in the fall of each year.

~~B.C.~~ ~~The Legislative Branch shall consist of the Senate in which only~~
~~ASMSU Billings Senators, or the presiding officer, may vote. Its~~ The
Senate membership of sixteen (16) ~~is recommended to~~ shall be
diversified in ~~class standing~~ college affiliation. A ~~suggested~~ required
minimum composition is provided:

1. The ASMSU Billings Vice President
2. Two (2) Freshman Senators from ~~the University campus/~~
City college ~~either campus freshman class shall be~~
~~elected./appointed in the fall/spring of each year~~
3. One (1) College Senator ~~Ten (10) Senators at Large shall be~~
~~elected from each of the colleges from the University~~
~~campus.~~
4. One (1) Graduate Student Senator shall be
~~elected/appointed. If no graduate students apply for the~~
~~graduate position, an undergraduate student may be~~
~~selected to sit in this position.~~
5. The remaining seven (7) Senators shall be elected based on
a plurality of votes.
5. ~~Two (2) student representatives from the City College shall~~
~~be elected/selected.~~

C.D. Prioritizing senator diversity between all current (five) colleges
should be emphasized. This is recommended to ensure the voices
of constituents from the entire campus are represented. In addition
to representation, this will also help prevent bias for (or against) any
specific college during any given academic year.

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D.E. Advisors to the ASMSUB Senate will be:

1. One faculty advisor selected from the university campus by the ASMSU Billings Executive Committee.
- ~~1.2.~~ One faculty advisor selected from City College by the ASMSUB Executive Committee.
- ~~2.3.~~ One administrative advisor appointed by the Chancellor of MSU Billings.
- ~~3.4.~~ Additional advisors may be appointed at the discretion of Executive Committee the ASMSUB President.

E.F. Qualifications of all ASMSU Billings Senators

1. Senators must, at the time of election/appointment and throughout their term of office, be enrolled in a minimum of six (6) credits at Montana State University Billings.
2. ~~Senators must have attended Montana State University Billings for at least one (1) semester within the year prior to taking office, with the exception of freshman senators and City College Senators.~~
3. At the time of election/appointment and throughout their term of office, senators must be in good academic standing as defined with a minimum cumulative GPA of 2.50; ~~determined by the student's cumulative grade point average in the Registrar's Office at the time the student applies for a position and during the term of office.~~ Failure to maintain good academic standing throughout the Senator's term will result in a probationary period, permitting one semester from the point of losing good academic standing to regain the status of good academic standing before termination of ASMSUB membership.
4. A senator must not be a fund controller of any ASMSU Billings account.
5. The elected senator's term of office shall begin after the election results have been posted. The term of office shall end the day of the following fall election.
- ~~5.6.~~ An appointed ~~The~~ senator's term of office shall begin on the day of their first ASMSUB general meeting following

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~~election/appointment, following the conclusion of spring semester of the year in which he/she is selected.~~ The term of office shall end the last day of the spring semester day of the following fall election. If a Senator is appointed after the semester has already begun due to a vacancy, the appointed Senator shall be recognized as having served the full semester.

~~6.7.~~ The office of the Vice Chancellor for Student Access and Success shall notify the President of the Senate in writing if any member is to be placed on a probationary period for failing to maintain not in good academic standing, as defined with a minimum cumulative GPA of 2.50. Upon verification that no error has been made, the Senate shall be notified that the position is vacant.

F.G. Duties of ASMSUB Senators:

1. All senators shall act as official representatives of their elected body.
2. Senators shall attend all Senate meetings unless excused by a member of the Executive Committee. Exceeding three (3) unexcused absences within a semester is grounds for removal from ASMSUB.
3. Senators leaving before the end of a meeting shall be marked absent from that meeting unless excused by a member of the Executive Committee. Senators shall be marked absent if arriving more than fifteen (15) minutes late to a meeting without prior notification to a member of the Executive Committee. A Senator shall be excluded from voting for that meeting if he/she is marked unexcused.
4. Senators shall attend all ASMSUB Senate standing committee meetings as required, unless excused by the Standing Committee Chair.
5. Senators shall maintain two (2) office hours per week outside of regular meeting times, making themselves available to assist students in need during these hours.
6. Senators shall attend all ASMSUB Senate retreats, unless otherwise excused by the Executive Committee.

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7. Senators shall attend at least five (5) campus events per semester unless specified otherwise by the Executive Committee. These events may include but are not limited to SAB events, RHA events, rec activities, open forums, club meetings, committee meetings, etc. ~~Within the five required events, all~~

8.

~~7.9.~~ All ASMSUB hosted events are mandatory and will be announced in Senate meetings. [These ASMSUB hosted events are allowed to be counted toward a senator's five required events.](#)

~~8.10.~~ In order to have an excused absence, ~~S~~senators shall [designate leave](#) an absentee ballot or proxy when absent from meetings. Otherwise, the Senator's absence from the meeting shall be labeled as unexcused.

~~9.11.~~ Senators must have an understanding of Articles 1-4 of the bylaws and sign the Senator Contract. (Appendix "H" of this By-Law).

~~10.12.~~ Senators shall fulfill other duties decided on by Senate, assigned in a committee meeting, or designated from an Executive Committee member.

~~11.13.~~ Any student Senator who feels they cannot fulfill their duties of office shall submit a written resignation to the Vice President.

ARTICLE 2.

ASMSU BILLINGS ELECTIONS

SEC. 2. ELECTIONS

A. General Provisions

1. All elections shall be conducted according to the ASMSU Billings Elections By-Laws.
2. All newly elected officers and senators are ex-officio members of their respective bodies.

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- ~~3.~~ ~~No student shall run for more than one ASMSU Billings elected office in any election.~~
- 4.3. A student shall hold only one ASMSU Billings elected office at any given time per academic school year.
- 5.4. No MSUB club or organization shall be allowed to finance the campaign of any candidate for ASMSUB office.
- ~~6.~~ Voting shall be done online. via Internet if possible. ~~However, if voting cannot be done via Internet, voting shall be done using paper ballots and ballot boxes.~~
- ~~7.~~ ~~Voting shall be done by secret ballot. Students shall be required to supply his or her I.D. number only for the purpose of obtaining a ballot. No student shall be required to supply his or her I.D. number or any other identifying material on his or her ballot.~~
- 8.5. All candidates for any ASMSU Billings office shall be elected based upon a plurality of votes cast.
- 9.6. The names of all candidates for elected positions shall appear singularly on the ballots, except the President and Vice President who run jointly.
- 10.7. The application deadline for elected office shall be at least one (1) week ~~two (2) weeks~~ prior to the scheduled election(s). If there are insufficient applications, the deadline may be extended by the Elections Administrator.
- 11.8. All open elected positions for an election must be prominently advertised for at least two (2) weeks prior to the filing deadline.
- 12.9. All elections shall be prominently advertised for at least one (1) week ~~two (2) weeks~~ prior to the election.
- 13.10. All elections ~~shall have~~ will be advertised in the following areas ~~designated as official polling locations~~ on the day(s) of the election:
The Student Union Building Galleria Atrium
The 2nd Floor of the Liberal Arts Building
The City College Tech Commons
The City College Health Sciences Building

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- ~~1. The President and Vice President will run jointly on the same ballot.~~