

March 11, 2026

Dear MSUB Student,

Welcome back after spring break.

Important Upcoming Dates

It is always a good idea to reference the [Academic Calendar](#) for important academic timelines and breaks. Here are just a few:

The last day to drop a class without instructor approval (no refund) is Thursday, March 12, 2026. If you're considering dropping a class, we encourage you to speak with your professor and advisor about options. It is important to keep in mind that dropping a course at this point in the semester is not uncommon, but keeping the W's to a minimum is the goal. Dropping a course can impact student financial aid so please reach out to the [Office of Financial Aid & Scholarships](#) as part of your decision-making process.

If you need help learning who your advisor is, you can find that information in [MyMSUB](#) or [Navigate](#) (you can also find a tile for Navigate inside MyMSUB!) or you can reach out directly to [Advising](#) for additional information.

Spring Mini-Break and University Day – while offices are open, classes are not in session Thursday, April 2 and Friday, April 3, 2026 or Friday, April 24, 2026. Use the time wisely to get caught up, get ahead, and plan for a strong finish to spring semester.

Finals week is April 27-April 30, 2026. Please make sure to check your course syllabus in each class for finals information. Final Exam dates and times are generally different from your scheduled class times and vary for [University campus](#) and [City College campus](#) courses.

Time to Register for Fall 2026 Classes and Apply to Graduate!

[Registration](#) begins on March 16, 2026, for all Graduate, Senior, and City College students. Juniors can register on March 17, Sophomores on March 18, Returning first-year students and Transfer students on March 19. Please see your academic advisor **in advance** of your registration day to discuss your schedule and obtain your advising registration PIN. Schedule an appointment now using the Navigate app or by calling your advisor. Fall classes begin Wednesday, September 9, 2026.

Avoid these barriers to registration by checking your **Student Profile** in [MyMSUB](#)

- Are all your documents in (transfer transcripts)?
- Do you owe money or have any unpaid fines?
- Do you have any holds (perhaps from another campus)?
- See how the course schedule has changed and familiarize yourself with registration functionality.

[Summer course registration](#) opened February 17, 2026 – consider taking a few classes to stay on track for graduation.

Planning to [GRADUATE](#) this summer or fall? Applications are due to the [Registrar's Office](#) March 27, 2026. [If you are planning to finish/graduate in May and have not submitted a graduation application, please call Karen in the Registrar's Office at 406-657-1782 immediately]. Please check your degree progress through [DegreeWorks](#) in [MyMSUB](#) and visit with your advisor about graduation requirements.

Considering a new major or looking for employment?

Reach out to [Career & Employment Services](#) where you can discover majors and career pathways available at MSUB and City College. Whether you've selected a major or are still exploring options, our Career Specialists can help your journey and assist with part-time or work-study jobs, review a resume, or secure an internship. Also, be sure to stop by Career & Employment Services in Library 100 to check out the Headshot Studio and Professional Closet!

MSU Billings wants you to succeed, and we are here to help!



Use our Hand Raise feature in [Navigate](#). Look for the waving hand icon to request help discreetly and get support from staff who can connect you with appointments and resources - tutoring or academic support, getting involved on campus, or basic needs such as food, school supplies, and more.

Our [Academic Support Center](#) is here to help! The ASC provides services for ALL MSUB students including peer mentors, tutors, supplementary instruction, study groups, and study spaces! The University Campus ASC, located in the Student Union Building, is open Monday-Thursday, 9:00 a.m. to 5:00 p.m., Fridays 9:00a.m. to 4:00 p.m., and hosts evening hours on Mondays and Wednesdays, 5:00-8:00 p.m. The City College ASC, located in the Tech Building, is open Monday-Thursday 8:30 a.m. to 4:00 p.m., and Fridays 8:30 a.m. to 12:00 noon. Our labs are open for use as well! The labs are your opportunity to drop in and ask questions without an appointment.

Writing labs -

- University Campus: Mondays, from 12 – 2pm
- City College: Tuesdays, from 11am – 1pm
Math Labs
- University Campus: Mondays & Wednesday, 5 – 8pm
- City College: Mondays & Wednesdays, 9am – 12pm

Please join the following ASC events in March:

Pie Day – March 13 - Bring a pie to complete or be a taste tester! 11 – 1PM, City College and UC ASC

Power Hour – March 23 – 3PM – Join Dr. Rachel Schaffer and Dr. Deborah Schaffer “True Facts about Fake News”, UC ASC room 153

Academic support services are available online, as well as in person. Download [Navigate](#) to see the complete schedule of tutors and availability!

Plan for next academic year

[Apply for Financial Aid](#). The 2026-2027 Free Application for Federal Student Aid (FAFSA) opened on December 1st for students and families. Please plan to fill out the FAFSA soon! The MSU Billings School Code is 002530.

If you have questions or need more information on scholarships or the FAFSA, please reach out to the [Office of Financial Aid & Scholarships](#).

Academic Information Spotlight: *What is an internship and why should I do one?*

An internship is an opportunity that allows students to earn academic credit while combining classroom learning with practical work experience. Most often students can also earn a wage while doing an internship. But one of the most advantageous outcomes of an internship is that it helps to get your foot in the door! If you are looking for a way to gain experience, showcase your learning in an on-the-job experience, and help build your resume an internship would be an incredible opportunity for you to look at! You can learn more information about internships at [Career & Employment Services](#).

Live here. Work here. Graduate here. Enjoy the spring weather!

Sincerely,

Cheri Johannes

Executive Director, Office of Academic Success