



October 13, 2025

Dear Student,

Fall (with a hint of winter) has arrived!



myInfo is now MyMSUB – Resources with a new look and functionality. If you have questions about MyMSUB, please feel free to visit our [resource page](#) or email MyMSUB@msubillings.edu

Important Upcoming Dates

It is always a good idea to reference the [Academic Calendar](#) for important academic timelines and breaks. Here are just a few:

Fall Break – while offices are open, classes are not in session Thursday, October 16 and Friday, October 17, 2025. Use the time wisely to get caught up, get ahead, and plan for a strong finish to fall semester.

Veterans Day – offices are closed, and classes are not in session Tuesday, November 11, 2025.

Thanksgiving Holiday – classes are not in session Wednesday, November 26 through Friday, November 28, 2025. Offices are closed that Thursday and Friday.

The last day to drop a class without instructor approval (no refund) is Thursday, October 23, 2025. If you're considering dropping a class, we encourage you to speak with your professor and advisor about options. It is important to keep in mind that dropping a course at this point in the semester is not uncommon, but keeping the W's to a minimum is the goal. Dropping a course can impact student financial aid so please reach out to the [Office of Financial Aid & Scholarships](#) as part of your decision-making process.

If you need help learning who your advisor is, you can find that information in [MyMSUB](#) or [Navigate](#) (you can also find a tile for Navigate inside MyMSUB!) or you can reach out directly to [Advising](#) for additional information.

Finals week is December 8-11, 2025. Please make sure to check your course syllabus in each class for finals information. Final Exam dates and times are generally different from your scheduled class times and vary for [University campus](#) and [City College campus](#) courses.

Time to Register for Spring 2026 Classes and Apply to Graduate!

[Registration](#) begins on November 3, 2025, for all Graduate, Senior, and City College students. Juniors can register on November 4, Sophomores on November 5, and First-time, New and Transfer students on November 6. Please see your academic advisor **in advance** of your registration day to discuss your schedule and obtain your advising registration PIN. Schedule an appointment now using the Navigate app or by calling your advisor.

Avoid these barriers to registration by checking your **Student Profile** in [MyMSUB](#)

- Are all your documents in (transfer transcripts)?
- Do you owe money or have any unpaid fines?
- Do you have any holds (perhaps from another campus)?
- Have you completed Thriving Together (new and transfer students) in [Canvas](#)?
- See how the course schedule has changed and familiarize yourself with registration functionality (coming soon)!

Planning to [GRADUATE](#) this spring or summer? Applications are due to the [Registrar's Office](#) November 14, 2025. Please check your degree progress through [DegreeWorks](#) in [MyMSUB](#) and visit with your advisor about graduation requirements.

Academic Success – we're here to help!

Career & Employment Services is here to help you get connected and feel confident in the professional world! You are invited to stop by Career & Employment Services in Library 100 on **October 22nd from 11 am to 1 pm** for a root beer float as you **"Float Your Way To Professional Attire"**. During this open house event you can learn tips on how to navigate professional attire and check out

Dress the Nest, our professional closet here at MSU Billings! Then on **Wednesday, November 5th from 4:30-6:00** join Career & Employment Services, employers, faculty, and staff for the **Networking Mix & Mingle**. During the Networking Mix & Mingle you will have an opportunity to learn the art of how to professionally network while enjoying some delicious food! You can RSVP for the Networking Mix & Mingle by [submitting this RSVP form](#). These events are open for all students, regardless of where you are at in your program; whether you just started classes or you are about to graduate, it is never too early to learn how to navigate the professional world.

Our [Academic Support Center](#) is here to help! The University Campus ASC, located in the Student Union Building, is open Monday-Thursday, 9:00 a.m. to 5:00 p.m. with evening hours on Mondays and Wednesdays, 5:00-8:00 p.m. and Fridays, 9:00 a.m. to 4:00 p.m. The City College ASC, located in the Tech Building, is open Monday-Thursday 8:30 a.m. to 3:00 p.m., and Fridays 8:30 a.m. to 12:00 p.m. **Tutoring and academic support services are available online**, as well as in person. Additional online tutoring is available most evenings. Download [Navigate](#) to see the complete schedule of tutors and availability!

Upcoming workshops and [events](#) at the [Academic Support Center](#):

10/20, noon-1pm, SUB 153, "Understanding Copyright and Plagiarism: A Guide for College Students"

10/28, 4pm-5pm, in SUB 153, "AI and Studying," hosted by the Honors Program and the ASC

10/29 Spooktacular Poetry Contest collaboration with the Library, Theme: magical and mythical creatures. Visit either ASC before October 29th for more information and to sign up!

11/12, 1pm-2pm, SUB 153, "What You've Always Wanted to Know about Grammar (but Were Afraid—or too Previously Indifferent—to Ask)," presented by Professors Deborah Schaffer and Rachel Schaffer

11/19 Chili Day 11am - 2pm; eat some cornbread, sample some chili, and vote!

The [Office of International Studies](#) offers some exciting opportunities for all students. You could [study abroad](#) for academic credit at one of MSUB's many partner universities around the world or partake in a [short-term faculty-led program](#) with a group of your peers. International Studies offers full support, and scholarship assistance, including a [generous scholarship program for students studying East Asian languages](#). If you want to stay closer to home, we encourage you to take advantage of the [Global Studies Seminar: Themed Semester](#), which takes place every fall semester. This fall, International Studies is showcasing the Andean Community with weekly events through November.

Download the [Navigate @MSUB](#) student app for resources, To-Dos, Events, Study Buddies, appointment scheduling, and more! You can even request help through the Hand Raise feature for academic support, getting involved on campus, and basic needs.

Are you aware of the high-quality, cost-effective health care and mental health counseling available at MSUB? Please utilize our [Student Health Services](#) for health education and wellness to support your student success.

Live here. Work here. Graduate here. Enjoy the fall colors and cooler weather.

Sincerely,

Cheri Johannes

Executive Director, Office of Academic Success