



April 13, 2026

Dear MSUB Student,

As spring semester comes to a close, we want to offer a few suggestions and next steps.

Fall and Summer Course Registration

[Registration](#) for Summer and Fall 2026 continues! Please see your academic advisor to discuss your schedule and obtain your advising registration PIN (if applicable). Schedule an appointment now using the [Navigate](#) app or by calling your advisor. If you need help learning who your advisor is, you can find that information in [MyMSUB](#) or [Navigate](#) or you can reach out directly to [Advising](#) for additional information. Classes will fill over the summer, please don't wait!

- Be sure to fill out the [summer aid request form](#) if you need summer financial aid.
- [Fall](#) classes begin Wednesday, September 9, 2026.

Need help or place to study for finals?

Finals week is April 27-30, 2026. Please make sure to check your course syllabus in each class for finals information. Final Exam dates and times are generally different from your scheduled class times and vary for [University campus](#) and [City College](#) courses.

Our [Academic Support Center](#) is here to help you with finals planning. Tutors are flexible! Call (406) 657-1641 or use the [Navigate](#) App to make an appointment to meet with a tutor. If you need times that are not available, call us, and we can help. Need someone to look at your paper? Submit it on Canvas, and we can have it back in at least 3 days. We are here to help you!

Are you concerned the semester didn't go well academically?

It happens. If you're considering dropping a class or all spring classes, we encourage you to speak with your professor(s) and advisor about options.

Your advisor may be able to provide you with options to [petition](#) to drop a course or courses (but still remain enrolled in some classes) or recommend a full [University Withdrawal](#) (due by **April 30, 2026**) if you're failing all your courses. You can also reach out to the [Registrar's Office](#) for assistance.

It is important to keep in mind that dropping or withdrawing at this point in the semester is not unheard of, but keeping the F's and W's to a minimum is the goal. Dropping a course can impact student financial aid so please reach out to the [Office of Financial Aid & Scholarships](#) as part of your decision-making process.

Commencement

If you are graduating, CONGRATULATIONS - we hope to see you at [Commencement](#)! Spring 2026 Commencement will take place at 10 a.m. on Saturday, May 2, 2026, at [MetraPark](#).

MetraPark has a Clear Bag Policy which will be enforced for all arena events including the Spring 2026 Commencement Ceremony. First Interstate Arena prohibits all bags, backpacks, and other carriers from being brought into the arena with a few exceptions. Please review the full [Clear Bag policy](#) before attending commencement.

Looking for an Internship, Summer Job, or Full-Time Job?

Reach out to [Career & Employment Services](#) for assistance with the job search process; from searching for internship and job opportunities to assistance with your resume to practicing your interview skills with a mock interview. Career & Employment Services is available to assist you every step of the way. We are even ready to help you with your interview outfit! Check out Dress the Nest, a professional closet at MSUB, located in Career & Employment Services for your interview outfit!

Transcripts and Degrees

Final grades are due from faculty at noon on May 6th. Several additional processes need to be completed before official transcripts can be released beginning May 11th. If you have questions about your grade(s), please contact the individual course instructor. View your grades in [MyMSUB](#) directly or through [Degree Works](#). [Order a transcript](#) in advance noting to "hold for grades" or "hold for

degree” – we will send them out immediately when processing is completed. Degree conferral is not automated; posting degrees will begin May 13th. If you have a priority need (licensure, pending job offer), please contact the [Registrar’s Office](#).

MSUB wants to hear from you.

If you received an email inviting you to take the [NSSE](#) or [CCSSE](#) survey, please take a few minutes to let us know how this year has gone. We have invited freshmen and seniors at University Campus to participate in NSSE, and all City College students to participate in CCSSE.

These surveys are a chance to speak up and help MSUB identify where we are doing well and where we need to make improvements to classes, services, and support. Check your email and complete the survey – your feedback truly matters. As a thank you to you for taking the survey, you will be entered into weekly drawings for \$50 gift cards and all respondents are entered in a final drawing for 3 \$500 gift cards.

Plan for next academic year

[Apply for Financial Aid](#). The 2026-2027 Free Application for Federal Student Aid (FAFSA) opened on December 1st for students and families. Please plan to fill out the FAFSA soon! The MSU Billings School Code is 002530.

If you have questions or need more information on scholarships or the FAFSA, please reach out to the [Office of Financial Aid & Scholarships](#).

Academic Information Spotlight: *Incomplete Grades, Academic Warning, and Academic Honors*

Incomplete Grade (I) – In extenuating circumstances, an incomplete grade (I) may be issued when a student has completed at least three-fourths of the course requirements and has a passing grade. An incomplete must be completed by the end of the subsequent semester (unless a different timeline is indicated). Once completed, faculty members submit a grade change. If no grade change is received, the incomplete becomes an F grade on the academic transcript. The benefit of an incomplete is an extension of time and not needing to re-enroll and re-pay for the same course. It is important to note that incomplete grades will impact financial aid pass rates.

Undergraduate Academic Warning - Students are placed on academic warning the first time their cumulative institutional GPA falls below the required 2.00. If they later meet the required 2.00 cumulative institutional GPA, they are removed from academic warning. Students who are on academic warning and fail to earn at least a 2.00 GPA during the next semester or have a 2.00 cumulative institutional GPA are suspended for one academic (Fall or Spring) semester.

Academic Honors - In recognition of scholastic achievement, 4-6 weeks after the end of the term, the University makes public an honor roll of undergraduate students who earn 12 or more credits which are not of a Pass/No Pass nature and who earn a grade point average of 3.50 or better.

Thank you!

Thank you for spending your spring semester with us.

If you’re Planning to [graduate](#) this summer or fall and haven’t yet applied to graduate, applications were due to the [Registrar’s Office](#) March 27, 2026. Please check your degree progress through [DegreeWorks](#) in [MyMSUB](#) and visit with your advisor about graduation requirements.

Live here. Work here. Graduate here. Enjoy the summer.

Sincerely,

Cheri Johannes
Executive Director, Office of Academic Success