



October 17, 2023

Dear MSUB Student,

It is hard to believe fall semester is nearly half over. It's time to not only think about the rest of this semester, but to plan well for spring semester.

I would like to draw your attention to vital Academic Success services

Our [Academic Support Center](#) is here to help! The University Campus ASC, located in the Student Union Building, is open Monday-Friday, 9:00 a.m. to 4:00 p.m. with evening hours on Mondays and Wednesdays, 5:00-8:00 p.m. The ASC also offers support in the Library on Tuesdays from 5:00-8:00 p.m. (Writing) and Sundays from 5:00-8:00 p.m. (STEM). The City College ASC, located in the Tech Building, is open Monday-Thursday 9:00 a.m. to 4:00 p.m., and closed on Fridays. **Tutoring and academic support services are available online**, as well as in person. Additional online tutoring is available most evenings. You can drop-in or make an appointment for tutoring or submit a paper [online](#).

Contemplating your major choice? Please join [Career & Employment Services](#) for **Explorin' Majors in the Hive on Thursday, October 26, 2023 from 11 a.m. to 1 p.m. in the SUB Glacier Room** where you can discover majors and career pathways available at MSUB and City College. Whether you've selected a major or are still exploring options, our Career Specialists can help your journey and assist with part-time or work-study jobs, review a resume, or secure an internship.

If you haven't downloaded the [Navigate @MSUB](#) student app for resources, To-Dos, Events, Study Buddies, appointment scheduling and more, I encourage you to do so as soon as possible!

Important Upcoming Dates

It is always a good idea to reference the [Academic Calendar](#) for important academic timelines and breaks. Here are just a few:

Fall Break – while offices are open, classes are not in session Thursday, October 19 and Friday, October 20, 2023. Use the time wisely to get caught up, get ahead, and plan for a strong finish to fall semester.

Veterans Day – offices are closed, and classes are not in session Friday, November 10, 2023.

Thanksgiving Holiday – classes are not in session Wednesday, November 22 through Friday, November 24, 2023. Offices are closed that same Thursday and Friday.

The last day to drop a class without instructor approval (no refund) is Tuesday, October 24, 2023. If you're considering dropping a class, we encourage you to speak with your professor and advisor about options. It is important to keep in mind that dropping a course at this point in the semester is not uncommon, but keeping the W's to a minimum is the goal. Dropping a course can impact student financial aid so please reach out to the [Office of Financial Aid & Scholarships](#) as part of your decision-making process.

If you need help learning who your advisor is, you can find that information in [myInfo](#) or [Navigate](#) or you can reach out directly to [Advising](#) for additional information.

Finals week is December 11-14, 2023. Please make sure to check your course syllabus in each class for finals information. Final Exam dates and times are generally different from your scheduled class times and vary for [University campus](#) and [City College campus](#) courses.

Time to Register for Spring 2024 Classes and Apply to Graduate!

[Registration](#) begins on November 6, 2023, for all Graduate, Senior, and City College students. Juniors can register on November 7, Sophomores on November 8, and First-time, New and Transfer students on November 9. Please see your academic advisor **in advance** of your registration day to discuss your schedule and obtain your advising registration PIN. Schedule an appointment now using the Navigate app or by calling your advisor.

Planning to [GRADUATE](#) this spring or summer? Applications are due to the [Registrar's Office](#) November 17, 2023. Please check your degree progress through [DegreeWorks](#) in [myInfo](#) and visit with your advisor about graduation requirements.

Are you aware of the high-quality, cost-effective health care and mental health counseling available at MSUB? Please utilize our [Student Health Services](#) for health education and wellness to support your student success.

Live here. Work here. Graduate here. Enjoy the fall colors and cooler weather.

Sincerely,

Cheri Johannes
Executive Director, Office of Academic Success