

Student Affairs Council
Wednesday, December 6, 2017
SUB Missouri Room
9:00am

Meeting Minutes

In attendance: Joe Oravec, Cheri Johannes, Heather Eggum, Becky Lyons, Tammi Watson, Dave Powell, Kathy Kotecki, Stephanie Cowen, Trudy Carey, Emily Williamson, Ed Brown, Darla Tyler-McSherry, Laura Gittings-Carlson, Kristin Peterman, Dan Benge, Aaron Like, Mike Vannatter, Randy Fowler, Valerie Sperry, Aaron Murrish, Cpt. Robert Allinson, Sgt. Ashley Baker, Abby Cook, Rebekah Reger, Shayla Fox, Claudia Janecek

1. Welcome-Stephanie Cowen
Introductions and our favorite holiday food
2. Cabinet, et. al. update (Joe)
 - a. The Yellowstone Science and Allied Health building fund has received additional donations. We are getting closer to our goal. Ideally, if goal is hit soon, break ground by summer.
 - b. The CC Fire Science has received accreditation. In the very near future, the Fire Science program will also have a 2+2 program with Outdoor Leadership. More programs are being developed to facilitate a continuing education towards a four year degree.
 - c. Senators Baucus and Simpson presented in Cisel Recital hall on Monday night sponsored by YPR. It was very well received and more sessions are in the planning
 - d. UBC and EBC have met and are looking at reallocations to meet the budget scenarios. Through salary savings, enrollment reserve and worker's comp free day we will be able to meet the allocation for next year.
 - e. The Community Task Force report has been released. Please complete the survey by Monday, December 11. Discussion followed.
 - f. Student Affairs will have one title for the Day of Giving. There will be 9 subtitles with – hopefully - one sentence descriptions. The nine subtitles are.
 - i. Academic Support Center
 - ii. Disability Support Services
 - iii. Diversity/Inclusive Excellence
 - iv. Veterans
 - v. Student Emergency/Crisis Fund
 - vi. Student Leadership initiatives
 - vii. Student Wellness
 - viii. Bridge to Success fund
 - ix. Vice Chancellor for Student Affairs initiatives
3. Spring Registration/Enrollment Initiatives
 - a. Cheri reported that we are up in FTE as of this time last year
 - b. Becky reported that Advising and Career Services has been holding events since the beginning of October to encourage early registration
 - c. Emily reported that respective information has been generated for spring 2018. If any student says they haven't heard anything about their financial aid, encourage them to see the department of Financial Aid.
 - d. Stephanie Cowen, City College has been reaching out to students.
 - e. Aaron Like, Residence Life has reached out to students that haven't registered for Spring 2018
4. NaBITA Conference.
 - a. Darla, Kathy, Adam and Brandon (UPD) attended the National Behavior Intervention Assoc. Conference.

- b. MSUB is an institutional member of NaBITA
 - c. The conference focused on Mental Health, Suicide, and School Shootings. Darla felt that this was an excellent conference, one of the best she has ever attended. Participants shared lessons learned.
 - d. The MSUB team is working well. The team is working on the MSUB Postvention Protocol.
 - e. Emily Williamson discussed the importance of early intervention of the student for financial aid.
- 5. Aaron Like announced Cram Jam Finals Late Night Breakfast to be held on Monday, December 11, 8-10pm in the Rimrock Café. Volunteers are needed.
- 6. Residence Halls will close on Friday, December 15 at noon. The halls will remain open for students during break with limited services. Students are charged a flat rate of \$275 for the period.
- 7. Staffing updates
 - a. Megan Blanco is the new Financial Aid Specialist in Financial Aid
 - b. Trevor Belnap is the new Associate Director of New Student Services
- 8. Additions
 - a. Becky Lyons announced applications for the 2018-2019 Orientation Peer Leader positions are now available! Students can apply online through the MSUB website or by submitting a paper application to either location of Advising & Career Services. The position is also posted in CareerLink. Applications are due on **Friday, March 2nd**. The online application can be found at: <https://ems.msubillings.edu/EmsRegics/OrientationPeerLeaderApplication2018>. Copies of the application are also available at the front desk of the Library and McMullen locations of Advising & Career Services. If you have interested students who would make great Orientation Peer Leaders, please encourage them to apply. Contact Becky if you have any questions.
 - b. Orientation dates for 2018 are June 7&8, June 21&22, July 12&13, August 2&3.
 - c. Ed Brown announced the online store for books opens on Tuesday, December 12. A D2L preview will be available on Friday, December 8.
 - d. Mike Vannatter, new GM Sodexo distributed his cell number. Mike plans to implement a student/staff culinary (advisory) council and a mystery shopper program. He confirmed the Etiquette Dinner is set for Thursday, April 19.
 - e. Kristin Peterman reminded us that Jingle and Mingle is this Friday, December 8. The pilot student newsletter was sent out, 47% read the newsletter. A survey will be sent out to the readers.
 - f. Power of One week will center on Mental Health and Resilience. Mike Warren will be the keynote speaker.
 - g. Emily Williamson asked the team to remind students to complete the FAFSA. Make sure they do the correct FAFSA year. Applications for the new scholarship program are due Thurs., February 1, 2018.
 - h. Seamless MSU initiative. Emily W reported that their group is working to update the online app for students to take classes at other campuses and transfer them “seamlessly” to their home campus.
 - i. AIMA recommendations meeting is tentatively scheduled for Friday, January 5, 2018, 11am-12. Joe sent the date to Angela McLean and we are waiting for her confirmation. Thank you for filling out the doodle poll
 - j. Cheri thanks everyone for encouraging students to apply to MSUB. Over 450 applications were received over Thanksgiving, and all were processed by three admissions staff.

Next SAC Team Meeting is Wednesday, January 3, 2018
Meeting Facilitator will be Emily Williamson