

Student Affairs Council
Wednesday, October 5, 2016
SUB Missouri Room
9:00am
Facilitator: Kristin Peterman

Meeting Minutes

In attendance: Joe Oravec, Cheri Johannes, Heather Eggum, Becky Lyons, Tammi Watson, Kathy Kotecki, Stephanie Cowen, Trudy Carey, Emily Williamson, Kristin Peterman, Jeff Rosenberry, Jeremy Noel, Valerie Sperry, Aaron Murrish, Rob Kirby, Abby Cook, Claudia Janecek
Guest: James Catlin

1. Welcome
Kristin lead a Fall experience icebreaker
2. Special Guests:
James Catlin - *On Campus Partners Athletics* - Looking for sponsors for the home games. A few more signups are needed. Schedule was distributed
3. Cabinet, et. al. update (Joe)
 - a. Biennial Fee Request Increase proposals timeline (Draft proposals to Joe by Weds., Nov. 2)-Handout is located in the BOX. Final requests will be presented at the May Board of Regents meeting. A timeline is attached.
 - b. Gardner "next steps" update – Cheri reported the planning committee is doing research with appropriate data. What can we do now to have an impact next fall?
 - c. Divisional Learning Outcomes – approved and can be viewed on the BOX. All are to be identifying signature programs by the end of October.
 - d. Additional items
 - Budget Enrollment Update will be held tomorrow, October 6th at the University and the City College.
 - OneMSU: Will be held in Great Falls on October 26&27. RSVPs are due Friday, Oct.7, noon. There was a brief discussion about carpooling. Attendees will work together on carpooling.
 - CEM and CEM Exec agendas will be coming in the next few days
 - October 1 FAFSA opens. Flyer was sent to Admin General
4. Read & Write Gold
Trudy discussed DSS new program. There have been 33 hits on the program at this time. John Gillette and the tutors in Academic Support Services will be using this new program.
5. City College Open House
Stephanie reported the quality of this open house was outstanding. All faculty were there and engaged prospective students and their families. Aaron Clingingsmith held a drawing for a free iPad. Planning to repeat again next year.
6. Preview Day
Tammi reported that Preview Days will be held on Friday: October 14th and November 18th at University campus and City College. Tammi distributed the schedule
7. Weekly Email Reminder-(Jeff)
 - a. Send content to rosenberry@msubillings.edu by 5pm on Friday for Monday email
Email is sent to residence life students. Staff uses MailChimp to monitor use (who opens emails). 55% of the students open the emails each week. Discussion followed mass email vs. target email.

8. Parent & Family Day/MSUB Evening at the Zoo: Saturday, October 8: (Jeff) Open to Staff, Students, and Faculty
http://www.msubillings.edu/pfp/pfp_day.htm
 - a. Includes Service Saturday from 9:30am-12:00pm:
<http://www.msubillings.edu/community/serviceSaturday.htm>
9. Halloween Community Event & Carnival: Wednesday, October 26 from 6pm-8pm, SUB Atrium
Jeff reminded everyone that there will be trick or treating in the residence halls.
10. Halloween Neighborhood Food Drive: Monday, October 31 from 5:00pm-7:00pm, SUB Atrium
Jeff reported that the food collected will be donated to the Yellowjacket Emergency Food Pantry.
11. Staffing updates (Everyone)
Financial Aid has a new person starting on Monday.
Sue Weinreis has announced her retirement effective this coming December.
Student Affairs Budget manager candidates have interviewed this week.
12. Additions:
Jeff shared a recent situation of a MSUB student found living in his car. It was a wonderful example of the SA staff working together, resulting in a positive outcome for the student.

Next SAC Team Meeting is Wednesday, November 2, 2016
Meeting Facilitator will be Kelly Buck