

Student Affairs Council

Wednesday, July 20, 2016

SUB Missouri Room, 9:00am

Facilitator: Chad Schreier

Meeting Minutes

In attendance: Joe Oravec, Cheri Johannes, Heather Eggum, Becky Lyons, Tammi Watson, Kathy Kotecki, Stephanie Cowen, Trudy Carey, Emily Williamson, Chad Schreier, Darla Tyler-McSherry, Kelly Buck, Kristin Peterman, Jeff Rosenberry, Aaron Murrish, Abby Cook, Matt Redinger, Brett Weisz, Claudia Janecek

1. Welcome

Chad Schreier welcomed all to the July SAC meeting. The team shared positive events in their departments.

2. Gateways to Completions (G2C):

Matt Redinger discussed the Gateways to Completion Project, part of the Gardner Institute. The project addresses how we approach gateway courses. New courses are being implemented to help students be successful in high failure rate courses.

3. BOX demonstration:

Brett Weisz introduced "BOX". Student Affairs will be moving more files from the share drive to Box. The advantage of using Box is that it can be accessed from any internet device. Joe will be forwarding an email from Brett listing the type of data that can and cannot be store in Box.

4. Cabinet, et. al. update

- a. **SAC meetings will now be held from 9-11:30** to accommodate all agenda items.
- b. MSUB at the Fair. Sunday August 14
 - i. There will be opportunities to assist/participate 3-2 hour shifts
 - ii. Watch for a formal email announcing participation sign up
- c. John Gardner Visit- *"Promoting Meaningful Learning Relationships Inside and Outside the Classroom"*
 - i. Wednesday, August 24 and Thursday, August 25th
 - ii. Important for faculty and staff to attend all sessions including the breakout sessions
 - iii. There will be a lunch for students on Thursday. Please send names and email addresses of all students on campus to Joe by Wednesday, July 27th.
- d. Title III Grant Committee
 - i. Joe and Susan Gilbertz will be co-chairs.
 - ii. The grant will be submitted one year from now.
- e. Board of Regents meeting: Wednesday, September 14-Thursday, September 15
 - i. Thanks to Kristin, she has been coordinating this visit.
 - ii. Board of Regents will be held at CITY COLLEGE.
- f. Joe reported that the Chancellor's Leadership Retreat will be held in August. Anticipated topics to be covered are: Retention, Northwest Accreditation, Biannual Budget, and Yellowstone Hall.

5. Orientation, Enrollment, Residence Hall applications/ Bookings

- a. Orientation Update-Becky reported the orientations went extremely well this summer (kudos to Tara!). We have one more orientation which will be held on August 4 & 5. 70-80 students are expected. Adult Orientation will be held on Tues., August 16. Transfer Student Orientation will be held Friday, August 19
- b. Joe reviewed the Fall projections and tables Michael Barber has prepared and updated on a daily basis
- c. Residence Hall applications & bookings update. Jeff Rosenberry reported the last time slot is scheduled for Monday. 60 persons have not selected a slot. 440 persons have signed up for housing. Exemptions (to not live in the residence halls) are down this year.

6. Possible agenda items for all of campus/lunch and learns.

Cheri reported the following dates for "lunch and learn" Topics to include; Prior Prior Year, High School Connection. Please let Cheri know asap if you have other topics you would like to see presented.

- Thursday, August 18, McD 355
- Monday, August 22, COE 122

- Monday, August 29 HSCT 119
- Tuesday, August 30, McD355

7. November election/student engagement opportunities
 - Discussion was held regarding student involvement in the November presidential elections
 - ASMSUB will be sending out register to vote cards
 - Constitution Day may encourage discussions in the classrooms
8. Responding to recent inter/national acts of violence/protests.
 - Discussion was held. Campus should be a place for dialogue and support. We should be prepared for our students coming back from a violent summer.
 - Team discussed a need for an active shooter/emergency training.
 - International students are expressing a concern. What to do if they are discriminated against?
9. Federal Program Review
 - Emily provided an update on the on-site visit, and next steps.
10. Movers and Shakers 2016 – Sunday, Sept. 4
Jeff reported that this is the 7th year of the program. Sign up to volunteer. Free refreshments from Coke.
11. Assessment Retreat Update.
 - Will be held Wednesday, August 10th, 9-2 in the Beartooth room. Refreshments and lunch will be served. If you have any dietary restrictions, please let Claudia know asap.
12. Welcome Week: Sunday September 4th through Friday, September 9th. Kristin passed out flyers
13. Staffing updates:
 - Hannah Bailey is the new hall director. She will begin August 1, 2016.
 - Sodexo/Dining Services has a new Executive Chef “Cheffrey”-Jeff Cooper. He will begin Mon. July 25
 - Several other searches are in process.
14. Additions
 - Remember to put all events on the Master Calendar
 - Everfi is rolling out again
 - Tues., September 13(CC) and Weds., September 14(Univ) there will be a part time job fair.
 - There have been no additional RFP’s for the Child Care Center. All options are being pursued.
 - Tues., August 9 there will be a social media conference “Get Social” Flyers have been distributed
 - The establishment of the “Food Pantry” is progressing. Implementation to be Fall 2016

Reminders/Announcements:

- Weds., Aug. 17: Summer Grades Due
- Tues., Sept. 20 Billings College Fair
- Fri., Oct. 14; Fri., Nov. 18: Preview Days
- Student Travel Authorization form is now online:
http://www.msubillings.edu/vcsa/pdf/Student_Affairs_Travel_Form.pdf

**Next SAC Team Meeting will be the Retreat
Wednesday, August 10, 9-2pm, Beartooth Room**