

Student Affairs Council

Wednesday, May 27, 2015
SUB Beartooth Room
9:00am

Facilitator: Emily Williamson

Draft Meeting Agenda

IN ATTENDANCE:

Val Sperry, Tammi Watson, Becky Lyons, Cheri Johannes, Heather Eggum, Joe Oravec, Emily Williamson, Shelley Zimmerman, Paul Foster, Kathy Kotecki, Jeff Rosenberry, Kristin Peterman, Chad Shrier, Stephanie Cowen, Dan Bengel, Kelly Buck, Trudy Carey, Martha Hintt.

1. Welcome (Emily) Good Morning everyone and welcome.
2. Cabinet Updates, SAO Call & Board of Regents Meeting Recap (Joe)
 - a. Congratulations to Heather on her master's degree and a huge thank you for to the commencement team for a great ceremony.
 - b. The Student Affairs Officers monthly meeting took place last week.
 - i. Topics discussed:
 1. STEM scholarship.
 2. Mental health/suicide initiative. OCHE is moving forward with a summit on this issue. Right now an inventory has been done on what our campus is doing to handle this issue. A fall summit in Bozeman may take place and is in the planning stages.
 3. CHOICE Act was also on the agenda (certain Veterans receiving assistance).
 4. Everfi workgroup is ongoing.
 - ii. BOR:
 1. Fees were approved.
 2. The school of law name change in Missoula was challenged and discussed. Performance Based funding was also discussed. Trudy Collins has been invited to a SAC meeting soon to discuss this issue. We will not be receiving our PBF for this year. We are looking at ways to reach out students for fall enrollment.
 - iii. Cabinet:
 1. The Chancellor's Opening Convocation will be Tuesday, August 25th at 3:00 pm.
 2. There is a working group sponsoring external and internal events and Int. Provost Shields is working with them.
 3. Dr. Shields is conducting listening sessions with Joe regarding the Academic Support Center that will assist in updating the ASC director position description. Directors and others have been, or will be, invited to these listening sessions.
3. Annual Report Format (Joe) The content of the annual report will be very similar to what has been used in the past. A format guide will be sent out. These will be due the second week of July. (Update: the format was sent on Friday, June 4).

4. Divisional Year End Gathering (Kristin) An email has been sent to everyone and also a reminder. This is a celebration of the past academic year which will be held next Friday, June 5th at 4 p.m. – SUB Patio. Please be sure to look at the awards' nomination form and submit those. Don't forget to RSVP and please plan on attending.
5. State of Montana STEM Scholarship Update (Emily) Emily discussed how MSUB is moving forward with this initiative. Financial Aid is communicating to incoming students the details and requirements of STEM and following up with them about eligibility.
6. Student Success Committee/Title III Workgroup update (Jeff, Tammi, Stephanie, Jenny) The Title III grant process is in the works. Becky Lyons has significant work on this issue. The due date is June 8th. A collaborative teaching and learning center is being looked at.
7. Enrollment yield initiatives (Tammi, Joe) We have had calling campaigns ongoing. The numbers across the board are looking good for summer orientations. On June 3rd we will have an agenda run through. After a student attends an orientation and visits MSU-B, we want to make sure we keep communications open over the summer so we don't lose them. The retention team will be in contact with the students after they register. Fin. Aid has followed up with students before they attend orientation making sure they have what they need. We are continuing recruitment efforts with adult learners.
8. Everfi Update for Fall (Kathy) We are moving to a single sign on tied to MyInfo for the students ease of use for Fall semester. We are adding *Transit* which is the financial literacy piece. *Haven Plus* will not be available until Spring 2016. We can customize features in Everfi so they are more MSU-B relative.
9. City College Updates (Stephanie) The new dean – Dr. Cliff Coppersmith - will be here and begin working July 1st. Stephanie is continuing to work with students on issues they have with faculty and academic issues. Swammei and health care grants are moving forward. Trevor Belnap was hired as new student specialist. Int. Dean Rita Kratky will be transitioning back in August. CC is working with Tammi and NSRS on calling campaigns.
10. Additions:

Reminders/Announcements:

- Please send your MSUB department points of pride to Joe for recognition and in appreciation of what faculty/staff/administration do to make this a great place.
- Wednesday June 10th is the Student Affairs sponsored lunch for Relay for Life. Please sign up to assist if you can.
- Emily discussed the switch from pin numbers to FS ID is problematic and they are working on it.
- Chad mentioned using your end of year funds for purchases would be best sooner rather than later. If you need t-shirts for fall, the prices are great right now so take advantage of that.

Next SAC Team Meeting is **Wednesday, June 17th**

Meeting Facilitator is Jeff Rosenberry