

Options for Procuring Student ID Cards

1. Students who are in the area and have registered for classes, can obtain their student ID card by coming to the Registrar's office in McMullen Hall, first floor, west wing.
 - a. Photo identification is required.
 - b. Time allotted for ID's will be on Monday's and Wednesday's between 10:00 am – 12:00 pm.
 - c. Per Governor's new mandate, masks are required. These will be removed for photo.
 - d. Students can pick up their card at the beginning of Fall semester. Residence Hall students at move in; University campus students at the NSS front desk and City College students at Jacket Student Central.

2. Students can send in the following information to obtain their ID card at the beginning of fall term.
 - a. Head and shoulder picture of themselves in jpg format.
 - i. No hats, sunglasses, etc.
 - ii. No selfies in cars etc.
 - iii. Picture needs to be taken in front of a solid blank wall.
 - b. A scanned copy of their driver's license or passport.
 - c. This information can be sent as attachments to the Registrar's office at registrar@msubillings.edu
 - d. Students can pick up their card at the beginning of Fall semester. Residence Hall students at move in; University campus students at the NSS front desk and City College students at Jacket Student Central.