



## Payroll Schedule

**2019-2020**

Pay #	Pay Period Beginning	Pay Period Ending	Timesheet Due	Disbursement Date
15	06/24/19	07/07/19	07/08/19	07/19/19
16	07/08/19	07/21/19	07/22/19	08/02/19
17	07/22/19	08/04/19	08/05/19	08/16/19
18	08/05/19	08/18/19	08/19/19	08/30/19
19	08/19/19	09/01/19	09/03/19	09/13/19
20	09/02/19	09/15/19	09/16/19	09/27/19
21	09/16/19	09/29/19	09/30/19	10/11/19
22	09/30/19	10/13/19	10/14/19	10/25/19
23	10/14/19	10/27/19	10/28/19	11/08/19
24	10/28/19	11/10/19	11/12/19	11/22/19
25	11/11/19	11/24/19	11/25/19	12/06/19
26	11/25/19	12/08/19	12/09/19	12/20/19
1	12/09/19	12/22/19	12/23/19	01/03/20
2	12/23/19	01/05/20	01/06/20	01/17/20
3	01/06/20	01/19/20	01/21/20	01/31/20
4	01/20/20	02/02/20	02/03/20	02/14/20
5	02/03/20	02/16/20	02/18/20	02/28/20
6	02/17/20	03/01/20	03/02/20	03/13/20
7	03/02/20	03/15/20	03/16/20	03/27/20
8	03/16/20	03/29/20	03/30/20	04/10/20
9	03/30/20	04/12/20	04/13/20	04/24/20
10	04/13/20	04/26/20	04/27/20	05/08/20
11	04/27/20	05/10/20	05/11/20	05/22/20
12	05/11/20	05/24/20	05/26/20	06/05/20
13	05/25/20	06/07/20	06/08/20	06/19/20
14	06/08/20	06/21/20	06/22/20	07/02/20

**Timesheets Due:**

Timesheets are due by 5 pm on the Monday following the Pay Period End Date. If that Monday is a University holiday the timesheets are due the following day.

**Pay Schedule for Contract Faculty**

20 Pay Plan: First payroll disbursed 8/30/2019 and last payroll disbursed 5/22/2020

26 Pay Plan: First Payroll disbursed 8/30/2019 and last payroll disbursed 8/14/2020

**Part-time Faculty and Graduate Assistants**

Fall Semester: First payroll disbursed 9/27/2019 and last payroll disbursed 1/3/2020

Spring Semester: First payroll disbursed 1/31/2020 and last payroll disbursed 5/22/2020

**For questions on timesheets, please visit the Payroll webpage at [msubillings.edu/financialservices/payroll](http://msubillings.edu/financialservices/payroll) or contact the Payroll Office at 657-2131.**