

## UNDERGRADUATE CURRICULUM COMMITTEE MINUTES

**Date:** November 15, 2023

**Present:** Carl Castles  
Jennifer Scroggins  
Ying Wang  
Elaine Westbrook  
Nicole Bogunovich  
Jaki Penninger (Registrar representative)

Josh Hill  
Scott Butterfield  
Karen Washburn  
Robin Rasmussen

**Absent:** Jeff Willardson

*\*excused*

**Guests:** Mara Pierce  
Vern Gagnon

David Nedrow  
Don Larsen



Carl Castles, Chair, called the meeting to order at 4:01 p.m. in the Chancellor's Conference Room with some members attending via Webex.

### I. APPROVAL OF MINUTES

The minutes of November 1 were accepted as presented.

### II. ITEMS FOR APPROVAL

Item 1		
Craft Brewing and Fermentation Certificate of Technical Studies	Deleted	11/1/2023

- Motion by Jennifer Scroggins, seconded by Scott Butterfield to **approve Item 1.**

Vern Gagnon, City College, noted that, at the request of Ms. Rabe Meduna, he is deleting this program. He spoke with City College faculty and Dean Trier, and there is no interest in continuing the program. When it first began, there was plenty of student interest in the courses, but not in completing the program, for credit. The courses will stay on the books.

- Motion carried.

It was agreed Item 1 will go to the Senate as an action item.

Group 2		
Construction Management Associate of Applied Science Degree	Edited	11/1/2023
CSTN 260: Constrctn Cncpts & Bldg Lb III	Edited	11/1/2023
CSTN 298: Internship	Edited	11/1/2023
CSTN 299: Capstone: Construction	Edited	11/1/2023

- Motion by Scott Butterfield, seconded by Jennifer Scroggins to **approve Group 2.**

David Nedrow, City College Construction Program, noted the program was extensively revised in 2019-20, but a few things remain to be cleaned up. Currently the capstone course includes a lab, in addition to the lab or internship, and it's unnecessary. The capstone will now just be a lecture course. The credits will be moved to the lab or internship, and students will be able to choose between the two.

- Motion carried.

It was agreed Group 2 will go to the Senate as action items.

Group 3		
Business Administration Accounting Option Bachelor of Science Degree	Edited	11/2/2023
ACTG 321: Acct Information Systems I	Edited	11/2/2023
ACTG 411: Auditing I	Edited	11/2/2023
BGEN 405: Laws, Regulations & Research	Edited	11/2/2023

- Motion by Jennifer Scroggins, seconded by Ying Wang to **approve Group 3.**

Don Larsen, Business Administration Department, noted that these changes just remove unnecessary prerequisites. The program change is just updating the plan of study.

- Motion carried.

It was agreed Group 3 will go to the Senate as consent items.

Item 4		
Art Teaching Minor (K-12)	Edited	11/7/2023

- Motion by Josh Hill, seconded by Jennifer Scroggins to **approve Item 4.**

Mara Pierce, Art Department, noted that this program was put on moratorium during SPA 2, and then last year it was taken off moratorium. This year they are revising the curriculum, including adding an additional arts methods course. There are no new courses associated with this update.

- Motion carried.

It was agreed Item 4 will go to the Senate as an action item.

The meeting adjourned at 4:25 p.m.

rjrm