

UNDERGRADUATE CURRICULUM COMMITTEE MINUTES

Date: December 7, 2022

Present: Carl Castles
Ying Wang
Elaine Westbrook
Nicole Bogunovich
Jaki Penninger (Registrar representative)

Scott Butterfield
Karen Washburn
Robin Rasmussen

Absent: Jeff Willardson*
Jennifer Scroggins*

Randi O'Brien

**excused*

Guests: Tami Haaland
Jana Marcette
John Roberts

Kari Dahle-Huff
Kathleen Thatcher



Carl Castles, Chair, called the meeting to order at 4:03 p.m. in the Chancellor's Conference Room with some members attending via Webex.

I. APPROVAL OF MINUTES

The minutes of November 30 were accepted as presented.

II. ITEMS FOR APPROVAL

Group 1		
EDU 366: Math Practicum	Added	11/21/2022
EDU 497B: Methods: 5-12 Mathematics	Edited	11/21/2022
EDU 497R: Methods: 5-8 Mathematics	Deleted	11/21/2022
Mathematics Teaching Licensure Option Single Subject Endorsement Bachelor of Science Degree	Edited	11/21/2022
Mathematics Teaching Minor	Edited	11/21/2022

- Motion by Scott Butterfield, seconded by Ying Wang to **approve Group 1.**

Kari Dahle-Huff, Co-Chair, Educational Theory and Practice, stated that the math program was the only one in the state that had a middle school methods course. It's low enrolled and therefore tough to run. The course has been removed from the program, and they are adding EDU 366, which is a math clinic. The Department already runs a reading clinic and a learning clinic for special education, so the math clinic is modeled after those. The math clinic will be off-campus, unlike the other clinics.

- Motion carried.

It was agreed Group 1 will go to the Senate as consent items.

Item 2		
EDU 438: Literacy Assessmnt, Diag, Inst	Edited	11/16/2022

- Motion by Elaine Westbrook, seconded by Scott Butterfield to **approve Item 2.**

Dr. Dahle-Huff noted that students had to apply to enter this course due to background check rules. Now, the background check process is separate from this course.

- Motion carried.

It was agreed Item 2 will go to the Senate as a consent item.

Group 3		
Reading (K-12) Teaching Minor	Edited	11/21/2022
Secondary Education/Special Education (P-12) Double Major Bachelor of Science in Education Degree	Edited	11/21/2022

- Motion by Scott Butterfield, seconded by Ying Wang to **approve Group 3.**

Dr. Dahle-Huff stated that the learning outcomes for the Reading Minor are being added. The Secondary/Sped Double Major had an issue with EDU 438, as it has a hidden prerequisite. This change adds a note that the prerequisite for EDU 438 will be waived for these double majors (which has to be done manually for each student).

- Motion carried.

It was agreed Group 3 will go to the Senate as consent items.

Item 4		
Interdisciplinary Honors Minor	Edited	11/7/2022

- Motion by Elaine Westbrook, seconded by Scott Butterfield to **approve Item 4.**

Jana Marcette, Director of the Honors Program, noted that the Honors Council updated the Minor to include the second HONR course, HONR 205 Honors Inquiry and Research. This course is also being added as a requirement since Dual Enrollment and AP students are bringing in credits that finish much of Gen Ed. The requirement for upper division courses outside of the student's major is also being added, so students can't just use courses from their major and get a minor at the same time. The program's learning outcomes have also been added.

- Motion carried.

It was agreed Item 4 will go to the Senate as an action item

Group 5		
MUSI 346: Commercial Improvisation I	Edited	11/23/2022
MUSI 347: Commercial Improvisation II	Edited	11/23/2022
MUSI 401: Intro to the Music Business	Edited	11/23/2022
MUST 275: Recording Technology I	Edited	11/23/2022
MUST 375: Recording Technology II	Edited	11/23/2022
Commercial Music Bachelor of Arts Degree	Edited	11/23/2022
Music Performance Bachelor of Arts Degree	Edited	11/23/2022

- Motion by Elaine Westbrook, seconded by Ying Wang to **approve Group 5.**

John Roberts, Chair, Music, noted that their accreditors said their applied lessons courses have been overworking the faculty and under charging. So, more applied lessons credits are being added to the program, and as a result, the credits for MUSI 346 & 347 are being reduced. They are also removing the word “option” from the titles of the two BA programs, as their accreditors consider them professional, rather than liberal arts programs. Finally, they are changing the titles of the MUST courses from “Techniques” to “Technology,” in keeping with the content presented.

- Motion carried.

It was agreed Group 5 will go to the Senate as action items.

Group 6		
ACTG 130: Applied Acctng & Decision Mkg	Added	12/1/2022
ACTG 215: Fnd of Govt & Not Profit Acct	Added	12/1/2022
ACTG 250: Accounting Capstone	Added	12/1/2022
BFIN 205: Personal Finance	Added	12/1/2022
BGEN 280: Business Planning	Edited	12/1/2022
BMKT 131: Intro to Social Media Mktg	Added	12/1/2022
Accounting Associate of Science Program of Study	Added	12/1/2022
Accounting Technology Associate of Applied Science Degree	Edited	12/1/2022

- Motion by Elaine Westbrook, seconded by Scott Butterfield to **approve Group 6.**

Nicole Bogunovich, Business/Computer Tech, noted that BGEN 280 is not part of the changes in the Accounting programs. It’s just a prerequisite clean-up.

Ms. Bogunovich and Heather Thompson-Bahm worked to rewrite the Accounting program based on what they see in the industry today. They have added a capstone course that includes a project, and students choose between that or an internship. The 300-level financial planning course included as one of the restricted electives is no longer offered, so

they are adding the new BFIN 205. This package also supports the creation of a 2+2 with the AS Program of Study and the COB for students to move directly into a CPA bachelor's program. It was noted that we can create new AS (and AA) programs of study without BOR approval. Ms. Bogunovich also noted that the AAS program is meant for students who intend to join the workforce or start their own business.

- Motion carried.

It was agreed Group 6 will go to the Senate as action items.

The meeting adjourned at 4:50 p.m.

rjrm