

UNDERGRADUATE CURRICULUM COMMITTEE MINUTES

Date: January 25, 2023

Present: Jeff Willardson
Josh Hill
Scott Butterfield
Elaine Westbrook
Nicole Bogunovich
Jaki Penninger (Registrar representative)

Carl Castles
Jennifer Scroggins
Karen Washburn
Robin Rasmussen

Absent: Ying Wang

**excused*

Guests: Kathleen Thatcher
Nick Anderson
Jodi Lightner

Tam McDowell
Jenna Jones
Chad Landon



Carl Castles, Chair, called the meeting to order at 4:00 p.m. in the Chancellor's Conference Room with some members attending via Webex.

I. APPROVAL OF MINUTES

The minutes of December 7 were accepted as presented.

II. ITEMS FOR APPROVAL

Title	Status	Received	Request Type
Paramedic Program	Added	12/9/2022	Sprint Degree

- Motion by Jennifer Scroggins, seconded by Elaine Westbrook to **approve the Paramedic Program Sprint Degree.**

Nick Anderson, Paramedic Program, stated they are in the building phase of this program. They are putting all the classroom time into online courses, but the clinical component of the program will still be in-person, on-site. The program will be classroom/online learning one semester, followed by the clinical work in one semester. The Sprint Degree is allowing them to get more content into a semester, rather than watering the program down. The program still meets accreditation standards and graduates can sit for the exam.

A question was raised regarding the minimum GPA for students in the program (2.0). It was suggested that, for the Sprint program, faculty may want to consider making that

requirement higher. Chad Landon, Paramedic Program, noted that they have discussed that possibility going forward. A further question was raised as to how students may transition out of the Sprint program if it is too overwhelming for them. Mr. Landon responded that students will be able to transition to the regular Paramedic Program, but they may get delayed a bit.

- Motion carried.

It was agreed this item will go to the Senate as an action item.

Item 1		
ARTZ 101: Art Fundamentals	Deleted	12/5/2022

- Motion by Elaine Westbrook, seconded by Jennifer Scroggins to **approve Item 1.**

Jodi Lightner, Chair, Art, noted that this course is no longer taught and the lab fees associated with it have been reallocated.

- Motion carried.

It was agreed Item 1 will go to the Senate as a consent item.

Group 2		
AHUS 100: Introduction to Sonography	Edited	12/9/2022
AHUS 101: DMS Principles & Instruments	Edited	12/9/2022
AHUS 102: Abdominal Sonography	Edited	12/9/2022
AHUS 103: OB/Gyn Sonography I	Edited	12/9/2022
AHUS 104: Clinical Experience I	Edited	12/9/2022
AHUS 104A: Sonography Intersession I	Added	12/9/2022
AHUS 105: Clinical Experience II	Edited	12/9/2022
AHUS 110: Practical Aspect of Sonography	Added	12/9/2022
AHUS 111: Sonography Scan Lab	Added	12/9/2022
AHUS 112: SPI Registry Review	Added	12/9/2022
AHUS 203: OB/Gyn Sonography II	Added	12/9/2022
AHUS 204: Clinical Experience III	Added	12/9/2022
AHUS 204A: Sonography Intersession II	Added	12/9/2022
AHUS 205: Clinical Experience IV	Added	12/9/2022
AHUS 206: Small Parts and Ped Sonography	Added	12/9/2022
AHUS 207: Vascular Sonography	Added	12/9/2022
AHUS 208: Abdomen Registry Review	Added	12/9/2022
AHUS 210: OB/Gyn Registry Review	Added	12/9/2022
Diagnostic Medical Sonography Associate of Applied Science	Added	12/9/2022

- Motion by Jennifer Scroggins, seconded by Elaine Westbrook to **approve Group 2.**

Tam McDowell, Nursing, Health and Public Safety, noted that they offer an Ultrasound Technology Certificate of Applied Science, but employers and accreditors have moved to an associate degree. The new AAS will make accreditation easier, and students more employable. She also noted that all the didactic courses of the program are offered online and the clinical courses can be at sites close to the student. However, for students in Billings, they are informed up front that clinical sites are limited. Jenna Jones, Nursing, Health and Public Safety, also noted that, due to our lack of AAS program, other states have been establishing clinical sites in Montana and infringing on our ability to get clinical sites.

Ms. McDowell noted that the Ultrasound Certificate will be going away and the Diagnostic Medical Sonography AAS will replace it.

- Motion carried.

It was agreed Group 2 will go to the Senate as action items.

Item 3		
Business Administration General Business Option Bachelor of Science Degree	Edited	12/16/2022

- Motion by Jennifer Scroggins, seconded by Elaine Westbrook to **approve Item 3.**

It was noted that this program was originally proposed as the “Business Administration **Online** General Business Option Bachelor of Science Degree.” It was the COB’s first online program. Now that all their programs are offered online, the designation is not important. The BOR listing of program does not include the term “online” in the title, so no BOR paperwork is necessary. This change amounts to catalog clean up.

- Motion carried.

It was agreed Item 3 will go to the Senate as an action item.

The meeting adjourned at 4:36 p.m.

rjrm