

UNDERGRADUATE CURRICULUM COMMITTEE MINUTES

Date: September 15, 2021

Present: Aaron Mertes
Leanne Gilbertson
Sougata Das
Brian Ernest
Jaki Penninger (Registrar representative)

Carl Castles
Jennifer Scroggins
Ying Wang
Robin Rasmussen

Absent: Kelly Shumway

Guests: Kathleen Thatcher



The meeting was called to order at 4:04 p.m. online.

I. ELECT CHAIR FOR 2021-22

Carl Castles volunteered for Chair.

Jennifer Scroggins and Leanne Gilbertson volunteered for Chair Alternates.

The slate of officers was approved by unanimous consent.

II. APPROVAL OF MINUTES

The minutes of March 17 were accepted as presented.

III. UPDATES & DISCUSSION

Meeting Style for This Year

It was agreed that the UCC will meet entirely online this year.

Annual Catalog Deadline: End of fall semester (December 16)

It was noted that December 16 is the Senate's deadline. The UCC must have all curriculum passed to the Senate by that date.

It was agreed the UCC will set a deadline of Wednesday, November 24, 2021.

CourseLeaf Update

There are how-to videos on the Senate website. The process has also been started to set up the "Bundling" feature in CourseLeaf, which will likely be ready to use in Spring 2022.

The meeting adjourned at 4:19 p.m.

tjrm