

## UNDERGRADUATE CURRICULUM COMMITTEE MINUTES

**Date:** October 28, 2020

**Present:** Aaron Mertes  
Joseph Bryan  
Ying Wang  
Amanda Obery  
Jaki Penninger (Registrar representative)

Carl Castles  
Sougata Das  
Melanie Reaves  
Ben Johnson

**Absent:** Jennifer Scroggins  
*\*excused*

Kelly Shumway\*

**Guests:** Lonnie Schrag  
Tom Nurmi  
Sam Boerboom  
Kathleen Thatcher

Bruce Brumley  
Mara Pierce  
Becky Anglin  
Alan Lohof



Carl Castles, Chair, called the meeting to order at 4:01 p.m. in the Chancellor's Conference Room, with several members and guests attending via Webex.

### I. APPROVAL OF MINUTES

The minutes of October 7 were accepted as presented.

### II. ITEMS – FIRST READING

Group 1		
ARTZ 402: Teaching Art I--K-12	Edited	10/12/2020

- Motion by Joseph Bryan, seconded by Melanie Reaves to **approve Group 1 on first reading.**

- Motion carried.

- Motion by Joseph Bryan, seconded by Melanie Reaves to **waive second reading of Group 1.**

- Motion carried.

Group 2		
Digital Health Communication Certificate	Deleted	10/12/2020

- Motion by Joseph Bryan, seconded by Ben Johnson to **approve Group 2 on first reading.**

Sam Boerboom, Chair of Communication & Theater, stated that this program was originally intended to run out of Extended Campus, but Extended Campus has been incorporated into City College and its mission has changed. There is no funding to teach the three one-credit courses needed in this Certificate. The Department is looking toward offering a similar certificate at the graduate level, using existing courses.

- Motion carried.

- Motion by Joseph Bryan, seconded by Aaron Mertes to **waive second reading of Group 2.**

- Motion carried.

Group 3		
ITS 226: Advanced Linux	Added	10/12/2020
ITS 245: Computer Forensics	Added	10/12/2020
Computer Systems Technology Associate of Applied Science Degree	Edited	10/12/2020

- Motion by Ben Johnson, seconded by Joseph Bryan to **approve Group 3 on first reading.**

Bruce Brumley, City College Computer Tech, noted that these changes had been proposed before but got caught up in SPA 2.

- Motion carried.

- Motion by Joseph Bryan, seconded by Ben Johnson to **waive second reading of Group 3.**

- Motion carried.

Group 4		
FIRE 298: Internship/Cooperative Educ	Edited	10/26/2020

- Motion by Joseph Bryan, seconded by Ben Johnson to **approve Group 4 on first reading.**

Alan Lohof, new director of the Fire Science program, noted that there was not an option for Fire Science students to do a field internship with a local fire department, so this course

does that. Local departments are eager to do these internships, because it is essentially an on-the-job interview. The course is set up as 1-9 credits, but that is the default for internships. The course will be offered at one credit, and Mr. Lohof will do a lecture about HIPAA and privacy issues before the students go into the field.

- Motion carried.

- Motion by Joseph Bryan, seconded by Melanie Reaves to **waive second reading of Group 4.**

- Motion carried.

Group 5		
LIT 312: Adv American Lit I	Deleted	10/16/2020
LIT 313: Adv American Lit II	Deleted	10/16/2020
LIT 320: Adv Brit Lit I	Deleted	10/16/2020
LIT 321: Adv Brit Lit II	Deleted	10/16/2020
LIT 322: Adv Brit Lit III	Deleted	10/16/2020
WRIT 429: Professional Writing	Added	10/16/2020
WRIT 498: Internship/Cooperative Educ	Edited	10/16/2020
English Bachelor of Arts Degree	Edited	10/16/2020
English Teaching Licensure Option Bachelor of Arts Degree	Edited	10/27/2020
English Minor - Creative Writing Program of Study	Deleted	10/16/2020
English Minor - Professional Writing Program of Study	Deleted	10/16/2020
English Teaching Minor	Deleted	10/20/2020
English Minor	Edited	10/16/2020

- Motion by Ben Johnson, seconded by Joseph Bryan to **approve Group 5 on first reading.**

Tom Nurmi, English, Philosophy & Modern Languages, noted that this group is the second phase of the strategic plan for English. They are streamlining the program to increase enrollment, as well as planning for several faculty to retire in the coming years. The new Transatlantic Literature courses (LIT 317 & 318) will replace all the American and British literature courses. The College of Education has approved the changes to the teaching major. The changes to the minor are also in response to a student survey that the tracks were not appealing because they locked students into one plan.

- Motion carried.

- Motion by Joseph Bryan, seconded by Sougata Das to **waive second reading of Group 5.**

- Motion carried.

Group 7		
HADM 365: Managing Cont of LongTerm Care	Edited	10/27/2020
HADM 405: Evidence in Research Eval	Edited	10/27/2020
HADM 499: Capstone	Edited	10/27/2020
Health Administration Bachelor of Science Degree	Edited	10/27/2020

- Motion by Joseph Bryan, seconded by Ben Johnson to **approve Group 7 on first reading.**

Becky Anglin, Chair of Health Care Services, noted that the Health Administration program had two optional pathways, but if students did not take one of them, they struggled to get enough credits to graduate. This modification makes the pathways required, choosing either Business or Long Term Care & Public Health, and students only have about 9 credits of electives. The course changes are mainly to change when the courses are offered.

- Motion carried.

- Motion by Joseph Bryan, seconded by Melanie Reaves to **waive second reading of Group 7.**

- Motion carried.

Group 8		
NRSNG 302: Nursing in the Community Cl	Edited	10/27/2020
NRSNG 464: Leader/Manage for the RN Cl	Edited	10/27/2020

- Motion by Ben Johnson, seconded by Joseph Bryan to **approve Group 8 on first reading.**

Ms. Anglin noted these are just fixing clinical hours for these courses.

- Motion carried.

- Motion by Joseph Bryan, seconded by Ben Johnson to **waive second reading of Group 8.**

- Motion carried.

Group 6		
BIOB 498: Internship/Cooperative Educ	Edited	10/27/2020
ERTH 401: Geologic Field Methods	Deleted	10/27/2020
GEO 315: Structural Geology	Edited	10/27/2020

- Motion by Ben Johnson, seconded by Joseph Bryan to **approve Group 6 on first reading.**

BIOB 498 used to have two descriptions, but because of CourseLeaf, we can only have one, so this change combines the two. EARTH 401 is not part of any program and has not been taught for some time.

- Motion carried.

- Motion by Joseph Bryan, seconded by Ben Johnson to **waive second reading of Group 6.**

- Motion carried.

The meeting adjourned at 4:39 p.m.

rjrm