

UNDERGRADUATE CURRICULUM COMMITTEE MINUTES

Date: April 4, 2018

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| Present: | Ambrin Masood | Alex Shafer |
| | Carl Castles | Jennifer Scroggins |
| | Joseph Bryan | Brian Gurney |
| | Alan Christensen | Natalie Bohlmann |
| | Heather Thompson-Bahm | Jessica Baker (Registrar representative) |

Absent: Debra Schoenfeld*
**excused*

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| Guests: | Sarah Keller | Andy Sullivan |
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Carl Castles called the meeting to order at 4:00 p.m. in the Chancellor's Conference Room.

The minutes of February 28 were accepted as presented.

I. ITEMS – FIRST READING

Item 46 BS Major in Public Relations. Modification to an existing program.

Item 46.a COMX 431 Communicating Online. Change title and course description.

Item 46.b COMX 481 Media for Social Change. Change title and course description.

Item 46.c COMX 460 Research Methods. New course.

- Motion by Brian Gurney, seconded by Joseph Bryan to **approve Items 46 through 46.c on first reading.**

Sarah Keller, Communication & Theatre, stated that they are updating the curriculum to align with Public Relations Society of America guidelines, which include more diversity and more evaluation research. They are also reducing the number of required courses to make it easier for students to complete the program. The group of restricted electives in the program will be organized into three areas of emphasis, and students will choose one.

It was noted that the program modification states there is a new course to be created from combining COMX 457 Public Relations Ethics and COMX 429 The Law of Public Communication. However, that new course is missing from the paperwork.

- Motion carried.

Second reading will be in Fall 2018 when the new combined course is proposed.

Item 54 AAS in Process Plant Technology. Modification to an existing program.

Item 54.a PPT 220 Quality Control Practices. Remove prerequisite.

- Motion by Jennifer Scroggins, seconded by Brian Gurney to **approve Items 54 and 54.a on first reading.**

Andy Sullivan, Department of Business, Construction, & Energy, noted that students graduating from the Process Plant program are the highest paid graduates of any University program. Demand is so high for these graduates, they often get hired during their internship and do not return to City College to complete the program. So, a number of changes are proposed, including moving the program to a Fall start, reducing the total credits from 69 to 61, reducing the internship to 1 credit, and moving the internship to the final semester of the program.

- Motion carried.

- Motion by Brian Gurney, seconded by Joseph Bryan to **waive second reading of Items 54 and 54.a.**

- Motion carried.

The Committee agreed Items 54 and 54.a will go to the Senate as action items.

Item 53 BIOB 160 Principles of Living Systems. Add corequisites.

- Motion by Brian Gurney, seconded by Jennifer Scroggins to **approve Item 53 on first reading.**

It was noted that the Department is responding to the initiative to group our students into cohorts by proposing this corequisite, so Biology majors will take their introductory biology at the same time as chemistry.

- Motion carried.

- Motion by Joseph Bryan, seconded by Brian Gurney to **waive second reading of Item 53.**

- Motion carried.

The Committee agreed Item 53 will go to the Senate as an action item.

Item 52.a BMIS 150 Computer Literacy. BMIS 150 Computer Literacy. Change title to Cyber Security & Electronic Communication and change course description

- Motion by Joseph Bryan, seconded by Jennifer Scroggins to **approve Item 52.a on first reading.**

The Gen Ed Committee has reviewed, revised, and approved this proposal. This is an appropriate topic for all students. This would be a great course to be offered online.

- Motion carried with 1 abstention.

- Motion by Joseph Bryan, seconded by Alan Christensen to **waive second reading of Item 52.a.**

- Motion carried.

The Committee agreed Item 52.a will go to the Senate as an action item.

The meeting adjourned at 5:00 p.m.

tjrm