

UNDERGRADUATE CURRICULUM COMMITTEE MINUTES

Date: November 30, 2016

Present: Ambrin Masood
Carl Castles
Joseph Bryan
Ying Wang
Joy Barber
Alex Shafer
Jennifer Scroggins
Brian Gurney
Alan Christensen
Jessica Baker (Registrar representative)

Absent: Sharon Hobbs*
Heather Thompson-Bahm
**excused*

Guest: Francisco Saldivar



Brian Gurney, Chair Alternate, called the meeting to order at 4:00 p.m. in the Chancellor's Conference Room.

The November 16 & 22 meeting minutes were accepted as presented.

I. ITEMS – FIRST READING

Item 36 ACT 298 Internship. Change course description. REVISED.

- Motion by Jennifer Scroggins, seconded by Alan Christensen to **approve Item 36 on first reading.**

It was noted at the last meeting that this paperwork had the wrong justification attached. It has been corrected.

- Motion carried.

- Motion by Joseph Bryan, seconded by Joy Barber to **waive second reading of Item 36.**

- Motion carried.

The Committee agreed Item 36 will go to the Senate as a consent item.

Item 28 CJUS 437 Prisoner Reentry. Change title to Mass Incarceration and Prisoner Reentry and change course description.

- Motion by Carl Castles, seconded by Ying Wang to **approve Item 28 on first reading.**

This is a new class this year and the students need more background information in incarceration, so that content is being added.

- Motion carried.

- Motion by Carl Castles, seconded by Ying Wang to **waive second reading of Item 28.**

- Motion carried.

The Committee agreed Item 28 will go to the Senate as a consent item.

Item 39 CSTN 100 Fundamentals of Construction Technology. Delete course.

Item 39.a CSTN 101 Introduction to Concrete. Delete course.

Item 39.b CSTN 171 Site Prep, Foundations, and Concrete Installation. Delete course.

Item 39.c CSTN 120 Carpentry Basics and Rough-in Framing. Change credits from 5 to 4 and change corequisites.

Item 39.d CSTN 160 Construction Concepts and Building Laboratory. Change credits from 4 to 5.

Item 39.e CSTN 220 Interior Finishing. Change credits from 5 to 4.

Item 39.f CSTN 230 Advanced Roof, Floor, Wall, and Stair Systems. Change credits from 5 to 4.

Item 39.g CSTN 295 Construction Concepts and Building Laboratory III. Change credits from 6 to 5.

Item 39.h CSTN 299 Capstone: Carpentry. Change credits from 6 to 4.

Item 39.i AAS in Construction Technology – Carpentry. Modification to an existing program.

Item 39.j Certificate of AS in Construction Technology – Carpentry. Modification to an existing program.

- Motion by Jennifer Scroggins, seconded by Ambrin Masood to **approve Items 39 through 39.j on first reading.**

Francisco Saldivar, Chair of Business, Construction & Energy Technology at City College, stated that he has a faculty member retiring in December and he has been informed that position will not be filled. The Construction program, which had been staffed by two faculty, will be staffed by only one faculty member, and the credit changes in this package will balance that load, in addition to part-time faculty. The budget for this program will be smaller with the loss of the faculty line. The reduced credits will bring City College in line with other programs in the state, since we were the only ones with five and six credit courses. The program's advisory board also requested business, management, and accounting be introduced into the program, and students desiring to start their own construction business have requested that content as well. The City College business courses do have capacity for these students.

The question was raised about changing the title of the program. A miscommunication regarding catalog and BOR Level I deadlines was cleared and the program will be changing to "Construction Management." It was also noted that the credits do not add up correctly in both programs.

- Motion carried.

Second reading will be via electronic vote after the proposal has been corrected.

Item 40 ACT 235 Introduction to Belly Dancing. New course.

Item 40.a ACT 236 Belly Dancing II. New course.

Item 40.b ACT 250 Pilates. New course.

Item 40.c ACT 254 Self Defense. New course.

- Motion by Jennifer Scroggins, seconded by Joseph Bryan to **approve Items 40 through 40.c on first reading.**

These courses have all been taught as 294s and are now being added as regular courses. A question was raised about whether ACT 236 Belly Dancing II should have Intro to Belly Dancing as a prerequisite. After discussion, it was agreed to leave the course as is; it can always be fixed in the future.

It was noted that ACT 254 Self Defense was originally proposed by the Department as ACT 257, because the University of Montana already offers ACT 257 Martial Arts and Self Defense. However, the MSUB course will not include martial arts and thus will be proposed as a new, unique course and will have the different number (254).

- Motion carried.

- Motion by Alan Christensen, seconded by Joy Barber to **waive second reading of Items 40 through 40.c.**

- Motion carried.

The Committee agreed Items 40 through 40.c will go to the Senate as action items.

Item 27 BIOM 250 Microbiology for Health Sciences. Change prerequisite.

Item 27.a NUTR 221 Basic Human Nutrition. Change prerequisite.

Item 27.b BIOH 301 Human Anatomy and Physiology I. Change prerequisite and course description.

Item 27.c BIOH 302 Human Anatomy and Physiology I Lab. Change prerequisite.

- Motion by Joseph Bryan, seconded by Jennifer Scroggins to **approve Items 27 through 27.c on first reading.**

These changes add the new biology courses already approved by the UCC as prerequisites.

- Motion carried.

- Motion by Jennifer Scroggins, seconded by Joseph Bryan to **waive second reading of Items 27 through 27.c.**

- Motion carried.

The Committee agreed Items 27 through 27.c will go to the Senate as consent items.

It was noted that Item 42 College of Business Transfer Credits Policy was pulled from the agenda by the College of Business.

The meeting adjourned at 4:35 p.m.

rjrm