

## UNDERGRADUATE CURRICULUM COMMITTEE MINUTES

**Date:** April 8, 2015

**Present:** Russ Lord  
Jennifer Scroggins  
Brian Gurney  
Janet Alberson  
Del Brumley

Carl Castles  
Don Wilathgamuwa  
Ying Wang  
Richard Pierce

**Absent:** Matthew Sprong\*  
Jessica Baker (ex-officio)\*  
*\*excused*

Bonnie Graham\*  
Oscar Thomas (student)

**Guest:** Clinton Culp



Rich Pierce, Chair, called the meeting to order at 4:00 p.m. in the Chancellor's Conference Room.

The March 25 meeting minutes were accepted as presented.

### I. ITEMS – FIRST READING

**Item 99** REC 110 Environment/Leave No Trace. Change credits from 1 to 2.

- Motion by Russ Lord, seconded by Brian Gurney to **approve Item 99 on first reading.**

Clinton Culp, Department of Health and Human Performance, stated that this course was supposed to be included in the slate of changes that came through for Outdoor Leadership, but it was missed. The course includes an overnight field trip, so it is definitely more than 1 credit. The course will be 15 hours in the classroom, meeting 1 hour each week of the semester, and 15 hours for the field experience. The form was altered to include this information.

- Motion carried.

- Motion by Janet Alberson, seconded by Jennifer Scroggins to **waive second reading of Item 99.**

- Motion carried.

**Item 100** Related Instruction Requirements for Associate of Applied Science Degrees and Certificates of Applied Science, City College. Remove WRIT 101 and WRIT 180 from writing course list.

- Motion by Brian Gurney, seconded by Russ Lord to **approve Item 100 on first reading.**

Rich Pierce, Chair of the Gen Ed/Related Department at City College, stated that AAS programs have certain requirements for writing, and WRIT 180 and 101 do not meet them. WRIT 180 is only 1 credit, so students must make up the credits elsewhere. WRIT 101 does not really meet the goals of a writing course for an AAS. However, WRIT 101 will be accepted as a substitution.

- Motion carried.

- Motion by Brian Gurney, seconded by Janet Alberson to **waive second reading of Item 100.**

- Motion carried.

## II. PROCESS FOR CURRICULUM REVIEW AND ACTION

The memo prepared in January was approved by consensus and will be forwarded to the Academic Senate.

The meeting adjourned at 4:10 p.m.

rjrm