

## UNDERGRADUATE CURRICULUM COMMITTEE MINUTES

**Date:** December 3, 2014

<b>Present:</b>	Russ Lord	Matthew Sprong
	Carl Castles	Jennifer Scroggins
	Don Wilathgamuwa	Brian Gurney
	Ying Wang	Bonnie Graham
	Janet Alberson	Richard Pierce
	Del Brumley	Oscar Thomas (student)

**Absent:**

<b>Guests:</b>	Florence Garcia	Susan Gilbertz
	Paul Pope	Nisha Bellinger
	Emily Arendt	Kathryn Plymesser
	Patty Nichols	Mike Havens
	Bernie Quetchenbach	Joy Honea
	Diane Duin	Sarah Knobel
	Trevor Brown	George Harper
	Christine Shearer-Creman	Dorothea Cromley
	Thomas Nurmi	



Rich Pierce, Chair, called the meeting to order at 4:00 p.m. in the Chancellor's Conference Room.

The November 19 meeting minutes were accepted as presented.

### I. ITEM – SECOND READING

**Item 66** ACT 151 Beginning Billiards. New course.

- Motion by Brian Gurney, seconded by Russ Lord to **approve Item 66 on second reading.**

The credit hours have been updated to 1 hour of lecture a week to conform with other ACT courses.

- Motion carried.

### II. ITEMS – FIRST READING

**Item 67** BS major in Human Services. Modification to an existing program.

- Motion by Brian Gurney, seconded by Ying Wang to **approve Item 67 on first reading.**

Patty Nichols, Rehabilitation and Human Services, stated that this program currently has five areas of emphasis, from which students choose one. The areas are confusing and don't work well in DegreeWorks, so those are being cleaned up and reduced to three. Several courses that are no longer offered have been removed. The core requirements of the program have been updated as well. Total credits will not change.

- Motion carried.
- Motion by Janet Alberson, seconded by Ying Wang to **waive second reading of Item 67.**
- Motion carried.

**Item 53** PHOT 154 Exploring Digital Photography. New course.

- Motion by Brian Gurney, seconded by Don Wilathgamuwa to **approve Item 53 on first reading.**

Sarah Knobel, Art Department, noted that this course will be a photography offering for non-art majors. The course will be entirely online. This is also a proposed Gen Ed course.

- Motion carried.
- Motion by Brian Gurney, seconded by Del Brumley to **waive second reading of Item 53.**
- Motion carried.

**Item 73** AAS in Welding and Metal Fabrication Technology. Modification to an existing program.

**Item 73.a** Certificate of AS in Welding and Metal Fabrication Technology. Modification to an existing program.

**Item 73.b** Certificate of AS in Welding for Energy Technology. Modification to an existing program.

**Item 73.c** WLDG 152 Layout Pattern Making. Delete course.

**Item 73.d** WLDG 255 CNC Burn Table Programming and Operation. Delete course.

- Motion by Brian Gurney, seconded by Janet Alberson to **approve Items 73 through 73.d on first reading.**

George Harper and Trevor Brown, Welding Program, stated that these changes clean up some credit issues in the program as well as remove courses that are not appropriate to the discipline. The question was raised as to why the certificate programs list CAPP 120 Introduction to Computers as optional rather than required. It was thought to be a Gen Ed requirement for all A.A.S. and Certificate of Applied Science programs at City College.

- Motion carried.

- Motion by Brian Gurney, seconded by Janet Alberson to waive second reading of **Items 73 through 73.d.**

- Motion carried.

- ❖ After the meeting, it was clarified that CAPP 120 Introduction to Computers is required for all A.A.S. and Certificate of Applied Science programs at City College.

**Item 14** PSCI 365 Public Policy Issues and Analysis. Change course description.

**Item 28** PSCI 351 Political Philosophy. Delete course.

**Item 56** PSCI 215 Introduction to Political Parties & Elections. Change number to 341, title to Political Parties and Election, and change course description.

**Item 56.a** PSCI 218 Introduction to American Presidency. Change number to 346, title to American Presidency, and change course description.

**Item 56.b** PSCI 333 Comparative Government. Delete course.

**Item 56.c** PSCI 424 Democratization. New course.

**Item 56.d** PSCI 425 International Conflict. New course.

**Item 56.e** PSCI 426 Comparative Political Economy. New course.

**Item 56.f** PSCI 427 Research Methods. New course.

**Item 56.g** PSCI 458 Urban and Regional Planning. New course.

**Item 56.h** BS Major in Political Science. Modification to an existing program.

**Item 56.i** BS Major in Political Science Teaching Licensure Option. Modification to an existing program.

**Item 56.j** Teaching Minor in Political Science. Modification to an existing program.

**Item 56.k** Minor in Political Science. Modification to an existing program.

- Motion by Brian Gurney, seconded by Ying Wang to **approve Items 14, 28, and 56 through 56.k on first reading.**

Paul Pope, Social Sciences and Cultural Studies, stated that when the Master of Public Administration was created in 2004, the department only offered a Minor in Political Science. So, a major was put together, and it was really just a list of courses thrown together. These changes will reorganize the program and update courses. Several courses are being updated to use Bozeman's title and/or description, since they are better than ours. The new course PSCI 458 Urban and Regional Planning is being added to stack with a graduate level course of the same name, and is unique across the state. They are also adding WRIT 201 as a requirement to the program. Students in this program have had difficulty with getting enough upper division credits, so these program changes will help. All course proposals have been checked against the CCN database.

- Motion carried.

- Motion by Brian Gurney, seconded by Janet Alberson to **waive second reading of Items 14, 28, and 56 through 56.k.**

- Motion carried.

**Item 22** BS major in Health and Human Performance Teacher Licensure Option (Health and Physical Education K-12). Modification to an existing program.

- Motion by Russ Lord, seconded by Brian Gurney to **approve Item 22 on first reading.**

Teaching majors will now be able to choose between Kinesiology or Biomechanics.

- Motion carried.

- Motion by Brian Gurney, seconded by Janet Alberson to **waive second reading of Item 22.**

- Motion carried.

**Item 31** HSTA 401 Sex and Sexuality in America. New course.

**Item 31.a** HSTA 408 Gender in America. New course.

**Item 32** BA major in History. Modification to an existing program.

**Item 32.a** BA major in History Teaching Licensure Option. Modification to an existing program.

- Motion by Brian Gurney, seconded by Ying Wang to **approve Items 31, 31.a, 32, and 32.a on first reading.**

Emily Arendt, History, noted that HSTA 401 Sex and Sexuality in America has never been taught in Montana, so it will be a draw for both History and Women's Studies students. The program changes add the new courses as options within the majors.

- Motion carried.

- Motion by Brian Gurney, seconded by Janet Alberson to **waive second reading of Items 31, 31.a, 32, and 32.a.**

- Motion carried.

**Item 26** BA major in Music Business Option. Modification to an existing program.

- Motion by Brian Gurney, seconded by Russ Lord to **approve Item 26 on first reading.**

Dorothea Cromley, Chair of Music, stated that the changes being made to the program are as a result of feedback from the employers who hire these graduates. The internships are going so well, they have increased the requirement from two semesters to three.

- Motion carried.

- Motion by Brian Gurney, seconded by Jennifer Scroggins to **waive second reading of Item 26.**

- Motion carried.

**Item 39** BA Major in Psychology. Modification to an existing program.

**Item 39.a** BS Major in Psychology. Modification to an existing program.

- Motion by Carl Castles, seconded by Russ Lord to **approve Items 39 and 39.a on first reading.**

Mike Havens, Chair of Psychology, stated that they are making use of the 6 credits from Gen Ed to add one writing course chosen in consultation with an advisor, as well as one upper division psychology course.

- Motion carried.

- Motion by Carl Castles, seconded by Brian Gurney to **waive second reading of Items 39 and 39.a.**

- Motion carried.

**Item 40** CJUS 228 Race, Class, Gender and Crime. Change title to Diversity in Criminal Justice, change prerequisite, and change course description.

**Item 40.a** CJUS 413 Administration of Law Enforcement. Change prerequisite and add corequisite. Also includes a blanket change for CJUS and SOCI courses to change prerequisites and add corequisite.

**Item 40.b** CJUS 437 Prisoner Reentry. New course.

**Item 40.c** CJUS 440 Gender, Crime, and Justice. New course.

**Item 40.d** CJUS 450 Computer Crime. Delete course.

**Item 40.e** BS Major in Criminal Justice. Modification to an existing program.

**Item 40.f** Minor in Criminal Justice. Modification to an existing program.

**Item 41** SOCI 319 Statistics for Sociologists. Change prerequisite.

**Item 41.a** SOCI 345 Sociology of Organizations. Delete course.

**Item 41.b** SOCI 356 Sociology of Violence. New course.

**Item 41.c** SOCI 362 Sociology of Law Enforcement. New course.

**Item 41.d** SOCI 415 Sociology of Hunting & Poaching. New course.

**Item 41.e** BA Major in Sociology. Modification to an existing program.

**Item 41.f** BS Major in Sociology. Modification to an existing program.

**Item 41.g** Minor in Sociology. Modification to an existing program.

**Item 42** Minor in Women's Studies. Modification to an existing program.

- Motion by Brian Gurney, seconded by Ying Wang to **approve Items 40 through 40.f, 41 through 41.g, and 42 on first reading.**

Joy Honea, Chair of Social Sciences and Cultural Studies, noted they are experiencing a bottleneck of students in the Criminal Justice and Sociology programs. There are a few courses that all the students must take, but the Department does not have enough faculty to offer enough sections for the students. Part of the solution is to change the prerequisite for all upper division courses from SOCI 101 Introduction to Sociology to SOCI 101 or SOCI 201 Social Problems. The other part of the solution, which is admittedly more of a temporary fix, is to offer more courses less often. The faculty will teach a rotation of courses so at least one course that applies to each requirement in the majors will be offered every semester. Each individual course may only be offered every other year.

WRIT 201 will be required for all the majors, and Dr. Honea has consulted with the English Department in order to offer a section of WRIT 201 for social sciences. WRIT 201 will also be required before all upper division courses.

Dean Christine Shearer-Creman stated that she has concerns with this temporary fix to the program. It is not a solution that will grow enrollment. Dr. Honea noted that the Department has worked hard to find creative solutions to the student bottleneck problem in light of the current budget deficit.

- Motion carried.

A second reading will be held at the next meeting, where issues with the City College A.S. Plan of Study in Criminal Justice and the Environmental Studies program should be addressed.

**Item 44** EGEN 105 Introduction to General Engineering. New course.

**Item 44.a** EGEN 201 Engineering Mechanics – Statics. New course.

**Item 44.b** EGEN 202 Engineering Mechanics – Dynamics. New course.

**Item 44.c** EGEN 205 Mechanics of Materials. New course.

**Item 44.d** AS Program of Study in Pre-Engineering. Modification to an existing program.

- Motion by Carl Castles, seconded by Russ Lord to **approve Items 44 through 44.d on first reading.**

Kathryn Plymessa, Biological & Physical Sciences, stated that she is a new faculty member in Engineering. These new courses are usually offered in the first two years of an engineering program, which is something we need since many students are advised to transfer after completing just the first year of the AS Program of Study in Pre-Engineering.

- Motion carried.

- Motion by Brian Gurney, seconded by Russ Lord to **waive second reading of Items 44 through 44.d.**

- Motion carried.

**Item 46** LIT 437 Studies in Genres. New course.

**Item 46.a** LIT 462 Studies in Literature and the Environment. Delete course.

**Item 46.b** BA Major in English. Modification to an existing program.

**Item 46.c** Minor in English Program of Study: Writing Across the Curriculum.  
Modification to an existing program, including program name change.

- Motion by Russ Lord, seconded by Brian Gurney to **approve Items 46 through 46.c on first reading.**

Bernie Quetchenbach, English, Philosophy and Modern Languages, noted that LIT 437 is a common course at universities and can be taught by a number of the faculty in the Department. LIT 462 is being deleted and a new ENST course is being created in its place.

- Motion carried.

- Motion by Russ Lord, seconded by Janet Alberson to **waive second reading of Items 46 through 46.c.**

- Motion carried.

**Item 38** SCIN 102 Integrated Sciences Lab. Change credits from 0.5 to 1.

**Item 38.a** SCIN 104 Integrated Science Lab II. Change credits from 0.5 to 1.

- Motion by Brian Gurney, seconded by Russ Lord to **approve Items 38 and 38.a on first reading.**

Carl Castles noted that transfer students have a problem with these half-credit courses. They are proposing that the labs be increased to one credit, and will be optional. Going forward, these courses will only be for education majors.

- Motion carried.

- Motion by Russ Lord, seconded by Janet Alberson to **waive second reading of Items 38 and 38.a.**

- Motion carried.

The meeting adjourned at 5:20 p.m.

rjrm