

UNDERGRADUATE CURRICULUM COMMITTEE MINUTES

Date: February 27, 2013

Present: Tom Dell
John Hoover
Brian Gurney
Richard Pierce
Matthew Dockter (student)

Carl Castles
Don Wilathgamuwa
Cindy Dell
Del Brumley

Absent: Ying Wang – *excused*

Guests: Dave Gurchiek
Terry Hoffer
Alan Christensen

Mark Jacobson
Deb Peters
Craig McKenzie



Cindy Dell called the meeting to order at 4:01 p.m. in the Chancellor's Conference Room.

The January 23 meeting minutes were accepted as presented.

I. ITEMS – FIRST READING

Item 38 GEO 309 Sedimentation and Stratigraphy. Change prerequisite.

Item 38.a EARTH 401 Geologic Field Methods. Change prerequisite.

- Motion by Brian Gurney, seconded by John Hoover to **approve Items 38 and 38.a on first reading.**

- Motion carried.

- Motion by John Hoover, seconded by Brian Gurney to **waive second reading of Items 38 and 38.a.**

- Motion carried.

Item 44 AAS in Computer Programming and Application Development. Modification to an existing program.

Item 44.a CSCI 114 Programming with C#. New course.

Item 44.b CSCI 223 Software Design & Development. New course.

Item 44.c CSCI 110 Programming with Visual Basic I. Change lecture/lab credit hours (course remains 3 credits).

Item 44.f CSCI 115 Programming with Perl. Change credit hours from 3 to 2.

Item 44.g CSCI 120 Programming with Visual Basic II. Change credit hours from 4 to 3 and change prerequisite.

- Motion by Brian Gurney, seconded by John Hoover to **approve Items 44 through 44.g on first reading.**

Terry Hoffer, Computer Programming & Application Development Instructor, stated that CSCI 114 was being created as an entirely new course because although C# was covered in another course in the CCN list, it was only a small part. Craig McKenzie, Computer Systems Technology Instructor, stated that the missing numbers (44.c and 44.d) were for web design courses, but the CCN for web design is not yet settled, so they have decided to keep the current courses as they are. ITS 140 CCNA 1: Discovery has been added to the AAS program, but it is not a new course. No new staff are needed.

- Motion carried.

It was noted that the CCN forms have not been attached to the proposals. Second reading will be held until the CCN forms are received.

Item 45 WRIT 104 Workplace Communications. Change course description.

- Motion by Brian Gurney, seconded by John Hoover to **approve Item 45 on first reading.**

It was noted that the Gen Ed Department at City College thought they had changed this course description several years ago, but in transition with new faculty, the paperwork never made it. This course is specifically for Certificate programs at City College.

- Motion carried.
- Motion by Brian Gurney, seconded by John Hoover to **waive second reading of Item 45.**
- Motion carried.

Item 46 AS Criminal Justice Concentration. New program.

- Motion by Carl Castles, seconded by Brian Gurney to **approve Item 46 on first reading.**

Dave Gurchiek, Associate Dean, City College, stated that he and Steve Eliason began working together on some sort of two-year program for law enforcement. People seeking to be police officers have to attend the academy, of course, but many want more, so this new A.S. is being proposed. This program will use existing courses at both City College and the main campus. Graduates of the A.S. can go on and earn the B.S. in Criminal Justice as well. The A.S. is a good option because students take the full Gen Ed package, and law enforcement students need those courses because they don't get them at the academy.

It was noted that the proper term for this program would be "Plan of Study," rather than concentration.

The proposal is being brought forward to UCC to get this plan of study in the catalog so students can see it. Students could already create this degree through the self-designed option, but this gives students a specific plan to earn this degree. This proposal does not require Board of Regents approval.

- Motion carried.
- Motion by Brian Gurney, seconded by John Hoover to **waive second reading of Item 46.**
- Motion carried.

Item 42 Teaching Minor in Mathematics. Modification to an existing program.

- Motion by John Hoover, seconded by Brian Gurney to **approve Item 42 on first reading.**

Mark Jacobson, Math Department, stated that with the current minor and the prerequisites of those courses, students would have ended up with 33 credits. They have changed some courses so there is a better flow for students, and have also removed the capstone as students taking the minor were at a disadvantage. David Snow, the math methods instructor in the College of Education, requested that students take two math methods courses, as they do in the math teaching major. There are now no hidden prerequisites.

- Motion carried.
- Motion by Brian Gurney, seconded by John Hoover to **waive second reading of Item 42.**
- Motion carried.

Item 47 EDU 495D Student Teaching K-12. New course.

Item 47.a EDU 333 Reading and Writing Across the Curriculum. Change prerequisite.

Item 47.b EDU 430 Teaching Reading K-3. Change prerequisite.

Item 47.c EDU 432 Literature and Literacy for Young Adults. Change prerequisite.

Item 47.d EDU 435 Theories in Reading. Change prerequisite.

Item 47.e EDU 438 Literacy Assessment, Diagnosis and Instruction. Change prerequisite.

Item 48 BSEd Elementary Education/Reading Double Major K-8; K-12 Reading Endorsement. Modification to an existing program.

Item 48.a BSEd Secondary Education/Reading Double Major 5-12 and K-12 Reading Endorsement. Modification to an existing program.

Item 48.b Teaching Minor in Reading (K-12). Modification to an existing program.

- Motion by Tom Dell, seconded by Brian Gurney to **approve Items 47 through 47.e and 48 through 48.b on first reading.**

Alan Christensen, Reading faculty, stated that the prerequisite changes were being made so students would get the proper courses early on in the program. EDU 495D is being created to give reading students opportunities for student teaching in field placements beyond schools, in order to get a teaching endorsement over a wide a range as possible. Currently, reading students take an internship

and clinic, which is really student teaching, but the issue is the transcript doesn't reflect the "student teaching" terms. The internship and clinic courses will stay on the books, but they will be rarely used.

- Motion carried.

- Motion by Rich Pierce, seconded by Brian Gurney to **waive second reading of Items 47 through 47.e and 48 through 48.b.**

- Motion carried.

Item 49 DENT 305 Introduction to Dental Hygiene Research. New course. (offered only online)

Item 49.a DENT 360 Educational Methods in Dental Hygiene. New course. (offered only online)

Item 49.b DENT 380 Contemporary Issues in Dental Hygiene. New course. (offered only online)

Item 49.c DENT 470 Leadership in Dental Hygiene. New course. (offered only online)

Item 49.d DENT 499A Capstone Part 1. New course.

Item 49.e DENT 499B Capstone Part 2. New course.

- Motion by John Hoover, seconded by Tom Dell to **approve Items 49 through 49.e on first reading.**

Deb Peters, Director of the Health Administration Program, stated that Great Falls College MSU offers an A.A.S. in Dental Hygiene which is 92-98 credits. Of the 14-16 students who graduate each year, 70% would like to earn a bachelor's degree, so faculty at Great Falls contacted us. Diane Duin, Dean of the College of Allied Health Professions, asked Ms. Peters to head up this initiative, and together with the Great Falls faculty, they have put together a B.A.S. concentration in Dental Hygiene. The 6 new courses above will be taught online by Great Falls faculty, with the exception of the two capstone courses, which will be taught as hybrids. The DENT courses offered at MSUB will not be clinical in nature, but rather methods and educational courses, and MSUB will contract with Great Falls faculty to teach the courses. The students will also take a few health administration courses and 9 more credits of Gen Ed.

MSUB does not have to be accredited in order to offer these courses because Great Falls College MSU is already accredited and they do not accredit dental hygiene programs at the bachelor level.

It was noted that the only dental programs in the region are Great Falls' program, and Sheridan College in Wyoming. Sheridan offers an A.S. rather than an A.A.S., so those students would not be eligible for the B.A.S. from MSUB, but rather the B.S.L.S. Ms. Peters stated that they wanted to get the ball rolling with Great Falls first, before contacting Sheridan.

- Motion carried.

- Motion by Brian Gurney, seconded by Matthew Dockter to **waive second reading of Items 49 through 49.e.**

- Motion carried.

The meeting adjourned at 5:01 p.m.

rjrm