

UNDERGRADUATE CURRICULUM COMMITTEE MINUTES

Date: December 12, 2007

Present: Barbara Harrold
Maggie McBride
Brian Gurney
Dixie Metheny
Vern Gagnon
Cheri Johannes

Loretta Morgan
Mark Jacobson
Barbara Wheeling
Alan Christensen
Trisha Biggs

Absent: John Syring – *excused*
Jim Hughs – *excused*

Cindy Dell – *excused*
Kayla Corcoran (student) – *excused*

Guests: Mike Campbell
Craig Wilson

David Hood
Brian Reed



Maggie McBride called the meeting to order at 4:00 p.m. on Wednesday, December 12, 2007, in the Missouri room.

The November 28 minutes were accepted as presented.

I. ITEMS – FIRST READING

Item 16.a BS Major in Political Science. New program.

Item 16.c CRIM 292 Seminar. New course.

Item 16.d CRIM 492 Seminar. New course.

- Motion by Dixie Metheny, seconded by Barbara Harrold to **approve Items 16.a, 16.c, and 16.d on first reading.**

Craig Wilson, Chair of Sociology, Political Science, and Native American Studies, stated that in the 23 years he has been here we have not offered a major in Political Science. The Department now has 3 political scientists so a major can be offered in addition to the Master of Public Administration. The core courses of the new major will only be taught by full-time faculty; no part-time faculty will be teaching the core. The political science major will also require a minor and there will not be an extended major offered.

Dr. Wilson noted that the administration told them in the Fall of 2006 they could advertise that a new major in political science was on the way. The Board of Regents approved the new program in February, 2007. However, the department had to hire another faculty member before the final submission of the program through the campus shared governance process.

Mike Campbell, Chair of Business Academic Programs, noted that the College of Business would like to visit with the department to discuss POLS 555 being changed to a 400-level course (see Item 23 below), because the COB already offers a course in human resource management. Dr. Wilson stated that they are all for cooperating with other departments, and asked if perhaps the COB could take on the graduate students who take POLS 555 for the MPA program. Mr. Campbell stated that they would have to meet with Dean Gary Young to confirm if the COB can take the graduate students.

- Motion by Vern Gagnon, seconded by Brian Gurney to **amend the previous motion to approve Items 16.a, 16.c, and 16.d on first reading pending changes to the plan of study regarding POLS 455/555.**

- Motion to amend carried with one abstention.

- Motion (to approve on first reading) carried.

Item 23 POLS 555 Human Resource Management. Change number to 455/555 and change course description.

Item 23.a POLS 557 Public Budgeting & Finance . Change number to 457/557 and change course description.

Item 23.b POLS 560 Ethics and Public Policy. Change number to 460/560 and change course description.

- Motion by Vern Gagnon, seconded by Brian Gurney to **approve Items 23.a and 23.b on first reading.**

Brian Reed, Department of Sociology, Political Science, and Native American Studies, stated that these courses are standard to any undergraduate political science program. The graduate students in the courses will be doing more reading, a much larger project, and also a presentation.

- Motion carried.

- Motion by Vern Gagnon, seconded by Mark Jacobson to **waive second reading of Items 23.a and 23.b.**

- Motion carried.

Item 23 will be postponed to the next meeting when second reading on the major is held.

II. INFORMATION ONLY ITEM

Item 19 The Certificate of Applied Science in Practical Nursing, which was approved by the campus in Spring 2007 (see Item 64.a 06-07), has been changed to an Associate of Applied Science Degree by the Board of Regents and State Board of Nursing. This change was approved at the November, 2007 BOR meeting. Since this is beyond the control of MSU Billings, this is an information only item.

- Motion by Vern Gagnon, seconded by Dixie Metheny to **accept Item 19 for information.**

- With no objections, motion carried.

The meeting adjourned at 4:30 p.m.

rjrm