

MEMORANDUM

TO: Academic Foundations Committee Members

FROM: Dr. Mark Hardt, Chair
Academic Foundations Committee

RE: MEETING DATE, PLACE, AND AGENDA

The next meeting of the Academic Foundations Committee will be held on Tuesday, February 8, 2005, at 3:40 p.m. in the Madison room of the SUB.

- I. Approval of Minutes
February 1
- II. Discussion/Action Items
 - A. The Assessment Instrument
 - B. How to Implement the Assessment Instrument
 - C. Advising Problems

Timeline:
Accept course submissions up to March 14, 2005.

MH/rjrm