

## MEMORANDUM

**DATE:** September 30, 2004

**TO:** Academic Foundations Committee Members

**FROM:** Dr. Mark Hardt, Chair  
Academic Foundations Committee

**RE:** MEETING DATE, PLACE, AND AGENDA

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The next meeting of the fall semester of the Academic Foundations Committee will be held on Tuesday, October 5, 2004, at 3:40 p.m., in room 306 of McDonald Hall (COB).

- I. Approval of Minutes  
September 28
- II. New Membership Needed:  
**Natural Sciences** and **History and Cultural Diversity**  
- Possible Appointments by the Committee on Committees
- III. Discussion/Action Items
  - A. Results of Report to Senate on September 30
  - B. Continued Assessment Instrument Discussion
  - C. Election of Chair and Chair Alternate

MH/rjrm