## **MEMORANDUM**

**DATE:** October 22, 2004

**TO:** Academic Foundations Committee Members

**FROM:** Dr. Mark Hardt, Chair

Academic Foundations Committee

**RE:** MEETING DATE, PLACE, AND AGENDA

The next meeting of the fall semester of the Academic Foundations Committee will be held on <u>Tuesday</u>, <u>October 26</u>, 2004, at 3:40 p.m. in the <u>Madison room of the SUB</u>.

- I. New CAS Membership Needed: Natural Sciences
  - Any new volunteers?
- III. Discussion/Action Items
  - A. Guidelines Outline for Departments
- IV. New Business

MH/rjrm