

MEMORANDUM

DATE: October 13, 2004

TO: Academic Foundations Committee Members

FROM: Dr. Mark Hardt, Chair
Academic Foundations Committee

RE: MEETING DATE, PLACE, AND AGENDA

The next meeting of the fall semester of the Academic Foundations Committee will be held on Tuesday, October 19, 2004, at 3:40 p.m. in the Madison room of the SUB.

- I. Approval of Minutes
October 12
- II. New CAS Membership Needed: **Natural Sciences**
- Any new volunteers?
- III. Discussion/Action Items
 - A. Academic Foundations Notification Flyer
 - B. Guidelines Outline for Departments
 - C. Clear up Original Proposal: Electives—which courses and how used?
 - D. Academic Foundations Committee Policies
 - E. The Assessment Instrument
 - F. How to Implement the Assessment Instrument
 - G. AA and AS Student Lists

MH/rjrm