

## MEMORANDUM

**DATE:** November 20, 2002

**TO:** General Education Committee Members

**FROM:** Mark Hardt, Chair  
General Education Committee

**RE:** MEETING DATE, PLACE, AND AGENDA

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The next meeting of the General Education Committee will be held on Tuesday, November 26, 2002, at 3:30 p.m., in CEHS 216.

### I. OLD BUSINESS

- A. Work on Assessment Chart:
  - 1. Label second column
  - 2. Review chart for parallelism in second column
  - 3. Further discussion of Ethics Category

### II. NEW BUSINESS

- A. Timeline
- B. Milestone Course – as a 200 level course
- C. New Title for General Education & A Focused Statement

MH/rjrm