## **MEMORANDUM**

**DATE:** January 7, 2002

**TO:** General Education Committee Members

**FROM:** Mark Hardt, Chair

General Education Committee

**RE:** MEETING DATE, PLACE, AND AGENDA

The next meeting of the General Education Committee will be held on Tuesday, January 7, 2003, at 3:30 p.m., in CEHS 216.

I. Approval of minutes.

December 3

II. OLD BUSINESS

A. Continued Work on Assessment Chart

III. NEW BUSINESS

MH/rjrm