

## ACADEMIC SENATE MINUTES

**DATE:** April 23, 2015

<b>PRESENT:</b>	Patricia Vettel-Becker	A.J. Otjen
	Francisco Saldivar	Susan Gilbertz
	James Barron	Andrew Sullivan
	Vern Gagnon	Paul Pope
	Stephen Coffman	Bruce Brumley
	Sonja Choriki (student)	Diane Duin (ex-officio)
	Christine Shearer (ex-officio)	Barbara Wheeling (ex-officio)
	Mary Susan Fishbaugh (ex-officio)	Matt Redinger (ex-officio)
	William Shields (ex-officio)	

<b>ABSENT:</b>	Tom Dell*	Cindy Dell*
	Sarah Keller*	Kelly Shumway
	Rita Kratky (ex-officio)	Terrie Iverson (ex-officio)
	Joe Oravec (ex-officio)	

\* *excused*

<b>GUESTS:</b>	Mark Nook	Suzette Nynas
	Rich Pierce	Joy Barber

**PRESIDING:** Bruce Brumley, Chair

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Bruce Brumley called the meeting to order at 3:40 p.m. in the Chancellor's Conference Room.

The minutes of April 9 were accepted as presented.

### I. WELCOME NEW SENATORS AT-LARGE

Susan Gilbertz, College of Arts & Sciences  
Vern Gagnon, City College  
Sarah Keller, College of Arts & Sciences

## II. ELECTION OF OFFICERS: Three Vice Chairs, Secretary

### Vice Chairs

⇒ Susan Gilbertz **nominated Cindy Dell**, who volunteered via email since she could not attend today, and it was seconded by Francisco Saldivar.

⇒ Patricia Vettel-Becker **nominated Jim Barron**, and Steve Coffman seconded.

⇒ Andy Sullivan **nominated Francisco Saldivar**, and Paul Pope seconded.

Nominations were closed.

All those nominated agreed to serve.

⇒ The roster of officers was approved by agreement.

### Secretary

⇒ Patricia Vettel-Becker **nominated Paul Pope**, and Steve Coffman seconded.

Dr. Pope agreed to serve.

⇒ Paul Pope was elected Secretary by agreement.

Regarding the chairship of the Senate, according to the bylaws, Mr. Brumley will remain chair until August, when he will hand off to Chair Elect Gilbertz. Dr. Gilbertz is welcome to attend Cabinet and Executive Budget this summer, when she is not engaged in research.

## III. CHANCELLOR REPORT

Chancellor Nook stated that the legislature finally passed a few bills, such as the big budget bill, which will fund the MUS projects. That will include the renovations for our Library, including new chair lifts. Regarding the pay plan, it is on its way, but is just a chunk of money which will be allocated. The raises still have to be bargained with the unions, and we don't know how much of the raise MSUB will have to fund. Concerning the crime lab, the funding was greatly reduced and they are looking to lease space in Billings. They have base funding for three positions. If they can't find a place to lease in Billings, more than likely the funding for those three positions will go to the existing crime lab in Missoula to help with the backlog. Since they hope to start July 1, obviously the lab will not be going in Yellowstone Hall.

Dr. Nook noted that we don't know anything new on our budget, but there will be budget updates sent throughout the summer, in May, July, and August.

#### IV. PROVOST REPORT

Dr. Shields reported on the MPA program. At the meeting held on April 10, MSUB faculty met with faculty from MSU-Bozeman as well as Provost Potvin. She charged the group to develop a joint program with the goal of professional accreditation. The group is to work on three things: the curriculum, ways of assessment, and preparation for accreditation. Each campus will prepare a mission statement for the program and then work together to create a joint mission statement. This is an opportunity to put together a quality program. They will meet again May 6. Also, there is no longer a double process for graduating students, but rather we will process our students here and here alone.

There was nothing to report on COMPASS.

#### V. CURRICULUM ITEMS – CONSENT

**Item 99** REC 110 Environment/Leave No Trace. Change credits from 1 to 2.

**Item 92.d** CTMA 161 Math Computations for Health Occupations. Delete course.

**Item 97** BA Major in Environmental Studies. Modification to an existing program.

**Item 97.a** Minor in Environmental Studies. Modification to an existing program.

**Item 97.b** ENST 490 Undergraduate Research. Change prerequisite.

**Item 97.c** ENST 499 Senior Thesis/Capstone. Change prerequisite.

**Item 102** EDSP 405 Assessment of Students with Exceptionalities. Change course description.

**Item 102.a** EDU 354 Secondary Junior Field. Remove corequisite.

**Item 102.b** EDU 380 Introduction to Curriculum Planning/Practice. Change prerequisites.

**Item 102.c** EDU 381 Curriculum Theory and Design. Change prerequisites.

**Item 102.d** EDU 397C Methods: K-8 Mathematics. Add prerequisite.

**Item 102.e** EDU 397D Methods: K-8 Science. Change prerequisites.

**Item 102.f** EDU 397G Methods: 5-12 Science, EDU 397H Methods: K-12 Art, EDU 397I Methods: K-12 Music, and EDU 397J Methods: 5-12 Speech and Drama. Remove corequisite.

**Item 102.g** EDU 406 Philosophical, Legal and Ethical Issues in Education. Change prerequisite.

**Item 102.h** EDU 495A Student Teaching: K-12, EDU 495B Student Teaching: K-8, and EDU 495C Student Teaching: 5-12. Remove prerequisite.

**Item 102.i** EDU 497A Methods: 5-12 Social Studies, EDU 497B Methods: 5-12 Mathematics, EDU 497C Methods: K-12 Modern Language, and EDU 497D Methods: 5-12 English. Remove corequisites.

**Item 102.j** EDU 498 Internship (formerly EDCI 490). Change course description.

**Item 102.k** EDSP 294 Seminar/Workshop (formerly SPED 293). Delete course.

**Item 102.L** EDSP 494 Seminar/Workshop (formerly SPED 493). Delete course.

**Item 102.m** EDU 292 Independent Study (formerly RD 291). Delete course.

**Item 102.n** EDU 292 Independent Study (formerly EDF 291). Delete course.

**Item 102.o** EDU 492 Independent Study (formerly EDF 491) and EDU 492 Independent Study (formerly RD 491). Delete courses.

**Item 102.p** EDU 494 Seminar/Workshop (formerly EDCI 492), EDU 494 Seminar/Workshop (formerly EDCI 493), EDU 494 Seminar/Workshop (formerly EDF 493), EDU 494 Seminar/Workshop (formerly RD 492), and EDU 494 Seminar/Workshop (formerly RD 493). Delete courses.

**Item 102.Q** EDU 498 Internship (formerly EDF 490), EDU 498 Internship (formerly RD 490). Delete courses.

**Item 102.r** EDU 331 Literature and Literacy for Children. Remove crosslist with RD 535.

**Item 102.s** EDU 413 Developing Student Writing. Remove crosslist with RD 513.

**Item 102.t** EDU 430 Teaching Reading K-3. Remove crosslist with RD 514.

**Item 102.u** EDU 436 Storytelling. Remove crosslist with RD 531.

⇒ Motion by Francisco Saldivar, seconded by Paul Pope to **accept the consent agenda with the exception of Item 102.a**, which will be heard for a first reading.

⇒ Motion carried.

## VI. ITEMS – FIRST READING

**Item 100** Related Instruction Requirements for Associate of Applied Science Degrees and Certificates of Applied Science, City College. Remove WRIT 101 and WRIT 180 from writing course list.

⇒ Motion by Francisco Saldivar, seconded by Paul Pope to **approve Item 100 on first reading**.

Rich Pierce and Joy Barber, General Education/Related Department at City College, stated that WRIT 180 is not appropriate for AAS degrees. They are also trying to direct students away from WRIT 101, since the outcomes do not really meet what is needed in an AAS degree.

⇒ Motion carried with 3 opposed.

⇒ Motion by Vern Gagnon, seconded by Paul Pope to **waive second reading of Item 100**.

A concern was raised that students in AAS degree programs who may want to go on to a four-year program will be held back if they can't take WRIT 101. It was noted that WRIT 101 is accepted as a substitute for AAS programs.

⇒ Motion carried with 2 opposed.

**Item 93** M 161 Survey of Calculus. New course.

**Item 93.a** Gen Ed Course: M 161 Survey of Calculus. Submit for category I. A. Mathematics.

⇒ Motion by Jim Barron, seconded by Francisco Saldivar to **approve Items 93 and 93.a on first reading.**

There was no one present to discuss the items.

⇒ Motion by Francisco Saldivar, seconded by A.J. Otjen to **table Items 93 and 93.a until Fall.**

**Item 102.a** EDU 354 Secondary Junior Field. Remove corequisite.

⇒ Motion by A.J. Otjen, seconded by Paul Pope to **approve Item 102.a on first reading.**

It was noted that the issue is that the corequisite Art Methods course also lists EDU 354 as a corequisite. This should have been caught earlier. This will be resolved with advising, and a course change will be put through immediately in the Fall, so the corequisites will be correct in Banner.

⇒ Motion carried.

⇒ Motion by Francisco Saldivar, seconded by Susan Gilbertz to **waive second reading of Item 102.a.**

⇒ Motion carried.

## VII. ITEMS FOR INFORMATION

**Item 101.a** AAS in Drafting and Design Technology and AS Program of Study in Drafting and Design. Placing programs on moratorium. For information only.

**Item 101.b** Certificate of AS in Assistant Drafter, Architectural or Civil. Placing programs on moratorium. For information only.

⇒ Motion by Paul Pope, seconded by Francisco Saldivar to **accept Items 101.a and 101.b for information.**

Vice Provost Matt Redinger noted that this is the first step in deleting a program: we must put it on moratorium first.

Dr. Redinger also noted that it's important to realize we are not asking permission from the BOR to implement a moratorium. We are informing the BOR we are implementing a moratorium.

⇒ Motion carried with 1 abstention.

## VIII. DISCUSSION/ACTION ITEMS

### A. UCC Proposal for Curriculum Review and Action

We have been testing out the consent agenda process this Spring. It has worked well. If we are to continue, we have to impress upon the UCC that if they want trust from the Senate, the UCC must look more carefully at the curriculum changes.

It was agreed that today's exception to the rule is only because this is the final meeting of the year. Our policy will be that any item pulled from the consent agenda for action will automatically move to the next meeting, so faculty can be present for discussion.

At the Senate retreat, we will need to clarify the statement from the UCC: "Curricular items submitted to UCC that entail 'substantive' issues would be evaluated but *not* approved at UCC." The Senate needs to see that evaluation.

It was suggested that in the Fall, the Senate Chair or a Vice Chair meet with the UCC to make sure everyone understands the new process. Dr. Gilbertz and Dr. Barron also plan a review of the responsibilities of the various committees this summer.

### B. Graduate Faculty Policy

Suzette Nynas, Chair of the Graduate Committee, stated that the current policy for graduate faculty status is that if you teach a graduate course, you are graduate faculty. The Grad Committee is proposing a three-level status arrangement to clarify our language for accreditation purposes. Our policy needs to include part-time faculty and community experts. They do not want to limit the graduate programs' ability to appoint faculty as graduate faculty, but rather offer flexibility and the ability to determine who is teaching their students. The three levels are Full, Associate, and Professional Affiliate.

The question was raised regarding the MPA, that the Bozeman faculty involved would be associate members. This is correct.

This policy will have a first reading in the Fall.

The meeting adjourned at 5:03 p.m.

rjrm