

ACADEMIC SENATE MINUTES

DATE: February 18, 2016

PRESENT:	Tom Dell	Patricia Vettel-Becker
	A.J. Otjen	Cindy Dell
	Francisco Saldivar	Susan Gilbertz
	James Barron	Andrew Sullivan
	Vern Gagnon	Kelly Shumway
	Paul Pope	Sarah Keller
	Stephen Coffman	Sonja Choriki (student)
	Diane Duin (ex-officio)	Barbara Wheeling (ex-officio)
	Clifford Coppersmith (ex-officio)	Robert Hoar (ex-officio)
	Joe Oravec (ex-officio)	

ABSENT:	Baudry Metangmo (student)*	Christine Shearer (ex-officio)
	Mary Susan Fishbaugh (ex-officio)*	Matt Redinger (ex-officio)
	Terrie Iverson (ex-officio)*	
	* <i>excused</i>	

GUESTS:	Sheila McGinnis	Susan Floyd
	Cheri Johannes	Mark Nook

PRESIDING: Susan Gilbertz, Chair

Susan Gilbertz called the meeting to order at 3:43 p.m. in the North Conference Room of the City College Health Science Building.

The minutes of February 4 were accepted as presented.

I. ASMSUB REPORT

No report.

II. OTHER REPORTS

Senate Executive Committee

Paul Pope, Senate Secretary and Graduate Committee member, stated that the Graduate Committee is very excited to begin using the consent/action arrangement that UCC has been using.

Dr. Gilbertz stated that the Executive Committee did discuss the Emeritus Policy, though no decisions have been made. There are two issues: defining what emeritus means to us, and clearly defining a process. It was suggested that rather than engaging all faculty in a discussion, which could take months, the Senate can put together a couple of options and have a vote. Francisco Saldivar noted that the Senate's former Chair, Bruce Brumley, had a document that defined emeritus very well. Mr. Saldivar will get that document.

III. ITEM FOR INFORMATION

Item 43 Emeritus Nomination: Timothy Urbaniak, Department of Computer Technology & Drafting and Design, City College. For information.

⇒ Motion by Jim Barron, seconded by Cindy Dell to **accept Item 43 for information.**

It was noted that we have missed the deadline for BOR approval before Commencement. However, we can find a way to include Dr. Urbaniak in the proceedings.

⇒ Motion carried.

IV. CHANCELLOR REPORT

Chancellor Nook noted that when we do recognize emeritus, we give them a large Ben Steele print of McMullen Hall. Many of them, in downsizing their lives as they retire, say, "Thanks but no thanks." Dr. Gilbertz has suggested something smaller, perhaps a medallion that emeritus faculty could then wear if they come back for another Commencement. The Senate agreed that this is a great idea, and Dr. Nook will get on it. It was also agreed that if an emeritus faculty wants one of the Steele prints, they can certainly have one.

Dr. Nook also noted that many colleges have a ceremonial mace, but MSUB has a baton and it's very small and "sparkley." It would be great to have a new, larger mace created by a student or alumni. The Art Department will meet with Dr. Nook on this project.

V. PROVOST REPORT

Provost Hoar stated that the BOR meeting is coming up at the beginning of March. We will have two items: a Level I for the new Certificate in Nonprofit Administration & Leadership and a second reading of the Level II for the new Honors Minor. The request for proposals for the performance based funds went out this week. Please submit!

RN to BSN Briefing: Diane Duin, Dean, CAHP

Dr. Duin stated that the RN to BSN program has become critical since it is now a federal rule that 80% of nurses hold 4-year degrees. When hiring, Billings Clinic requires their new nurses who hold an associate degree to sign a contract that the nurses will get their bachelor's within 3 years. Susan Floyd, Director of Nursing at City College, has been working on the Practical Nurse and Associate of Science in Nursing programs. Dr. Duin has been working on the BSN proposal. For all of these programs, the curriculum is set by the State Board of Nursing. The state curriculum is 48 credits for the BSN. Ours will be 49, because we have added a 1-credit transition course that includes how to be an online student. The courses will be offered in 8-week sessions, entirely online except the transition course. The students have already had most of the clinical time they need in their associate program, thus the online program. We also don't have to find even more clinical spots in the hospitals. There are also 12 credits of Gen Ed in the program. Dr. Duin has worked with English/Philosophy, Math, and Psychology on the accelerated plan of study. Math and Psychology have agreed that their courses will be 16 weeks, which still fits into the plan of study but gives ample time to cover the topics. Dean Duin noted that one of the grant objectives is an accelerated program so students can finish in 3 semesters, and that the students will move through the program in cohorts. Three semesters seem extreme for a student who will be working full-time, so they are also working on a 6 semester plan as well. Dr. Duin has asked the local hospitals to survey their nurses to see which plan (3 or 6 semesters) would be better, but she does not yet have those results.

Dr. Nook addressed the start-up costs for the program. The RN to BSN program will be run out of Extended Campus so it will be cost recovery. Start-up costs, which will be only this year and perhaps next year, may be funded partly from the general fund, but not entirely, and will be from \$170,000 to \$250,000. Once all the approvals—campus, BOR, and State Board of Nursing—are in place, they hope to hire a director. Dr. Duin noted that the program director hired will be a tenure-track faculty member. The tuition will be different for these students. Once the program is stable, the hope is to move it into the College of Allied Health Professions. The metrics that will signal a move to CAHP have not yet been discussed because it's too early.

The Senate requested the administration commit to reviewing the program within three years to decide the feasibility of moving it out of Extended Campus and into the CAHP. This review should happen at least every three years until the program finds a permanent home.

Cheri Johannes, Registrar, noted that the parties involved need to talk with Financial Aid as soon as possible. There is a very, very slow process for adding programs to the federally approved list for financial aid.

Dr. Duin stated that they hope to bring the BOR paperwork to the Senate in March. There will not be full curriculum submitted until a faculty member is hired, and if we are lucky, that could happen by this Fall.

Enrollment Management Council

Dr. Hoar and Vice Chancellor Oravec will be putting together an Enrollment Management Council with representatives from across campus. The group will work on recruiting students earlier, like middle school, and gather as much data as possible to help predict our enrollment trends. The group will be large and include all the academic Deans and Directors, the Student Affairs Directors, the members of the Chancellor's Cabinet, students, and a representative appointed by the Senate. There will also be smaller groups broken out from the larger group for specific tasks. This will be a standing committee, not a temporary task force.

⇒ Motion by Sarah Keller, seconded by Francisco Saldivar to open nominations.

It was noted that Jerry Mount, Assistant Professor of Geography, has volunteered for this committee.

⇒ It was agreed by acclamation that Jerry Mount will be appointed to the Enrollment Management Council by the Senate and that he is to report back to the Senate regularly.

VI. CONSENT ITEMS

Item 36 HIT 101 Introduction to Healthcare Informatics. New course.

Item 36.a ITS 256 CCNA Security. Change prerequisite.

Item 36.b AAS in Computer Systems Technology. Modification to an existing program.

Item 36.c AS Program of Study in Networking Technology. Modification to an existing program.

Item 36.d Certificate of AS in Networking Technology. Modification to an existing program.

Item 37 ITS 166 Configuring MS Windows 10. New course.

Item 37.a ITS 171 Configuring MS Server 2016. New course.

Item 37.b ITS 283 Health Information Networking. New course.

Item 37.c ITS 274 Advanced Hardware/Software Troubleshooting and Support. Change credits from 4 to 3.

Item 37.d AAS in Computer Desktop/Network Support. Modification to an existing program.

⇒ Motion by Paul Pope, seconded by Sarah Keller to **accept the consent agenda.**

It was noted that the course description for HIT 101 (Item 36) uses the same word four times. Perhaps it needs to be rewritten. The question was raised as to adding a HIT course since we don't have that rubric on campus.

⇒ Motion by Paul Pope, seconded by Sarah Keller to **amend the motion to accept the consent agenda with the exception of Item 36.**

⇒ Motion to amend carried.

⇒ Motion to accept the consent agenda carried.

The meeting adjourned at 5:01 p.m.

rjrm

**RN to BSN Completion Program
Montana State University Billings**

Course Number	Course Name	Credits
Semester 6 – 16 credits		
NRSG 3XX	Transitional Course (1.5 days on campus)	1
NRSG 320	Nursing Informatics	3
NRSG 322	Health Promotion and Education	3
NRSG 325	Advanced Health Assessment	3
STAT 216	Intro to Statistics	3
WRIT	Upper division writing	3
		16 semester credits
Semester 7 – 18 credits		
NRSG 301	Nursing in the Community	5
NRSG 302	Nursing in the Community - Clinical	1 (45 hours)
NRSG 324	Nursing Research and Evidence Based Practice	3
NRSG 326	Complex Healthcare Needs	3
PHL 326	Medical Ethics	3
PSYX 230	Developmental Psychology	3
		18 semester credits
Semester 8 – 15 credits		
NRSG 344	Family Nursing	3
NRSG 361	Global Nursing	3
NRSG 363	Leadership and Management for the RN	5
NRSG 364	Leadership and Management for the RN – Clinical	1 (45 hours)
Xxxx	Humanities Elective	3
		15 semester credits
49 total credits (72 credit ASN + 49 credits BSN = 121 credits)		