

ACADEMIC SENATE MINUTES

DATE: November 12, 2015

PRESENT:	Patricia Vettel-Becker	A.J. Otjen
	Cindy Dell	Francisco Saldivar
	Susan Gilbertz	James Barron
	Kelly Shumway	Paul Pope
	Sarah Keller	Stephen Coffman
	Baudry Metangmo (student)	Diane Duin (ex-officio)
	Christine Shearer (ex-officio)	Barbara Wheeling (ex-officio)
	Mary Susan Fishbaugh (ex-officio)	Clifford Coppersmith (ex-officio)
	Robert Hoar (ex-officio)	

ABSENT:	Tom Dell*	Andrew Sullivan*
	Vern Gagnon*	Matt Redinger (ex-officio)
	Terrie Iverson (ex-officio)	Joe Oravec (ex-officio)
	* <i>excused</i>	

GUESTS:	Kevin Nemeth	Mark Nook
	Sheila McGinnis	Cheri Johannes

PRESIDING: Susan Gilbertz, Chair

Susan Gilbertz called the meeting to order at 3:40 p.m. in the Chancellor's Conference Room.

The minutes of November 5 were accepted as presented.

I. PROVOST REPORT

Dr. Hoar noted that the Honors Minor is on the BOR agenda for next week. There have been no issues, so it should be approved by the Regents.

Dr. Hoar also presented the procedure that goes with the Salary Salvage Policy discussed at the October 22 meeting. (Policy 702.3 can be found at <http://www.msubillings.edu/budgetoffice/Policies.htm>) He noted that the procedure

indicates that faculty salary salvage stays within the academics budget. The process is parallel for faculty and administrator/staff salary salvage, but the two are not mixed. Salary salvage can be used for things beyond faculty lines, such as funding a salary increase for all faculty, since most raises are not fully funded by the State, or even search costs related to hiring a new faculty member. This is done in accordance with BOR policy.

Dr. Gilbertz noted that there will be a small modification to Policy 702.3 in the next couple weeks, which will include a more comprehensive list of what faculty salary salvage can be used for. Provost Hoar noted that any group, including the Academic Senate, can bring recommended changes for this and other policies. Ratification of changes would happen at the University Budget Committee (UBC).

II. CHANCELLOR REPORT

Dr. Nook noted that he had his hip replaced a week and a half ago and is doing well, but not 100% yet. He noted that also on the BOR agenda next week is the negotiated faculty contract. This contract will include salary increases of either 2% or \$1,045, whichever is greater. That raise was only funded about 40% by the State, so some of it will be funded by salary salvage.

Also, this past Monday, the newest Regent on the Board, Robert Nystuen, visited our campus, as he had made it a goal to visit all the units of the University System when he was appointed this summer. Regent Nystuen met with MSUB leadership, as well as city representatives from the Downtown Billings Association and Big Sky EDA. These people made a big impact on Regent Nystuen, regarding the partnerships we share with the Billings community.

A question was raised about our graduate programs. Chancellor Nook noted that 30% of our degrees awarded are graduate degrees, but these degrees are not measured in our performance based funding, which only uses undergraduate data. Dr. Nook has asked that our graduate programs be included in our measurements in the future. This will force us to put more focus and priority on our graduate programs as a campus.

III. ASMSUB Report/Request

Baudry Metangmo, Vice President of ASMSUB, thanked Dr. Gilbertz for coming to their meeting this past Monday. After she had departed, a concern came up regarding students having difficulty with their faculty advisors not using DegreeWorks. Faculty familiarity with DegreeWorks needs to be increased. It was noted that change is hard, and faculty probably need to be encouraged and perhaps forced to use DegreeWorks. Cheri Johannes, Registrar, noted that for incoming freshmen, we are only using DegreeWorks now, so faculty use of the program will only grow more important. Also, remember that at any time if faculty have difficulty with DegreeWorks, especially for course substitutions, to call Jessica Baker. She is willing to help with any component of DegreeWorks. It was further cited that if a department is in agreement to approve a

course transferred in, a call Ms. Baker will not only ensure substitution of the course in that student's program, but also add that transfer course to the system.

It was noted that if the students are frustrated, perhaps a statement from the students would have the most impact in encouraging faculty to use DegreeWorks. The Senate requested that the ASMSUB send a letter requesting faculty training and use of DegreeWorks. This message can then be forwarded to the Chancellor, who can disseminate it to the campus. It was noted that the same encouragement should also come from the Deans and Department Chairs. The Senate thanked Mr. Metangmo for bringing this issue to the Senate.

IV. ITEMS – SECOND READING

Item 103 SPED 586 Conceptual Issues in Radical Behaviorism. New course.

Item 103.d Applied Behavior Analysis Track. Modification to an existing program.

⇒ Motion by Cindy Dell, seconded by Steve Coffman to **approve Items 103 and 103.d on second reading.**

It was noted that Mike Havens, Chair of Psychology, appreciated the concern shown by the Senate, but there is not overlap with his department.

⇒ Motion carried.

V. ITEMS – FIRST READING

Tabled at 11/5/15 Senate meeting

Item 98 POLS 530 Financial Management and Analysis in Nonprofits. New course.

Item 98.a POLS 531 Nonprofit Resource Development and Marketing. New course.

Item 98.b POLS 532 Nonprofit Governance and Leadership. New course.

Item 98.c POLS 533 Influences and Impact of Nonprofits. New course.

Item 98.d Certificate in Nonprofit Administration & Leadership (graduate). New program.

⇒ Motion by Francisco Saldivar, seconded by Cindy Dell to **take Items 98 through 98.d up from the table.**

⇒ Motion carried.

⇒ Motion by Cindy Dell, seconded by Jim Barron to **approve Items 98 through 98.d on first reading.**

It was noted that the main concern with this new certificate is competition with our existing MPA program. Kevin Nemeth, Director of Extended Campus, noted that he met with Financial Aid and learned that credits earned in this certificate would be considered elective credits in the MPA program. Also, students would not be able to use financial

aid for the certificate program. The tuition cost to the student is the same for Extended Campus self-support courses; regular campus tuition only has more fees attached. Further, if this certificate program is really successful, the program could be moved into the department. It was noted that this certificate could also generate more interest in our MPA program.

The question was raised as to the status of the MPA with Bozeman. Provost Hoar responded that most likely, our MPA is going to be put into moratorium unless we can show demand for it. This certificate could demonstrate that demand for us.

The question was raised regarding collaboration with other departments for courses in the new certificate. Communication & Theatre and Business Administration may offer courses that could work in this program. However, is it the Senate's concern to check every program for possible overlap with other programs?

⇒ Motion carried with 2 opposed.

⇒ Motion by Kelly Shumway, seconded by Cindy Dell to **waive second reading of Items 98 through 98.d.**

⇒ Motion failed with 2 for and 9 against.

Second reading will be held at the next meeting.

VI. DISCUSSION/ACTION ITEMS

A. BSN Completion Program: New Program Proposal Information

Guest: Sheila McGinnis, MT Healthcare Transformation Specialist, City College

Dr. McGinnis stated that there is a system-wide review of all healthcare related programs now taking place, as part of the Healthcare Montana grant. This review is prompting curriculum revision as well as a couple new programs. Healthcare Montana is a consortium that awarded the grant to streamline and integrate health programs, especially nursing. There are fifteen community and tribal colleges involved. The goals of the grant include making sure the programs offer seamless transfer so students can move in and out, effectiveness and efficiency getting students through programs, pulling in working adults, and increasing the number of slots available in healthcare programs. There is also a demand for fully online programs for people in rural areas. They have just finished reviewing the nursing curriculum and are now writing the course descriptions. Once those are complete, we will begin updating our curriculum. The new programs will include apprenticeships, tutoring, prior learning assessment, and more clinical sites. There is a lot of change coming in the next couple years.

The RN to BSN programs are an effort to meet the new goal of 80% of licensed nurses holding a four-year degree. Right now only about 45% of nurses have a four-year degree. It was noted that City College is graduating 40 Associate of Science in Nursing

students every semester, but that is a two-year degree. Those students cannot continue at Bozeman because Bozeman does not accept the ASN credits, so we are losing those students to out-of-state schools. Chancellor Nook noted that this is a state-wide requirement, and we are following the BOR mandate. Dean Diane Duin noted that they will be following the shared governance process in updating curriculum, but the Senate also needs to be aware that this is a grant with deadlines and deliverables.

The meeting adjourned at 5:05 p.m.

rjrm