

ACADEMIC SENATE MINUTES

DATE: September 25, 2014

PRESENT: Tom Dell Patricia Vettel-Becker
A.J. Otjen Cindy Dell
Francisco Saldivar Susan Gilbertz
James Barron Andrew Sullivan
Debra Johnson Kelly Shumway
Paul Pope Bruce Brumley
Daniel Barnhart (student) C. Shearer-Cremean (ex-officio)
Barbara Wheeling (ex-officio) Mary Susan Fishbaugh (ex-officio)
Mark Pagano (ex-officio) Matt Redinger (ex-officio)

ABSENT: Diane Duin (ex-officio) Rita Kratky (ex-officio)
Terrie Iverson (ex-officio) Joe Oravec (ex-officio)
* *excused*

GUESTS: Mark Nook Chairsty Stewart
Kathy Kotecki Nancy Mitchell
Chuck Lindemenn Krista Montague

PRESIDING: Bruce Brumley, Chair

Bruce Brumley called the meeting to order at 3:40 p.m. in Chancellor's Conference Room.

The minutes of September 11 were accepted as presented.

I. WELCOME NEW SENATOR

Andrew Sullivan was welcomed as a new at-large Senator.

Mr. Brumley reminded the Senators that we still have one open at-large seat.

II. CHANCELLOR REPORT

Mark Nook, Chancellor, noted that we are down on enrollments this fall. He sent out an email earlier today stating the University campus headcount is 3,502, down 159 students from last fall, and the City College campus has 1,279 students enrolled, down 29 students from last fall. This will result in a shortage in our budget of about \$1 million. We also need to plan for our Spring 2015 enrollment, which will probably be 90% of the fall enrollment. So, to begin the planning, Dr. Nook has called the University Budget Committee together, starting this past Tuesday.

Dr. Nook noted that we've used the same strategy, that served us well, which is to plan for our enrollments to stay the same. However, in the last few years, thanks to many jobs available in Billings and in the Bakken oil fields, our enrollment has dropped. We had a decrease in state appropriations, but we also got a small bump in funding because we met our performance indicators.

III. PROVOST REPORT

Mark Pagano, Provost, stated that the new Department of Developmental Education at City College was approved at the Board of Regents meeting last week. The Center for Women's and Gender Studies was approved on first reading, and will have a second reading at the November meeting. Also at the November meeting it will be MSUB's turn to present our mission review. Vice Provost Matt Redinger is working on that project.

Dr. Pagano noted that the professional development funds for Fall have been allocated, \$57,000 worth. There will be another \$30,000 available in Spring. Of the eLearning funding proposals, all were funded but one, which was inappropriate for eLearning. There are still eLearning funds available, so there will be another call for those proposals. This year, they also used a new review process for the eLearning proposals which included more faculty members on the committee.

IV. COMMITTEE REPORTS

ASMSUB

Daniel Barnhart, President, noted that the system-wide student group, MAS, took a stance against the initiative to end same-day voter registration.

Also, the student government heard from several students who said they were surprised by the Everfi training requirements. Those students apparently did not check their email and were caught unaware. However, the training itself does not appear to be an issue.

Academic Computing & Allied Technology Committee

Michael Barber, Chief Information Officer, responded to the Senate's request that he should probably discuss the IT committee with the Senate before the Senate takes action on the ACAT Committee.

V. ITEMS FOR INFORMATION

Tabled by the Senate 4/24/14

Item 49 M 090 Introductory Algebra. Change prerequisite and course description.

Item 49.a M 095 Intermediate Algebra. Change course description.

⇒ Motion by Cindy Dell, seconded by Paul Pope to **take up from the table Items 49 and 49.a.**

⇒ Motion carried.

⇒ Motion by Francisco Saldivar, seconded by Kelly Shumway to **accept Items 49 and 49.a for information.**

⇒ Motion carried.

Item 72.a HSTA 421 The 1960s. Delete course. (crosslisted with HON 460)

⇒ Motion by A.J. Otjen, seconded by Paul Pope to **accept Item 72.a for information.**

⇒ Motion carried.

Item 16 Posthumous Emeritus Nomination: Lorrie Steerey, Department of Business Administration, College of Business. For information.

⇒ Motion by Patricia Vettel-Becker, seconded by Susan Gilbertz to **accept Item 16 for information.**

⇒ Motion carried.

Item 17 Department of Developmental Education. New department to be created in City College. BOR Level I Item, for information.

⇒ Motion by Paul Pope, seconded by Cindy Dell to **accept Item 17 for information.**

⇒ Motion carried.

VI. ITEMS – FIRST READING

Item 6 MS in Rehabilitation and Mental Health Counseling. Change name to MS in Clinical Rehabilitation and Mental Health Counseling.

⇒ Motion by Cindy Dell, seconded by Susan Gilbertz to **approve Item 6 on first reading.**

⇒ Motion carried.

⇒ Motion by Cindy Dell, seconded by Susan Gilbertz to **waive second reading of Item 6.**

⇒ Motion carried.

Item 15 REHA 517 Research and Program Evaluation. New course.

⇒ Motion by A.J. Otjen, seconded by Kelly Shumway to **approve Item 15 on first reading.**

⇒ Motion carried.

⇒ Motion by Cindy Dell, seconded by Kelly Shumway to **waive second reading of Item 15.**

⇒ Motion carried.

VII. ITEMS – SECOND READING

Item 11 Immediate Past Chair Policy.

⇒ Motion by Paul Pope, seconded by Kelly Shumway to **approve Item 11 on second reading.**

⇒ Motion carried.

Item 12 New Form/Process for Correcting Common Course Numbering (CCN) Errors.

⇒ Motion by Jim Barron, seconded by Paul Pope to **approve Item 12 on second reading.**

It was noted that the form is now one page, and will be yellow.

⇒ Motion carried.

VIII. DISCUSSION/ACTION ITEMS

A. Everfi/Alcohol Edu for College and Haven – Mandatory Training for All MSUB Students

Guest: Kathy Kotecki, Interim Dean of Students

Ms. Kotecki noted that this training is a result of is a mandate from the Commissioner's Office, which includes a two-year contract with Everfi. The three issues identified as

major barriers to student success are alcohol use and abuse, sexual assault, and financial literacy. We are currently addressing the first two through the Everfi products. The AlcoholEdu training is required for all students under 21 years of age, and the Haven (sexual assault) training is required of all students. Both trainings are required of online students; however, University Connections and graduate students are not currently being required to do either training. The training takes place through Everfi's website, not D2L.

Ms. Kotecki stated that part of the reason we've had difficulty implementing this Fall is because we had little notice (the mandate from the Commissioner came in May) and all current students, regardless of class status as a freshman or senior, are being asked to complete the training. Next year we will have much fewer students to handle. Notification went out to students by mail and email. There has also been some confusion among the students because these are being called "classes" but are not for credit. The current completion rate for the alcohol training is 74%, and the sex assault training is currently at 50% completion.

Ms. Kotecki cited the reason behind making this a mandate rather than optional is that students simply won't do it if it's optional. Students are currently not being allowed to register for Spring courses until they have completed the appropriate training. As students come to their faculty advisors to register for Spring classes but cannot, please do send those students to Dean Kotecki. Once students complete the training, Ms. Kotecki and her staff are checking throughout each day to clear holds on students' accounts. The deadlines for completion were set up by MSUB in consultation with Everfi.

The question was raised as to whether this program should be reviewed by an IRB. Chancellor Nook responded that this falls under IRB exceptions since the data will not be used in research or published. Dean Kotecki noted that the data is not individualized; she only receives aggregate results.

It was requested that Dean Kotecki return to the Senate in a couple years to present whether the Everfi training has made an effect on our student body.

B. Strategic Edge Athletic Consultants

Guests: Nancy Mitchell and Chuck Lindemann, Strategic Edge, and Krista Montague, Director, Intercollegiate Athletics

Ms. Montague stated that Athletics has contracted with Strategic Edge to create a three to five year strategic plan. They have met with staff, students, faculty, community members, and boosters.

Mr. Lindemann stated that MSUB athletes have a very high academic success rate. MSUB should not make changes at the cost of academics. In meeting with the various groups on campus, there has been considerable consistency on the priorities mentioned.

The biggest priority is the need to improve the existing facilities. The students said they would consider paying additional fees, but it would depend on what the fees were for and the amount.

The consultants stated that the initiative to add football as a sport is a hot-button issue right now. If MSUB wanted to add any new sport, not just football, it would require a funding increase from state funding of \$350,000 to \$400,000, plus the same amount in support from the community. To sustain such a program, an endowment would need to be created and sustained through community support. These figures do not include start-up costs of a new sport.

The consultants' findings will be available for feedback. After that step, they will begin to move into an action plan to achieve the goals laid out in the strategic plan.

C. Review of Forms: Assign a Subcommittee

- Curriculum Proposals and Department Chair/Program Director/Program Coordinator Signatures
- Teacher Education and the College of Arts & Sciences

D. Policy on Seminars/Workshops: Assign a Subcommittee

- The "three times offered" rule
- Terminology confusion

It was agreed that one subcommittee will take on both areas of concern. The subcommittee will include the following Senators, but non-Senators can certainly be added as well.

Francisco Saldivar
Cindy Dell
Patricia Vettel-Becker
Kelly Shumway

The meeting adjourned at 5:04 p.m.

rjrm



Everfi Information

The Student Affairs Officers throughout the State in partnership with staff members from OCHE facilitated discussions regarding barriers to student success/retention. The 3 areas identified were:

- Alcohol Use/Abuse
- Sexual Assault
- Financial Literacy

As a result, the Board of Regents approved funding for a 2 year contract with a company called Everfi to implement free online course modules for students throughout the MUS.

MSU Billings is currently facilitating 2 of the courses:

1. AlcoholEdu

- ***Alcohol Edu for College* is a FREE two-hour, interactive, online program designed to inform students about how alcohol affects the mind, body, perceptions, and behaviors. It provides students with accurate, non-judgmental information and personalized feedback. All students UNDER 21 (Including Online) at City College and the University Campus must complete this course!**

**To Date: 74% Completion Rate

2. Haven

- ***Haven* is a FREE one-hour, interactive, online program created to address sexual assault, relationship violence, and stalking. It's designed to engage and empower students to create a safe, healthy campus environment. ALL Undergraduate students (regardless of age and including online) at City College and the University Campus must complete this course!**

**To Date: 50% complete Rate

****If students have completed one or both of these courses at another University, we have a verification process with those campuses so students do not have to retake the modules.**

Implementation Dates:

August 11th – courses open

Part 1: Completion Deadline – Sept 3rd

****course stays open after Sept 3rd but it will not data we will use**

Part 2: Completion Deadline – October 29th

Spring 2015: Any new students registered for Spring Semester will also be asked to complete the modules. We will begin communication with those students in mid-December.

Mandate:

Due to the importance of MSU Billings providing this preventative education to students and to stay in compliance with federal mandates, students who do not complete Part 1 by the end of October will have a hold placed on their account for registration for Spring 2015. We are currently working to reach out to all students to encourage completion to minimize the amount of holds activated. Our goal is to have as close to a 100% completion rate as possible.

Nancy Mitchell and Chuck Lindemenn – Strategic Edge Athletic Consulting

Strategic Edge had its beginning in 2004 as Oliver & Lindemenn Athletic Consulting with Bob Oliver and Chuck Lindemenn as partners. Nancy Mitchell joined the company in 2011 and Bob Oliver retired in 2013. Nancy Mitchell then became the owner of what is now called Strategic Edge Athletic Consulting, LLC. She and Chuck are the primary service providers.

Chuck Lindemenn served as the Director of Athletics at Humboldt State University for 10 years and at Montana State for 6 years. He also served as the Commissioner of the Northwest Conference – a Division III conference. Chuck was actively involved in NCAA governance, having served as a Vice-President for Division II as well as serving as a member of many NCAA committees.

Nancy Mitchell was on the NCAA staff for 14 years – she was the Director of Legislative Services (now Academic and Membership Affairs) and served as the Division II Chief of Staff during and immediately after the restructuring efforts of the late 1990s. She served as staff liaison to many NCAA committees during her time with the NCAA staff and most recently worked as the Executive Director of the Division II Conference Commissioners Association.

They have consulted with over 100 colleges and universities on over 200 projects, including changes in membership and divisional affiliation and conducting Compliance Reviews under contract with the NCAA. They have worked with over 50 schools on strategic planning. Their clients have included members from all three NCAA divisions, the NAIA, and two-year colleges.