

ACADEMIC SENATE MINUTES

DATE: December 5, 2013

PRESENT:	Scott Murray	Patricia Vettel-Becker
	Don Larsen	Cindy Dell
	Barb Pedula	Susan Gilbertz
	Debra Johnson	Kelly Shumway
	Paul Pope	Bruce Brumley
	Francisco Saldivar	Diane Duin (ex-officio)
	Barbara Wheeling (ex-officio)	Mary Susan Fishbaugh (ex-officio)
	Marsha Riley (ex-officio)	Mark Pagano (ex-officio)
	Matt Redinger (ex-officio)	Terrie Iverson (ex-officio)

ABSENT:	Craig McKenzie*	David Gurchiek*
	Ryan Shore (student)	Tasneem Khaleel (ex-officio)*
	Stacy Klippenstein (ex-officio)	
	* <i>excused</i>	

GUESTS:	Deb Peters	Suzette Nynas
	Ardyce Endresen	

PRESIDING: Bruce Brumley, Chair

Bruce Brumley called the meeting to order at 3:41 p.m. in the Chancellor's Conference Room.

The minutes of November 14 were accepted as presented.

I. ITEMS FOR INFORMATION

Item 32 Departmental name change: from Sociology, Political Science, Native American Studies and Environmental Studies to Social Sciences and Cultural Studies. For information. *Requires BOR approval.*

⇒ Motion by Don Larsen, seconded by Scott Murray to **accept Item 32 for information.**

This item will be going to the BOR for the January meeting.

⇒ Motion carried.

Item 24 BA Major in Environmental Studies. Modification to an existing program.

⇒ Motion by Cindy Dell, seconded by Patricia Vettel-Becker to **accept Item 24 for information.**

No one was present to discuss the item.

⇒ Motion by Scott Murray, seconded by Paul Pope to **table Item 24.**

Item 31 WRIT 220 Business & Professional Writing. Change prerequisite and course description.

⇒ Motion by Cindy Dell, seconded by Francisco Saldivar to **accept Item 31 for information.**

⇒ Motion carried.

II. ITEMS – FIRST READING

Item 30 HHP 500 Research in Exercise and Sport Science. Change course number to 502.

Item 30.a HHP 559 Clinical Education I. Change rubric to AHAT and change course description.

Item 30.b HHP 561 General Medical Assessment. Change rubric to AHAT, number to 546, and change course description.

Item 30.c HHP 562 Graduate Athletic Training I. Change rubric to AHAT, number to 534, title to Athletic Training Techniques I, and change course description.

Item 30.d HHP 563 Graduate Athletic Training II. Change rubric to AHAT, number to 535, title to Athletic Training Techniques II, and change course description.

Item 30.e HHP 564 Clinical Education II. Change rubric to AHAT, number to 540, title to Practicum in Athletic Training I, and change course description.

Item 30.f HHP 565 Lower Extremity Evaluation. Change rubric to AHAT, number to 542, title to Lower Extremity Assessment, and change course description.

Item 30.g HHP 566 Upper Extremity Evaluation. Change rubric to AHAT, number to 544, title to Upper Extremity Assessment, and change course description.

Item 30.h HHP 567 Clinical Education III. Change rubric to AHAT, number to 541, title to Practicum in Athletic Training II, and change course description.

Item 30.i HHP 575 Therapeutic Modalities. Change rubric to AHAT, number to 566, and change course description.

Item 30.j HHP 576 Rehabilitation Techniques. Change rubric to AHAT, number to 572, title to Therapeutic Exercise, and change course description.

Item 30.k HHP 577 Clinical Education IV. Change rubric to AHAT, number to 550, title to Practicum in Athletic Training III, and change course description.

Item 30.L HHP 579 Clinical Education V. Change rubric to AHAT, number to 551, title to Practicum in Athletic Training IV, and change course description.

Item 30.m HHP 580 Pharmacology and Pathology for Athletic Training. Change rubric to AHAT, title to Pharmacology for the Healthcare Professional, and change course description.

Item 30.n HHP 585 Organization, Administration, and Legal Aspects of Athletic Training. Change rubric to AHAT, number to 578, title to Organization and Administration in Athletic Training, and change course description.

Item 30.o HHP 597 Athletic Training Practicum/Capstone. Change rubric to AHAT, title to Capstone, and change course description.

Item 30.p AHAT 564 Clinical Education II. New course.

Item 30.Q AHAT 574 Manual Therapy Techniques. New course.

Item 30.r AHAT 575 Case Studies in Sport Psychology. New course.

Item 30.s MS in Athletic Training. Modification to an existing program.

⇒ Motion by Scott Murray, seconded by Francisco Saldivar to **approve Items 30 through 30.s on first reading.**

Suzette Nynas, Director of the Athletic Training program, stated that this program is now a collaborative effort with the University of Montana. The new courses will be shared with Missoula, sometimes taught by MSUB faculty and sometimes by UM faculty.

⇒ Motion carried.

⇒ Motion by Cindy Dell, seconded by Scott Murray to **waive second reading of Items 30 through 30.s.**

⇒ Motion carried.

Item 33 Master of Health Administration. Modification to an existing program.

Item 33.a HADM 605 Evidence Based Management. Change title to Evidence Based Management, Research and Evaluation Methods, change credits from 2 to 3, and change course description.

Item 33.b HADM 607 Health Information Management. Change title to Health Informatics and Information Systems and change course description.

Item 33.c HADM 610 Health Care Systems and Policy. Change title to Health Care Systems, change credits from 3 to 2, and change course description.

Item 33.d HADM 622 Health Quality Techniques. Change credits from 3 to 2.

Item 33.e HADM 635 Health Law and Ethics. Change title to Health Law and change course description.

Item 33.f HADM 640 Managerial Epidemiology. Change title to Managerial Epidemiology and Population Health and change course description.

Item 33.g HADM 645 Healthcare Management. Change title to Rural-Frontier Health Care Management, change credits from 3 to 2, and change course description

Item 33.h HADM 697 Capstone. Change credits from 3 to V1-9, change prerequisites, and change course description.

Item 33.i HADM 601 Professional Seminar 1: Interprofessional Education and Practice. New course.

Item 33.j HADM 602 Professional Seminar 2: Professionalism, Communication and Managerial Ethics. New course.

Item 33.k HADM 603 Professional Seminar 3: Clinical Concepts and Patient Care Issues for the Manager. New course.

Item 33.L HADM 604 Professional Seminar 4: Governance, Board Management and Leadership. New course.

Item 33.m HADM 608 Statistics for Health Care Administration. New course.

Item 33.n HADM 612 Health Policy. New course.

⇒ Motion by Cindy Dell, seconded by Scott Murray to **approve Items 33 through 33.n on first reading.**

⇒ Motion carried.

⇒ Motion by Scott Murray, seconded by Cindy Dell to **waive second reading of Items 33 through 33.n.**

⇒ Motion carried.

III. ITEMS FOR INFORMATION

⇒ Motion by Barb Pedula that **Item 24 be taken up from the table.**

⇒ Motion to accept Item 24 for information carried.

IV. PROVOST REPORT

Dr. Pagano stated that there are many deadlines this month.

- The equipment fee proposals deadline has passed and the Provost and Deans will prioritize the list before it goes to the ASMSUB for approval.
- The program prioritization process deadline for faculty and department chairs is tomorrow, December 6, at midnight.
- The professional development proposals are due December 13.
- The deadline to request post-retirements has passed. We have six requested.
- Faculty award nominations are due December 13.

The Commissioner's Office asked us before Thanksgiving for the math requirements for all our programs. Ms. Rabe Meduna updated the program list from OCHE and put together the math requirements. They are now asking for our program review process, so we are at work on that.

The CARE Committee completed their work and forwarded their recommendations to Dr. Pagano. This year the Committee worked with the Grants & Sponsored Programs office and divided the applications into four categories. The top two groups were funded, and Dr. Dave McGinnis of Grants & Sponsored Programs put together feedback from the Committee to those faculty who were declined. We have used about \$38,000 of the CARE funding, so we will have another round of proposals in the spring, and those who were unsuccessful in the Fall are being encouraged to work with Dr. McGinnis to improve their applications and reapply.

An issue was raised regarding the deadline for department chair review for program prioritization. There may be technological issues with extending a deadline for a single department.

V. COMMITTEE REPORTS

Mr. Brumley noted that the Chancellor has stated he would like the University Budget Committee (UBC) to be co-chaired by a faculty member. Currently, two administrators are co-chairing. The new structure would be one administrator, Terrie Iverson, Vice Chancellor for Administrative Services, and one faculty member. Chancellor Groseth would like three faculty nominees from the Senate. These nominees do not have to be Senators. Ms. Iverson stated that the co-chairs mainly facilitate the meeting and moderate the discussion; the majority of the work is done by Trudy Collins, Budget Director.

Dr. Pagano noted that the UBC and the Executive Budget Committee have a back-and-forth relationship. The UBC recommends to Executive Budget, Executive Budget discusses and responds to UBC, and the UBC can make further recommendations. Many of the UBC's recommendations are followed.

It was suggested that Senate put out an email to all the faculty, asking for volunteers. It was agreed that we will only include tenured faculty. Responses will be due back January 17 (the first Friday of Spring semester), and we will send out another notice about this opportunity in January.

VI. DISCUSSION/ACTION ITEMS

A. Program Director vs. Department Chair Signature on Curriculum Forms

It was noted that if the curriculum is under the control of the faculty, which it is by contract, having a non-faculty program director sign on curriculum forms is not legal.

It was agreed that we have more questions than answers. The Senate requested from the Provost a list or chart with all the department chairs as well as program directors *and* program coordinators, both faculty and non-faculty, for each college.

VII. OLD BUSINESS

The Senate was charged with a strategic plan task regarding faculty responsibilities and expectations. A draft document will be circulated.

The meeting adjourned at 4:57 p.m.

rjrm