

ACADEMIC SENATE MINUTES

DATE: April 12, 2012

PRESENT:	Scott Murray	Stephen Eliason
	Don Larsen	Barb Pedula
	Susan Gilbertz	Craig McKenzie
	David Gurchiek	Doug Brown
	Mark Hardt	Bruce Brumley
	Patricia Vettel-Becker	Diane Duin (ex-officio)
	Tasneem Khaleel (ex-officio)	Tim Wilkinson (ex-officio)
	Mary Susan Fishbaugh (ex-officio)	Marsha Riley (ex-officio)
	Mark Pagano (ex-officio)	Stacy Klippenstein (ex-officio)

ABSENT:	Sandie Rietz*	A.J. Otjen*
	Terrie Iverson (ex-officio)	
	* <i>excused</i>	

GUESTS:	Jessica Smothers	Ben Barckholtz
	John Hoover	

PRESIDING: Bruce Brumley, Chair

Bruce Brumley called the meeting to order at 3:40 p.m. in the Chancellor's Conference Room.

The minutes of March 29 were accepted as presented.

I. SEATING OF NEW SENATORS

The new Senators were introduced and welcomed.

II. ELECTION OF OFFICERS

Three Vice Chairs

Mark Hardt, Don Larsen, and Patricia Vettel-Becker volunteered to serve as Vice Chairs.

⇒ Motion by Susan Gilbertz, seconded by Scott Murray to **elect the slate of three as a group.**

⇒ Motion carried.

Secretary

⇒ Patricia Vettel-Becker nominated, and Dave Gurchiek seconded, **Susan Gilbertz for Secretary.**

Dr. Gilbertz agreed to serve.

⇒ Motion carried.

III. ITEMS FOR INFORMATION

Item 30 M 499 Capstone. Change credits from V1-3 to 4.

Item 30.a BS Major in Mathematics. Modification of an existing program.

Item 30.b BS Major in Mathematics Teaching Option Single Subject Endorsement. Modification of an existing program.

Item 30.c BS Major in Mathematics Teaching Option Multiple Subject Endorsement. Modification of an existing program.

⇒ Motion by Mark Hardt, seconded by Dave Gurchiek to **accept Items 30 through 30.c for information.**

⇒ Motion carried.

Item 40 A&SC 111 First Year Seminar. New course.

⇒ Motion by Scott Murray, seconded by Doug Brown to **accept Item 40 for information.**

Stacy Klippenstein, Vice Chancellor for Student Affairs, noted that at the request of the Senate, they have been running the first year seminar as a 294 for the last two years. A&SC 111 will not be a required course.

⇒ Motion carried.

IV. PROVOST REPORT

Provost Pagano noted that with the impending departure of Kirk Lacy as director of International Studies, faculty member Tom Rust has agreed to serve as the interim director. The international studies consultant will be here in May and they hope to start the search for the new director by Fall semester.

There will be three candidates interviewing on campus for the Vice Provost for Accreditation and Undergraduate Learning. There will also be three candidates interviewing for the COB Dean position.

Next week, the University Strategic Planning Committee will kick off. There will be more to report after the first meeting on Tuesday.

Mr. Brumley thanked Dr. Pagano for his consistent participation in Senate.

V. COMMITTEE REPORTS

The Chancellor has approved the University budget. The University Budget Committee process seemed to work well, though we need to start earlier next year. It was noted that the Senate's specific proposal regarding the Student Success Specialist lines was not adopted, but concessions were made. As with any collaborative process, not everyone can get what they want, but it was encouraging to have input received in the process.

Mr. Brumley reported that the Chancellor requested at Cabinet that the three Vice Chancellors review the procedure and process for the administrative 360 reviews. No participation by faculty groups was changed. A 5 year review schedule was developed.

VI. DISCUSSION/ACTION ITEMS

A. Faculty Marshals at Commencement

⇒ Motion by Doug Brown, seconded by Susan Gilbertz, that the **College of Technology faculty be included in the rotation of faculty marshals for Commencement.**

⇒ Motion carried.

B. CCN Form to Accompany New and Revised Courses

We have no choice whether we are going to use the form or not. The issue is, when to submit changes in existing courses to the Commissioner's Office. It appears that they are concerned only with the learning outcomes, but what about prerequisites? Credit differences? Don Larsen stated that he would contact the appropriate people in the Commissioner's Office and find out what they are expecting.

C. Institutional Review Board

Mark Hardt stated that the IRB requested an Academic Senate member sit on their committee to liaise. Dr. Hardt's term has ended, but he will be chair next year.

⇒ Motion by Doug Brown, seconded by Don Larsen to **appoint Mark Hardt to the IRB for a three-year term.**

⇒ Motion carried.

C. Review of Release Time at MSUB

Provost Pagano put together a quick draft report of how much release time is being used by faculty. It was noted that the concern seemed to be that there was too much release time for doing administrative things which is taking away from faculty teaching capacity.

The Senate requested Dr. Pagano provide more detailed data about which positions (not people) receive release time, and how many hours each position releases. The CBA required positions should also be indicated.

The Academic Senate thanked Mr. Brumley for doing a great job as Chair this year.

The meeting adjourned at 4:52 p.m.

rjrm

DRAFT

Faculty Release Time Review - MSUB 4-12-12

	Depart./Program Chair	Accred./Assess.	Research	Committee/Assoc.	Other	Total
CAHP	9					9
CAS	31	3		13	4	51
COB	12	9		6	18	45
COE	10	3	6	3	3	25
COT	To be done later					
Total	62	15	6	22	25	130