

ACADEMIC SENATE MINUTES

DATE: October 11, 2012

PRESENT:	Scott Murray	Stephen Eliason
	Rakesh Sah	Sandie Rietz
	Barb Pedula	Susan Gilbertz
	Craig McKenzie	David Gurchiek
	Doug Brown	Mark Hardt
	Bruce Brumley	Patricia Vettel-Becker
	Isaiah Garrison (student)	Tasneem Khaleel (ex-officio)
	Mike Campbell (ex-officio)	Mary Susan Fishbaugh (ex-officio)
	Marsha Riley (ex-officio)	Mark Pagano (ex-officio)
	Matt Redinger (ex-officio)	

ABSENT:	Diane Duin (ex-officio)	Terrie Iverson (ex-officio)
	Stacy Klippenstein (ex-officio)	
	* <i>excused</i>	

GUESTS:	Ardyce Endresen	Tom Dell
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PRESIDING: Bruce Brumley, Chair

Bruce Brumley called the meeting to order at 3:41 p.m. in the Chancellor's Conference Room.

The minutes of September 27 were accepted as presented.

I. Welcome Rakesh Sah, filling in for Don Larsen for the Fall 2012 Semester

II. ELECTION OF THIRD VICE CHAIR

It was agreed we should elect a Vice Chair for Fall semester to replace Dr. Larsen at the next meeting.

III. ITEM – FIRST READING

Approved by the GEC 9/17/12 and tabled at 9/27/12 Senate

Item 42 Gen Ed course: WRIT 221 Intermediate Technical Writing. Submit for General Education category I. B. English.

Ardyce Endresen stated that they are changing the course description for WRIT 221, and that paperwork is on its way to the Senate.

IV. ITEMS FOR INFORMATION

Item 9 EDU 354 Secondary Junior Field. Change course description.

As no one was present to discuss the item, it will be postponed to the next meeting.

Item 12 BS Major in Psychiatric Rehabilitation. Modification to an existing program.

Item 12.a AA Program of Study in Rehabilitation and Related Services. Modification to an existing program.

Item 12.b REHA 201 Introduction to Diversity. Change title to Introduction to Diversity in Counseling and change course description.

Item 12.c REHA 215 Psychosocial Aspects of Disability. Change title to Psychosocial Aspects of Disability, Addiction and Rehabilitation and change course description.

Item 12.d REHA 406 Assessment and Case Conceptualization in Rehabilitation and Human Services. Change title to Assessment in Human Service and Addiction Programs and change course description.

Item 12.e REHA 425 Psychiatric Rehabilitation. Change title to Psychiatric Rehabilitation and Co-Occurring Disorders and change course description.

Item 12.f REHA 497 Capstone in Chemical Dependency Rehabilitation. Change title to Capstone: Addiction Treatment Planning and Documentation, change credits from 2 to 3, remove prerequisite, and change course description.

Item 12.g HS 483 Treatment Perspectives of Chemical Dependency and Addictive Behaviors. Change title to Introduction to Addiction Counseling, remove prerequisite, and change course description.

⇒ Motion by Sandie Rietz, seconded by Mark Hardt to **accept Items 12 through 12.g for information.**

Tom Dell, Rehabilitation and Human Services Department, stated that these changes add an addiction counseling emphasis to the bachelor's and associate's programs.

⇒ Motion carried.

V. ITEMS – SECOND READING

Item 7 Academic Senate Bylaws Article I Section B. Accountability. Change required number of signatures to petition the Senate to call a general faculty meeting from 25% of the faculty to 10 faculty members.

⇒ Motion by Mark Hardt, seconded by Sandie Rietz to **approve Item 7 on second reading.**

⇒ Motion carried.

Item 7.a Academic Senate Bylaws Article II. Section B. 5. Terms of Office. Add section b) for term limits.

⇒ Motion by Mark Hardt, seconded by Dave Gurchiek to **approve Item 7.a on second reading.**

⇒ Motion carried.

VI. PROVOST REPORT

Provost Pagano and Student Affairs Vice Chancellor Klippenstein have been asked by the Chancellor to review the situation with the staff of the Academic Support Center, at the request of the VTEM faculty union. These staff members teach multiple credits but are not part of either the Faculty Association or VTEM. Drs. Pagano and Klippenstein will report back to the Senate by the end of this year.

Searches

The College of Business Dean search committee will meet on October 19 to review the more than 20 applications received.

Tasneem Khaleel and Tracy Mouser are co-chairing the search for the Executive Director of International Studies and Outreach. A Senator is needed for the Committee. Susan Gilbertz agreed to serve.

The Vice Provost search committee has not quite been formed, but a Senator is also needed for that group. It will begin in the Spring semester. Scott Murray agreed to serve.

Sandie Rietz is also serving on the search committee for the Director of MSU Billings Extended Campus.

Dr. Pagano noted that we will not need to search for a Director of Grants and Sponsored Programs because David McGinnis is returning from his work with the National Science Foundation to run our Grants Office starting January 1, 2013.

The strategic plan drafting is going well. The comments received amounted to 13 pages of information. There were three open forums, each attended by at least 25 people. The Committee is currently working through all the comments received.

The Provost Office, in conjunction with the presidents of the faculty unions, completed review of the faculty professional development applications. They had lots of applications and almost all were accepted. The budget for the proposals was \$80,000, but the successful applications added up to \$112,000. They decided to fund all the proposals at 75% of their requested amount. Any funds that are left, including those projects that cannot run with only 75% funding, will be moved to next year. It was noted that it seems odd to specifically have the presidents of the faculty unions review these proposals. Dr. Pagano noted that the presidents were working on this project at his request.

The next Provost Forum will be this Monday at 8:00 a.m. in COE 122. The topic this time is the Library. Next semester the forum will be held at a different time.

Dr. Pagano also brought up his request at the end of last Spring that the Senate look into finding academic homes for courses that do not have them, such as the A&SC 111 freshman seminar course. There are others, including the HON, LS, and PSLC courses.

⇒ It was agreed that a subcommittee of the Senate will be formed to assign these courses to academic departments or programs. Sandie Rietz, Rakesh Sah, Scott Murray, Barb Pedula, and Patricia Vettel-Becker agreed to serve on the committee.

Dr. Pagano agreed that next year some of the funding for CARE grants will be moved to the following fiscal year for projects that span the summer.

The proposal for an Ed.D. in the College of Education is still in the strategic plan at this time. Provost Potvin at Bozeman did not have a problem with our idea, but we do not know what President Cruzado will think. We are being advised to watch what happens with Butte and their proposed doctorate program. Butte still hasn't gotten approval to offer the degree, but they have not been told, "no," either.

Dr. Pagano will follow up regarding copyright issues and online courses. The BOR has mentioned revising their policy for online offerings.

Regarding teaching evaluations now being processed by Bozeman, it was noted that these fall under the same confidentiality as payroll documents. By law, they cannot be accessed by just anyone. Also, to pull data, even unidentifiable aggregate data, from our teaching evaluations would be a violation of Bozeman's current I.T. policies.

VII. COMMITTEE REPORTS

Mr. Brumley reported that the Academic Senate Executive Committee met to review attendance records. One at-large Senator was found in forfeiture of the seat, but the

ruling could be appealed to the Senate at today's meeting. As a result, we now have a vacancy for which we will run an election.

At Cabinet, Mr. Brumley received the request from the Chancellor that the Senate look at reducing General Education to 30 credits to match the MUS core. Please talk to your colleagues about this proposal and it will be on the next Senate agenda. It was noted that the Senate needs to know in writing what the Chancellor expects of us, preferably with a rationale. It was cited that the BOR may eventually make this a mandate of all units, as part of their initiative to reduce the time and money students spend on college.

Mr. Brumley reported that Chad Schreier, new Director of Jackets & Co., made a presentation to the Provost Council regarding the changes happening at the bookstore. He will be asked to make the same presentation to the Senate.

VIII. DISCUSSION/ACTION ITEMS

A. CCN Check Box on Senate Forms

We need a mechanism to make sure faculty are checking the CCN database before changing, deleting, or creating courses.

⇒ Motion by Susan Gilbertz, seconded by Scott Murray **that a CCN check box will be added to the New Course Form and Change/Delete Course Form.**

⇒ Motion carried.

The meeting adjourned at 4:57 p.m.

rjrm