ACADEMIC SENATE MINUTES

DATE: December 3, 2009

PRESENT: Dan Yazak   Jeff Sanders
               Don Larsen   Sandie Rietz
               Rakesh Sah   Lorrie Steerey
               Craig McKenzie   Keith Edgerton
               Doug Brown   Bruce Brumley
               Steve Coffman   Tasneem Khaleel (ex-officio)
               John Cech (ex-officio)   Sue Balter-Reitz (ex-officio)
               D'Ann Campbell (ex-officio)

ABSENT: Paul Bauer*   Mark Hardt*
               Diane Duin (ex-officio)*   Mary Susan Fishbaugh (ex-officio)*
               Gary Young (ex-officio)   Karen Heikel (ex-officio)
               Terrie Iverson (ex-officio) Stacy Klippenstein (ex-officio)
                          excused

GUEST: Matt Redinger

PRESIDING: Lorrie Steerey, Chair

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Lorrie Steerey called the meeting to order at 3:45 p.m. in room B57 of the College of Technology.

The minutes of November 5 were accepted as presented.

I.   ITEMS – FOR INFORMATION

Item 10 MUSC 160 Symphonic Band. Change title to Symphonic Band I, change prerequisite, and change course description.
Item 10.a MUSC 162 Concert Choir. Change title to Concert Choir I, change prerequisite, and change course description.
Item 10.b MUSC 168 Jazz Ensemble. Change title to Jazz Ensemble I, change prerequisite & corequisite, and change course description.

Item 10.c MUSC 360 Symphonic Band. Change title to Symphonic Band II, change prerequisite, and change course description.
Item 10.d MUSC 362 Concert Choir. Change title to Concert Choir II, change prerequisite, and change course description.
Item 10.e MUSC 368 Jazz Ensemble. Change title to Jazz Ensemble II, change prerequisite & corequisite, and change course description

⇒ Motion by Keith Edgerton, seconded by Dan Yazak to **accept Items 10 through 10.e for information.**

⇒ Motion carried.

Item 18 BS in Business Administration Information Systems Option. Modification of an existing program.
Item 18.a MIS 424 Information Resource Management. Change title to Business Intelligence with SQL Server and change course description.

⇒ Motion by Dan Yazak, seconded by Craig McKenzie to **accept Items 18 and 18.a for information.**

Lorrie Steerey noted that this program is starting to be phased out because they do not have the faculty to continue offering the program. This modification reduces the two tracks of the program to one.

⇒ Motion carried.

Item 8 SPED 310 Teaching Students with Learning Disabilities. Change prerequisites.
Item 8.a SPED 311 Teaching Students with Emotional Disturbance. Change prerequisites.
Item 8.b SPED 312 Teaching Students with Developmental Disabilities. Change prerequisites.
Item 8.c SPED 375 Teaching, Learning, and Behavior in the Schools. Change prerequisites.

⇒ Motion by Bruce Brumley, seconded by Sandie Rietz to **accept Items 8 through 8.c for information.**

⇒ Motion carried.

Item 13 MSG 101 Introduction to Military Leadership Skills. New course.
Item 13.a MSG 102 Basic Leadership Skills & Concepts. New course.
Item 13.b MSG 106 Army Physical Conditioning and Training Laboratory. New course.
Item 13.c MSG 201 Leadership Development & Life Skills. New course.
Item 13.d MSG 202 Leadership Management & Team Building. New course.
Item 13.e MSG 203 Ranger Challenge Laboratory. New course.

Item 13.f MSG 298 Leadership Training Course Internship. New course.
Item 13.g MSG 301 Small Unit Tactics & Operations. New course.
Item 13.h MSG 302 Applied Leadership and Tactics Training. New course.
Item 13.i MSG 398 Warrior Forge Internship. New course.
Item 13.j MSG 401 The Army Officer: Roles & Responsibilities. New course.
Item 13.k MSG 402 Officership: Ethics & Justice in the Army. New course.
Item 13.L MSG 492 Advanced Leadership Practicum. New course.
Item 13.m MSG 491 Leadership Special Topic. New course.

⇒ Motion by Craig McKenzie, seconded by Bruce Brumley to **accept Items 13 through 13.m for information.**

Matt Redinger, Chair of History, stated that the ROTC program has been taught here at MSUB by Bozeman for a while now. The ROTC program needed an administrative home, which is why they are now part of History. All of these courses will be taught by Paul Fowler, the director of the program here at MSUB. The reason for the new courses is so MSUB can get the FTE from the program, rather than having it all go back to Bozeman. The FTE does not, however, go to the History Department.

It was cited that there is not a staffing plan included with these new courses. The Senate needs to have written confirmation of the course instructors and the funding.

⇒ Motion by Sandie Rietz, seconded by Doug Brown to **table Items 13 through 13.m until staffing information is received.**

Item 15 Minor in Criminal Justice. New program.

⇒ Motion by Dan Yazak, seconded by Bruce Brumley to **accept Item 15 for information.**

Jeff Sanders stated that when the Criminal Justice major was proposed, they did not include a minor. Subsequently, students have been asking for a Criminal Justice minor. There are no new courses, faculty, or funding for this program.

It was noted that this program has already been approved by the BOR before coming to Senate. It will be the last one.

⇒ Motion carried.

Item 16 CRIM 225 Introduction to Crime and Justice (crosslisted with SOCI 221). Change number to 221 and change title to Criminal Justice System.
Item 16.a CRIM/SOCL 226 Introduction to Probation. Change rubric to CRIM only.
Item 16.b CRIM/SOCL 227 Introduction to Policing. Change rubric to CRIM only.
Item 16.c CRIM/SOCL 228 Race, Class, Gender and Crime. Change rubric to CRIM only.
Item 16.d CRIM 324 Criminology (crosslisted with SOCI 311). Change number to 311.

Item 16.e CRIM 325 Sociology of Deviance (crosslisted with SOCI 327). Change number to 327.
Item 16.f CRIM/SOCL 413 Administration of Law. Change rubric to CRIM only.
Item 16.g CRIM/SOCL 421 Criminal Justice Ethics. Change rubric to CRIM only.
Item 16.h CRIM/SOCI 425 Crime Prevention and Victimology. Change rubric to CRIM only and change course description.
Item 16.i CRIM/SOCL 450 Computer Crime. Change rubric to CRIM only.
Item 16.j CRIM/SOCI 423 Introduction to Corrections. Change rubric to CRIM only and change title to Sociology of Corrections.
Item 16.k PSCI 370 Courts and Judicial Politics. Change rubric to PSCI/CRIM.

⇒ Motion by Sandie Rietz, seconded by Dan Yazak to **accept Items 16 through 16.k for information.**

Jeff Sanders noted that these changes are just to straighten out problems brought on by Common Course Numbering. There are no new courses.

⇒ Motion carried.

Item 19 Minor in Native American Studies. Modification of an existing program.
Item 19.a NAMS 200 Montana Tribal Groups. Change number to 300.
Item 19.b NAMS 385/PSYX 387 Native American Psychology. Delete course.

⇒ Motion by Doug Brown, seconded by Dan Yazak to **accept Items 19 through 19.b for information.**

Jeff Sanders noted that NAMS 200 was a combination of two old 300-level courses, but it was moved to 200-level in anticipation of a new major in Native American Studies. The course was never taught at the 200-level, and the new major has been put aside for now. The course is being moved to the 300-level for appropriateness and also as an additional upper level course for BSLS students.

⇒ Motion carried.

II.   ITEMS – FIRST READING

Item 4 MEd Reading Option Professional Practice Track. Modification of an existing program.
Item 4.a MEd Reading Option Thesis Track. Modification of an existing program.
Item 4.b BSEd Elementary Education/Reading Double Major K-8; K-12 Reading Endorsement. Modification of an existing program.
Item 4.c BSEd Secondary Education/Reading Double Major 5-12 and K-12 Reading Endorsement. Modification of an existing program.
Item 4.d Teaching Minor in Reading (K-12). Modification of an existing program.
Item 4.e RD 414 Teaching Reading K-3. Change course number to 414/514.

Item 4.f RD 517 Diagnostic Aspects of Reading Difficulties. Change course description.
Item 4.g RD 521 Teaching Reading. Delete course.
Item 4.h RD 594 Clinic. Delete course.
Item 4.i RD 510 Instructional Practices in Literacy Education. Change credits from 3 to 2.
Item 4.j RD 431 Storytelling. Change course number to 431/531.
Item 4.k RD 509 Language Acquisition. Delete course.

⇒ Motion by Bruce Brumley, seconded by Dan Yazak to **approve Items 4 through 4.k on first reading.**

Sandie Rietz noted that the Reading program is being cut down, so some courses have been deleted and some have been double listed at the 400- and 500-level to boost graduate course enrollments. RD 510 is being reduced in credits to fit into the post baccalaureate program and RD 509 is being deleted because it never gets enough students to run.

⇒ Motion carried.

⇒ Motion by Keith Edgerton, seconded by Dan Yazak to **waive second reading of Items 4 through 4.k.**

⇒ Motion carried.

Item 11 COMT 420/520 Media Advertising. Change title to Advertising, Media, and Culture.
Item 11.a COMT 421/521 Communicating Through the Internet. Change title to Communicating Online.
Item 11.b COMT 470/570 Capstone Project. Change number to 570, change title to Applied Communication Studies, and change course description. This change splits the crosslisted course into two courses. See Item 11.i.
Item 11.c COMT 598 Research Project Seminar. Change title to Culminating Project, change prerequisite, and change course description.
Item 11.d COMT 599 Thesis. Change credits from 6 to 3, change prerequisite, and change course description.
Item 11.e MS in Public Relations Emphasis One: Public Relations Theory and Practice. Modification of an existing program.
Item 11.f MS in Public Relations Emphasis Two: Health Communication. Modification of an existing program.
Item 11.g MS in Public Relations Emphasis Three: Public Communication. Modification of an existing program.
Item 11.h MS in Public Relations Emphasis Four: Mass Communication. Modification of an existing program.
Item 11.i COMT 470/570 Capstone Project. Change number to 470 and change course description. This change splits the crosslisted course into two courses. See Item 11.b.

Sue Balter-Reitz, Chair of Communication and Theatre, asked Item 11.f be pulled from the agenda at this time because there is a change to that paperwork.

⇒ Motion by Sandie Rietz, seconded by Dan Yazak to **approve Items 11 though 11.e and 11.g through 11.i on first reading.**

Dr. Balter-Reitz stated that they are creating a comprehensive exam for their graduate students to make the final product of the program more consistent.

⇒ Motion carried.

⇒ Motion by Dan Yazak, seconded by Bruce Brumley to **waive second reading of Items 11 though 11.e and 11.g through 11.i.**

⇒ Motion carried.

Item 22 MS in Special Education Advanced Studies Option. Modification to an existing program.
Item 22.a MS in Special Education Generalist Option. Modification to an existing program.

⇒ Motion by Dan Yazak, seconded by Bruce Brumley to **approve Items 22 and 22.a on first reading.**

It was noted that these changes reduce the total credits for these two programs.

⇒ Motion carried.

⇒ Motion by Jeff Sanders, seconded by Sandie Rietz to **waive second reading of Items 22 and 22.a.**

⇒ Motion carried.

Item 23 REHA 593 Workshop. Change course number to 560, change title to DSM-IV for Rehabilitation Counselors, change credits from 1-6 to 3, and add prerequisite.
Item 23.a MS in Rehabilitation & Mental Health Counseling. Modification of an existing program.

⇒ Motion by Dan Yazak, seconded by Bruce Brumley to **approve Items 23 and 23.a on first reading.**

⇒ Motion carried.

⇒ Motion by Jeff Sanders, seconded by Sandie Rietz to **waive second reading of Items 23 and 23.a.**

⇒ Motion carried.

Item 20 Academic Foundations Program. Modification of an existing program: change name back to general education program.

⇒ Motion by Sandie Rietz, seconded by Bruce Brumley to **approve Item 20 on first reading.**

Matt Redinger, Chair of the Academic Foundations Committee, stated that the Committee agreed that "Academic Foundations" was confusing to everyone and would like to go back to the old "general education" name.

⇒ Motion carried.

⇒ Motion by Sandie Rietz, seconded by Jeff Sanders to **waive second reading of Item 20.**

⇒ Motion carried.

Item 17 AF course: PHIL 233 Philosophies and Religions of India. Submit for Academic Foundations category I.V. B. Cultural Diversity.
Item 17.a AF course: PHIL 234 Philosophies and Religions of China, Tibet, and Japan. Submit for Academic Foundations category I.V. B. Cultural Diversity.

⇒ Motion by Dan Yazak, seconded by Craig McKenzie to **approve Items 17 and 17.a on first reading.**

The question was raised as to whether there is still a rule that if a course is added to general education/Academic Foundations, another must be removed. It was cited that the AFC instituted that rule to prevent a glut of new courses the year after Academic Foundations was implemented. It is no longer in practice.

⇒ Motion carried.

⇒ Motion by Sandie Rietz, seconded by Dan Yazak to **waive second reading of Items 17 and 17.a.**

⇒ Motion carried.

III.   DISCUSSION/ACTION ITEMS

A. Modification of Bylaws – Name Change from Academic Foundations Committee to General Education Committee

⇒ Motion by Jeff Sanders, seconded by Dan Yazak to **modify the Academic Senate Bylaws to change the name of the Academic Foundations Committee to the General Education Committee.**

⇒ Motion carried.

B. Curriculum Process: Continued Discussion

Dr. Steerey noted BOR policy states that a new program should be approved by the campus concerned before coming to the Board. The question was raised that if this is BOR policy, why have we had three Provost violate that policy?

Dr. Steerey also confirmed with Sylvia Moore, Deputy Commissioner of Academic and Student Affairs, that Level II proposals can be submitted for BOR meetings in January, March, July, or September. They are submitted as information items; they do not come to the BOR for a vote until the following meeting. Level I proposals may be submitted for BOR meetings in March, May, September, or November.

Dr. Steerey noted that other units in the MUS have a procedure similar to the following:
- Approval by the Provost to start the process
- The program goes through the ENTIRE curriculum procedure on campus
- Level I or II changes are completed after program is approved by the Senate Curriculum process
- The Senate will receive all of the paperwork for its curriculum process and the Level I or II change documents
- After approval by all levels, the program goes to the Board of Regents for approval.

It was noted that "approval by the Provost" likely means the Provost is asked to put the proposed program on the Wish List. If no new program proposals will be entertained by the BOR, the Provost is the most likely person to know this and inform the faculty.

It was agreed that the first steps in the process should be:
- New program initiated by faculty
- Proposal taken by the faculty member to the Dean, who takes it to the Provost to be put on the Wish List

It was also noted that if a program does go the BOR without campus approval, we must ask for have it pulled from the agenda.

John Cech, Dean of the College of Technology, noted that they are working on a proposal with MSU-Great Falls College of Technology, MSU-Northern, and Montana Tech on wind energy. It will be a partnership with all three units. The program will not initially have a faculty member hired into it. How will a new program be proposed then? Dr. Steerey stated that she would contact the other units to learn how they will be proposing the program.

D'Ann Campbell, Provost, noted that the University of Montana wants to offer a Master's in Special Education. It will destroy our program, because they can pour so much more funding into their program than we can. Our program is entirely online, so UM cannot argue there is a need in western Montana.

C. BOR Meeting Update: November Meeting

Dr. Steerey noted that the BOR meeting went pretty smoothly, except for our program reviews. Chairman Stephen Barrett gave letter grades to the units and MSUB received an F. A couple years ago, the Senate discussed reviewing all the program reviews. It was then agreed that the CQI Committee would review them. Is the CQI Committee even meeting? Provost Campbell responded that the CQI Committee meets once a semester.

Sandie Rietz stated that she attended yesterday's Provost Council where the Chancellor spoke about the program reviews and how they will likely be tied to the restructuring the BOR is proposing. The program reviews will be tied to our mission statements and we will only be permitted to offer programs directly linked to our mission. This will all be based on productivity, so we need to know what our product is. The CQI Committee was supposed to be identifying our product, but apparently it didn't happen.

Provost Campbell noted that the CQI Committee came up with the reports we used for the BOR program reviews, giving weight to different things in each College and based on more than just statistics. The BOR is not interested in that kind of program review. They want quantitative data, not qualitative reviews. We were not told this fact until we had already turned in our program reviews to the BOR on time. It was noted that there was time to re-submit the reviews before the actual BOR meeting. Dr. Campbell noted that there was no form and no guidance to do these reports until after the deadline had passed to turn them in to the BOR.

It was noted that the MSUB program reviews looked very unprofessional.

It was cited that the real issue here is whether we should continue to have the CQI Committee evaluate the program reviews, or if the Academic Senate should take on the task.

The Senate asked to see a representative program review from each College before the January 21, 2010, Senate meeting. Provost Campbell stated she will ask the Deans to send them.

It was noted that the BOR only wants a single page of bullets, not qualitative evaluations. We are in trouble if we don't follow the template, but we are also in trouble if the program reviews are focused solely on graduation numbers.

The meeting adjourned at 4:52 p.m.

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