

ACADEMIC SENATE MINUTES

DATE: February 26, 2009

PRESENT:	Jeff Sanders	Rakesh Sah
	Sandie Rietz	Kay Streeter
	Lorrie Steerey	Craig McKenzie
	Keith Edgerton	Kurt Toenjes
	Mark Hardt	Matt Redinger
	Steve Coffman	Kayla Miller (student)
	Sue Balter-Reitz (ex-officio)	Diane Duin (ex-officio)
	Tasneem Khaleel (ex-officio)	Mary Susan Fishbaugh (ex-officio)
	D'Ann Campbell (ex-officio)	

ABSENT:	Bruce Brumley*	
	Rob Barnosky (student)	Gary Young (ex-officio)
	Kirk Lacy (ex-officio)	John Cech (ex-officio)
	Karen Heikel (ex-officio)*	Terrie Iverson (ex-officio)
	Stacy Klippenstein (ex-officio)	
	* <i>excused</i>	

GUESTS:	Mick Ender	Tim Urbaniak
	Al Bummer	Bob Blackwell
	Vern Gagnon	Cindy Rossmith

PRESIDING: Lorrie Steerey, Chair

Lorrie Steerey called the meeting to order at 3:44 p.m. in the Chancellor's Conference Room.

The minutes of February 12 were accepted as presented.

I. ITEMS FOR INFORMATION

Item 35 AAS in Drafting and Design Technology. Modification of an existing program.

Item 35.a AS in Drafting and Design. Modification of an existing program.

Item 35.b Certificate of AS in Assistant Drafter. Modification of an existing program.

- Item 35.c** DRFT 128 3D Applications. Change course description.
- Item 35.d** DSGN 214 SolidWorks. New course.
- Item 35.e** DSGN 229 Project Development Lab. New course.
- Item 35.f** DSGN 230 Project Development Lecture. New course.
- Item 35.g** DSGN 231 Project Development Capstone. New course.
- Item 35.h** DSGN 228 Project Development. Delete course.
- Item 35.i** DSGN 238 Programming for CAD Applications. Delete course.

- Item 38** AAS in Radiologic Technology. Modification of an existing program.
- Item 38.a** RAD 102 Clinical Radiology I. Change credits from 4 to 5.
- Item 38.b** RAD 152 Clinical Radiology II. Change credits from 5 to 6.
- Item 38.c** RAD 202 Clinical Radiology IV. Change credits from 6 to 8.
- Item 38.d** RAD 252 Clinical Radiology V. Change credits from 6 to 8.
- Item 38.e** RAD 108 Clinical Radiology Intersession. New course.

- Item 40** AAS in Diesel Technology. Modification of an existing program.
- Item 40.a** Certificate of AS in Diesel Technology. Modification of an existing program.
- Item 40.b** DIES 245 Heavy Duty Powertrains/Powershifts. Delete course.
- Item 40.c** DIES 255 Applied Diesel Service Operations. Delete course.
- Item 40.d** DIES 101 Powertrains. New course.
- Item 40.e** DIES 256 Applied Diesel Service Operation I. New course.
- Item 40.f** DIES 257 Applied Diesel Service Operation II. New course.
- Item 40.g** DIES 202 Advanced Powertrains. New course.

- Item 42** Certificate of AS Welding & Metal Fabrication Technology. Modification of an existing program.
- Item 42.a** METL 114 Shielded Metal Arc Welding Lab. New course.
- Item 42.b** METL 155 Semi-Automatic and SMAW Lab. New course.
- Item 42.c** METL 101 Welding Theory/Safety. Change course number to 111; change title to Welding Technology, Theory and Safety; change credits from 2 to 3; change prerequisite; and change course description.
- Item 42.d** METL 102 Blueprint Reading and Welding Symbols. Change course number to 112, change prerequisite, and change course description.
- Item 42.e** METL 103 Welding and Cutting. Change course number to 113, change title to Cutting and Shielded Metal Arc Welding Lab, change credits from 10 to 5, change corequisite, and change course description.
- Item 42.f** METL 201 Layout. Change course number to 151, change title to Layout and Pattern Making Fundamentals, change prerequisite & corequisite, and change course description.
- Item 42.g** METL 202 Metal Fabrication Theory. Change course number to 152, change title to Metal Fabrication Basics, change prerequisite & corequisite, and change course description.
- Item 42.h** METL 203 Gas Metal Arc Welding (MIG). Change course number to 154, change title to Semi-Automatic Welding, change credits from 3 to 2, change prerequisites, and change course description.

Item 42.i METL 204 Metal Fabrication. Change course number to 153, change title to Metal Fabrication Lab, change credit hours from 7 to 3, change prerequisite & corequisite, and change course description.

It was noted that the Senate has received the staffing plans for these changes and the faculty members are to be congratulated for doing such a great job on the plans.

⇒ Motion by Kay Streeter, seconded by Mark Hardt to **take Items 35, 35.a, 35.b, 35.c, 35.d, 35.e, 35.f, 35.g, 35.h, 35.i, 38, 38.a, 38.b, 38.c, 38.d, 38.e, 40, 40.a, 40.b, 40.c, 40.d, 40.e, 40.f, 40.g, 42, 42.a, 42.b, 42.c, 42.d, 42.e, 42.f, 42.g, 42.h, and 42.i off the table and accept them for information.**

⇒ Motion carried.

Item 44 AAS in Accounting Technology. Modification of an existing program.

⇒ Motion by Mark Hardt, seconded by Kay Streeter to **accept Item 44 for information.**

It was noted that this program is entirely online except for the Outlook course, so the course is being removed from the requirements.

⇒ Motion carried.

Item 45 Certificate of AS in Automobile Collision Repair Technology. Modification of an existing program.

⇒ Motion by Craig McKenzie, seconded by Matt Redinger to **accept Item 45 for information.**

It was cited that the required math courses in the COT's certificates need to be updated.

⇒ Motion carried.

Item 46 Pre-Health Care Core. Deletion of pre-semester for health programs at the College of Technology.

⇒ Motion by Mark Hardt, seconded by Craig McKenzie to **accept Item 46 for information.**

It was noted that this is just a deletion of the pre-semester and the Board of Regents do not need to be notified.

⇒ Motion carried.

Item 47 AAS in Medical Assistant. Deletion of a program.

Item 47.a MEDA 124 Medical Assisting Clinical Procedures I. Delete course.

Item 47.b MEDA 125 Medical Assisting Clinical Procedures I Lab. Delete course.

Item 47.c MEDA 225 Medical Assisting Clinical Procedures II Lab. Delete course.

Item 47.d MEDA 279 Externship. Delete course.

Item 47.e MEDA 296 Cooperative Education/Internship. Delete course.

⇒ Motion by Kay Streeter, seconded by Mark Hardt to **accept Items 47, 47.a, 47.b, 47.c, 47.d, and 47.e for information.**

⇒ Motion carried.

III. DISCUSSION/ACTION ITEMS

A. Academic Senate Bylaws

It was noted that the College of Allied Health Professions has had difficulty filling their position on the Senate. It was agreed to add the bolded text to the bylaws.

ARTICLE II. MEMBERSHIP AND ELECTIONS

SECTION A. Membership

Membership of the Academic Senate shall consist of: one (1) faculty member elected from each college, eight (8) persons who are contract teaching faculty elected at-large, two students appointed by the President of ASMSUB (with one vote between the two), the Dean of each academic college (non-voting), the Provost and Academic Vice Chancellor (non-voting), the Administrative Vice Chancellor (non-voting), and the Vice Chancellor for Student Affairs (non-voting). (Ratified by Faculty Vote 5/05) **If a college is unable to fill its position within one semester, the position will become at-large for the duration of that term.**

It was cited that the membership of the Academic Foundations Committee needs to be re-worked. The membership, term, and quorum were modified as below:

a) Composition

The Academic Foundations Standing Committee shall consist the following voting members: **five (5) a maximum of nine (9)** faculty from the College of Arts and Sciences—one from each subcategory in Academic Foundations, one (1) faculty from the College of Education, one (1) faculty from the College of Business, one (1) faculty from the College of Technology, one (1) faculty from the College of Allied Health Professions, **one (1) faculty from the College of Professional Studies and Lifelong Learning**, one professional staff member from the Library [to represent Information Literacy course(s)], and two (2) students from ASMSUB. **Members must teach at least one Academic Foundations course per academic year.** The Chairperson will not vote except in the event of a tie, or when the chair's vote will affect the outcome. In the event that the Chairperson is not a member of the Academic Senate, the chair will serve in an ex-officio

capacity only. Other ex-officio members shall include one (1) member of the Undergraduate Curriculum Committee, **the Director of Advising**, the Deans of the Colleges, and the Provost. (11/2004)

c) Terms of Membership

Members shall serve a **two three**-year term and shall be appointed by the Committee on Committees. Student representatives shall serve one-year terms, appointed by the ASMSUB. ~~Terms shall be staggered during the first meeting with the larger group being given a three-year term for continuity (that is, two (2) members with a one-year term, two (2) members with a two-year term, three (3) members with a three-year term, and two (2) students will be appointed annually from the ASMSUB).~~

d) Quorum Rule

A quorum shall be ~~five (5)~~ **seven (7)** voting members.

It was noted that the RACE Membership should also be modified.

a) Composition

The RACE Committee shall consist of one (1) faculty member from each college **and two faculty from Arts & Sciences**, two (2) students (see below), the Director of Graduate Studies (ex-officio), the Director of Grants and Sponsored Programs (ex-officio), and the Research Compliance Officer (ex-officio). **If a college does not fill its position on the Committee, the position will be appointed at-large.**

The Undergraduate Curriculum Committee membership was also modified.

a) Composition

The Undergraduate Curriculum Committee (UCC) shall consist of three (3) faculty from **Arts and Sciences and two (2) faculty** from the ~~other each~~ academic colleges, one (1) person to be appointed by the Provost/Academic Vice Chancellor and a student. ~~The College of Professional Studies and Lifelong Learning shall have one faculty representative.~~ (1/99)

It was cited that the College of Professional Studies & Lifelong Learning should be removed from the bylaws of all the committees as there are no faculty in that College.

It was noted that Standing Committee chairs should have term limits. The following was added to the bylaws:

ARTICLE IV. STANDING COMMITTEES OF THE ACADEMIC SENATE

SECTION A. Senate Policy on Committees

15. Standing Committee chairs shall have term limits of two terms.

⇒ Motion by Keith Edgerton, seconded by Kay Streeter to **approve the bylaw changes on first reading, and to remove the College of Professional Studies & Lifelong Learning from the membership of all Standing Committees.**

⇒ Motion carried with 1 opposed.

B. Committee Reports

Dr. Steerey noted that she will request the reports right after Spring Break with a due date of April 1, rather than requesting them April 15 as specified in the bylaws. The Committees may not be done with their work, but they can report what they have done so far this year.

C. BOR Conference Call

We are looking for an exemption to the proposed bill regarding firearms on campus.

The federal stimulus has been lumped in with House Bill 2. The budget is changing on an hourly basis.

It was noted that the Governor seems very mad at higher education, so it's very unlikely we will get any of his discretionary funds.

The meeting adjourned at 4:35 p.m.

rjrm