

## ACADEMIC SENATE MINUTES

**DATE:** December 4, 2008

**PRESENT:** Jeff Sanders  
Bruce Brumley  
Lorrie Steerey  
Keith Edgerton  
Steve Coffman  
Sue Balter-Reitz (ex-officio)  
Gary Young (ex-officio)  
John Cech (ex-officio)  
D'Ann Campbell (ex-officio)

Sandie Rietz  
Kay Streeter  
Craig McKenzie  
Matt Redinger  
Rob Barnosky (student)  
Tasneem Khaleel (ex-officio)  
Mary Susan Fishbaugh (ex-officio)  
Karen Heikel (ex-officio)

**ABSENT:** Kayla Miller (student)  
Rakesh Sah\*  
Mark Hardt\*  
David Garloff (ex-officio)  
Stacy Klippenstein (ex-officio)  
\* *excused*

Gershon Bulgatz\*  
Kirk Lacy (ex-officio)\*  
Terrie Iverson (ex-officio)

**GUESTS:** Vern Gagnon  
Diane Duin

Trisha Biggs

**PRESIDING:** Lorrie Steerey, Chair

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Lorrie Steerey called the meeting to order at 3:44 p.m. in the Beartooth room.

The minutes of November 13 were accepted as presented.

### I. ITEMS – FOR INFORMATION

**Item 16** ART 101 Fundamentals of Art for Elementary Teachers. Change course description.

**Item 16.a** ART 110 Art Studio Essentials for the Non-Art Major. Change title to Studio Art for Non-Art Majors and change course description.

**Item 16.b** ART 211 Introduction to Photography. Change course description.

- Item 16.c** ART 255 Introduction to Photoshop. Change course description.  
**Item 16.d** ART 256 Introduction to Illustrator. Change course description.  
**Item 16.e** ART 257 Introduction to Desktop Publishing. Change course description.  
**Item 16.f** ART 272 Introduction to Painting. Change course description.  
**Item 16.g** ART 372 Intermediate Painting. Change course description.  
**Item 16.h** ART 472 Advanced Painting. Change course description.  
**Item 16.i** ART 381 Intermediate Sculpture. Change course description.  
**Item 16.j** ART 499 Senior Show, Visual Portfolio and Review. Change title to Senior Show, Portfolio and review and change course description.  
**Item 16.k** BA Major in Art. Modification of an existing program.  
**Item 16.L** BA Major in Art Teaching Option. Modification of an existing program.

⇒ Motion by Sandie Rietz, seconded by Matt Redinger to **accept Items 16, 16.a, 16.b, 16.c, 16.d, 16.e, 16.f, 16.g, 16.h, 16.i, 16.j, 16.k, and 16.L for information.**

⇒ Motion carried.

- Item 18** EASC 105 Oceanography. New course.  
**Item 18.a** EASC 200 Mineralogy. Change title to Earth Materials, change credits, and change course description.  
**Item 18.b** EASC 230 Optical Mineralogy and Petrography. Delete course.  
**Item 18.c** Teaching Minor in Earth Science. Modification of an existing program.  
**Item 18.d** Minor in Earth Science. Modification of an existing program.

⇒ Motion by Matt Redinger, seconded by Bruce Brumley to **accept Items 18, 18.a, 18.b, 18.c, and 18.d for information.**

It was noted that one new course has been added and one course is being deleted so the budget is a wash.

⇒ Motion carried.

- Item 19** BS Major in Biology Molecular Life Science Plan of Study. Delete program.  
**Item 19.a** BS Major in Biology Organismal Biology, Ecology, and Environmental Science Plan of Study. Delete program.  
**Item 19.b** BS Major in Biology. Modification of an existing program.

⇒ Motion by Sandie Rietz, seconded by Bruce Brumley to **accept Items 19, 19.a, and 19.b for information.**

⇒ Motion carried.

- Item 22** NAMS 327 Montana Indian Groups Prior to 1862. Delete course.  
**Item 22.a** NAMS 328 Montana Indian Groups From 1862 to the Present. Change number to 200, title to Montana Tribal Groups, and change course description.

**Item 22.b** Minor in Native American Studies. Modification of an existing program.

⇒ Motion by Bruce Brumley, seconded by Kay Streeter to **accept Items 22, 22.a, and 22.b for information.**

It was noted that two low-enrolled courses are being combined into one.

⇒ Motion carried.

**Item 24** BSBA Major in Business Administration Management Option. Modification of an existing program.

⇒ Motion by Matt Redinger, seconded by Sandie Rietz to **accept Item 24 for information.**

It was cited that this program change removes one course from the restricted electives and adds another.

⇒ Motion carried.

**Item 25** ECON 310 Introduction to Health Economics. Change rubric to HADM and change title to Healthcare Economics.

**Item 25.a** BS Major in Health Administration. Modification of an existing program.

⇒ Motion by Kay Streeter, seconded by Keith Edgerton to **accept Items 25 and 25.a for information.**

Diane Duin, Director of the Health Administration Program, noted that the College of Business has been teaching ECON 310, but they have asked that the Health Administration Program take over that course. There are faculty in the Health Administration Program to teach the course. This program change also groups all of the business courses in the Health Administration major into an official business minor.

⇒ Motion carried.

**Item 28** AS Program of Study in Applied Supervision. Modification of an existing program, including name change to Program of Study in Business Administration.

**Item 28.a** CTBU 280 Principles of Applied Management. New course.

**Item 28.b** CTBU 270 Introduction to Sales & Marketing. New course.

⇒ Motion by Sandie Rietz, seconded by Bruce Brumley to **accept Items 28, 28.a, and 28.b for information.**

Trisha Biggs, Director of the Supervision Program, stated that this program has had the same name for the last 4 or 5 years, with only 12-15 students a year. A general business title and curriculum would be more useful for students, along with the ability to transfer

into a 4-year program at the COB. The supervision courses will be deleted later on after being taught out.

⇒ Motion carried.

**Item 29** AAS in Automotive Technology. Modification of an existing program.

**Item 29.a** Certificate of AS in Automotive Technology. Modification of an existing program.

**Item 29.b** AUTO 110 Manual Drive Train and Axles. Change credits from 4 to 2 and change course description.

**Item 29.c** AUTO 140 Automotive Brake Systems. Change course number to 160, credit hours from 4 to 2, and change course description.

**Item 29.d** AUTO 141 Automotive Suspension and Steering Systems. Change course number to 210, credit hours from 4 to 2, change prerequisite, and change course description.

**Item 29.e** AUTO 182 Diagnosis and Tune-Up. Change credit hours from 4 to 2 and change course description.

**Item 29.f** AUTO 220 Automotive Electrical/Electronic Systems. Change credits from 4 to 2 and change course description.

**Item 29.g** AUTO 222 Automotive Engine Performance. Change credits from 6 to 3 and change course description.

**Item 29.h** AUTO 255 Applied Automotive Service Operations. Change lecture/lab credits.

**Item 29.i** AUTO 257 Automatic Transmission/Transaxle. Change title to Automatic Transmission/Transaxle Lab, change credit hours from 6 to 3, and change course description.

**Item 29.j** AUTO 111 Manual Drive Train and Axles Lab. New course.

**Item 29.k** AUTO 161 Automotive Brake Systems Lab. New course.

**Item 29.L** AUTO 183 Automotive Diagnosis and Tune-Up Lab. New course.

**Item 29.m** AUTO 202 ASE Exam Preparation. New course.

**Item 29.n** AUTO 211 Automotive Suspension and Steering Systems Lab. New course.

**Item 29.o** AUTO 221 Automotive Electrical/Electronic Systems Lab. New course.

**Item 29.p** AUTO 223 Automotive Engine Performance Lab. New course.

**Item 29.Q** AUTO 256 Automatic Transmission/Transaxles. New course.

⇒ Motion by Keith Edgerton, seconded by Sandie Rietz to **accept Items 29, 29.a, 29.b, 29.c, 29.d, 29.e, 29.f, 29.g, 29.h, 29.i, 29.j, 29.k, 29.L, 29.m, 29.n, 29.o, 29.p and 29.Q for information.**

Vern Gagnon, Director of the Auto Tech Program, noted that all the new courses except one are simply splitting combined lecture/lab courses. No new staff will be needed because all of these courses are currently being taught, and separating the lecture portion from the lab will make staffing management easier. This separation will also make it possible to offer the lecture course in an online or hybrid format, but the lab courses will remain onsite. There is one new course which adds one credit to the program (Item 29.m).

⇒ Motion carried.

**Item 30** NURS 102 Pharmacology I. Delete course.

**Item 30.a** NURS 108 Introduction to Normal and Clinical Nutrition. Delete course.

**Item 30.b** NURS 120 Medical/Surgical Nursing I. Delete course.

**Item 30.c** NURS 201 Psychiatric Mental Health Nursing. Delete course.

**Item 30.d** NURS 206 Nursing Fundamentals. Delete course.

**Item 30.e** NURS 210 Medical/Surgical Nursing II. Delete course.

**Item 30.f** NURS 213 Nursing's Role and Human Relations. Delete course.

**Item 30.g** NURS 215 Practical Nursing Preceptorship Program. Delete course.

⇒ Motion by Bruce Brumley, seconded by Sandie Rietz to **accept Items 30, 30.a, 30.b, 30.c, 30.d, 30.e, 30.f, and 30.g for information.**

It was noted that these are courses from the old nursing program, which has been deleted in favor of the new ASN.

⇒ Motion carried.

**Item 31** AAS in Paramedic. Modification of an existing program.

⇒ Motion by Sandie Rietz, seconded by Matt Redinger to **accept Item 31 for information.**

⇒ Motion carried.

## II. DISCUSSION/ACTION ITEMS

### A. Report: BOR Meeting in Missoula November 19-21

Keith Edgerton attended the meeting and stated the big item of discussion was the proposed community college in the Bitterroot Valley. The Governor's Budget Director also presented the "doom and gloom" for the next two years, which included very modest raises. The Governor hopes we won't have to raise tuition, but we probably will. The Governor's budget is very bare-bones, and he is keeping more of the budget surplus in reserve for looming problems.

Provost D'Ann Campbell noted that the BOR are also concerned about post-retirement agreements and the rising cost of health care. It was noted that the BOR are more concerned with keeping the lights on than raises. Provost Campbell also noted that at the BOR conference call today, the Bitterroot Valley will not get a brick & mortar college, but Mary Moe, Deputy Commissioner for Two-Year Education, has been tasked with finding a way to create a virtual college for the area. If the legislature agrees with the BOR to reject the new college proposal, the area mill levy—which passed—will die. The

reason this proposal came forward is because people in the Bitterroot Valley do not feel they are being served by the University of Montana.

### **B. 360 Administrative Evaluation Committee: Faculty Appointments**

It was noted that the 360 Administrative Evaluation Oversight Committee has two faculty appointed to it by the Faculty Association. However, each sub-committee for each person being reviewed—in this case, Jane Howell and Eakle Barfield—requires the service of one faculty member appointed by the Academic Senate.

Lorrie Steerey stated she would put out a call for anyone interested.

### **C. RACE Funding: Proposed Change**

Dr. Steerey noted that this year we have \$25,000 for Fall and another \$25,000 for Spring. Perhaps in the future, if not all of those funds are used for research/creative endeavor, the funds could be opened up for faculty development projects that tie directly to teaching. It was agreed that Dr. Steerey would task the RACE Committee with exploring this option.

It was noted that the reason not all of the RACE monies are awarded for research may be because faculty are too busy to think about research. It was cited that as part of this new plan, reassigned time could be given so faculty would have time to write grant proposals. The issue then becomes finding a part-time instructor qualified to teach. It was noted that we could also give faculty extra money to teach extra courses during the year, but that money would be paid to them in summer and they would not teach in the summer.

### **D. Curriculum Process**

Dr. Steerey stated that the current process needs to be streamlined. Recently, Communication and Theatre added a prerequisite course to all of their upper division courses, which took 80 different pieces of paper! For such small changes, the process should be easier. It was noted that electronic submission for rank advancement and tenure is being discussed; perhaps we should look into that as well. Dr. Steerey stated that she will work with the UCC on this issue.

### **E. Academic Foundations Assessment**

The database should be up and running December 8 for Fall 2008 semester data collection, and will stay open until 30 days into Spring 2009 semester. Dr. Steerey will be teaching workshops on how to enter assessment data into the database on Monday, December 8 as well as during the first two weeks of the Spring 2009 semester.

### **F. Provost Council Report**

Provost Campbell urged all faculty to ask their students to register for Spring semester. We are way down on registrations.

Steve Coffman noted some items from this week's Provost Council meeting:

- Use the out-of-office setting in your email if you plan to be gone over the break.
- Leave a contact, even if it's your department administrative assistant.
- A list of advisees for each faculty member would be most useful.
- The McMullen move back has been delayed another two weeks.
- 174 out of 180 online courses for Spring 2009 have been migrated from eCollege to D2L.
- Accurate email lists of classes would be most useful to keep in contact with students.

The meeting adjourned at 4:42 p.m.

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