

ACADEMIC SENATE MINUTES

DATE: November 3, 2005

PRESENT:	Agnes Samples	Sandie Rietz
	Paul Bauer	Audrey ConnerRosberg
	Keith Edgerton	Randall Gloege
	Noreen Lee	Craig McKenzie
	Matt Redinger	Lewis Rife (student)

ABSENT:	Bruce Brumley – <i>excused</i>	Mark Hardt – <i>excused</i>
	Lorrie Steerey – <i>excused</i>	Ben Marschke – <i>excused</i>
	Brittany Lane (student)	
	David Garloff (ex-officio)	Tasneem Khaleel (ex-officio)
	Joe Michels (ex-officio)	George White (ex-officio)
	Mary Susan Fishbaugh (ex-officio)	John Cech (ex-officio)
	Kirk Lacy (ex-officio)	Terrie Iverson (ex-officio)
	Curt Kochner (ex-officio)	

GUESTS:	Sheila McGinnis	Kyle Colling
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PRESIDING: Keith Edgerton, Chair

Keith Edgerton called the meeting to order at 3:45 p.m. in room B57 in the College of Technology.

The minutes of October 27 were accepted as presented.

I. Further Discussion of Second Language Requirement

It was suggested that perhaps the Senate could canvas the departments for their thoughts on the language requirement. It was noted that if we add eight credits to Academic Foundations, departments will have to take eight credits out of the majors. It was cited that the Senate should at least inform the departments of the history of the second language requirement, including the Board of Regents credit cap, and that they can now review and change their programs since we no longer have the cap.

It was stated that if the Senate really believes we should have a second language requirement, we should take some positive action and let the departments figure out how to accommodate a language requirement. We should also have a letter to the faculty or departments ready when the Academic Foundations Committee reports in December, describing what we intend to do. It was noted that we should also investigate the language requirement at other universities, especially for BA requirements versus BS requirements.

II. ITEMS – FIRST READING

Item 19 Master of Health Administration. Modification of an existing program.

Item 19.a HADM 605 Accessing and Evaluating Health Information Resources. Change title, credits, course description, and prerequisite. **Online only.**

Item 19.b HADM 610 Health Care Systems. Change credits, course description, and prerequisite. **Online only.**

Item 19.c HADM 620 Operational Issues in Health Care Organization. Change title, credits, course description, and prerequisite. **Online only.**

Item 19.d HADM 675 Healthcare Human Resources. New course. **Online only.**

Item 19.e HADM 635 Health Law and Ethics. Change prerequisite. **Online only.**

Item 19.f HADM 640 Epidemiology. Change title, credits, course description, and prerequisite. **Online only.**

Item 19.g HADM 622 Health Quality Techniques. New course. **Online only.**

Item 19.h HADM 651 Rural-Frontier Health Care Administration. Change title, course description, and prerequisite. **Online only.**

Item 19.i HADM 655 Health Policy and Regulation. New course. **Online only.**

Item 19.j HADM 660 Long Term Care Administration. Change credits, course description, and prerequisite. **Online only.**

Item 19.k HADM 671 Managed Care. Change title, credits, course description, and prerequisite. **Online only.**

Item 19.L HADM 685 Research Methodology for Health Administration. Change title, course description, and prerequisite. **Online only.**

Item 19.m HADM 687 Planning for Health Care Organizations. Change title, credits, course description, and prerequisite. **Online only.**

Item 19.n MGMT 516 Strategic Planning for Health Administration. Change rubric, course number, title, catalog description, and prerequisites. **Online only.**

Item 19.o HADM 607 Health Care Information Systems. Change title, credits, course description, and prerequisite. **Online only.**

Item 19.p HADM 697 Capstone. Change prerequisite and course description. **Online only.**

Item 19.Q MGT 515 Organizational Management. Change rubric, course number, title, prerequisites, and course description. **Online only.**

Item 19.r HADM 615 Managerial Accounting and Budgeting. New course. **Online only.**

Item 19.s FIN 515 Health Care Financial Management. Change rubric, course number, credits, course description, and prerequisite. **Online only.**

Item 19.t HADM 627 Healthcare Reimbursement. New course. **Online only.**

Item 19.u ECON 515 Health Care Economics. Change rubric, course number, title, credits, prerequisite, and course description. **Online only.**

Item 19.v HADM 690 Internship. Change credits and prerequisite.

⇒ Motion by Matt Redinger, seconded by Sandie Rietz to **approve Items 19 through 19.v on first reading.**

Sheila McGinnis, Director of the Health Administration Program, stated that there are many challenges in health care today, including a healthcare system that is very vulnerable, as demonstrated by the events following hurricane Katrina. Nearly all health occupations are growing, including management of health care. The changes to the curriculum presented today are to improve our program and prepare for accreditation. The Health Administration program is interdisciplinary and includes three major components: public health and policy, business and management, and health systems and sciences. The current program mostly focuses on public health and policy, so part of this modification is to expand the other two components. Most of the students in this program are already working, so the plan of study has been designed to aid them in getting classes where they need them. Many students want to get through in two years so the plan of study allows that, but we generally encourage them to take three years to complete the program. After these curriculum changes are approved, we plan to build a curriculum map, which will include outcomes for every part of the program. Dr. McGinnis noted that this is a cohort program with a fall starting point, but students are allowed to enter the program at different points in consultation with an advisor. The question was raised as to how these new courses will be staffed. Dr. McGinnis stated that through this revision the program ended up with one more credit which will have to be taught by existing faculty, but all other courses will be covered by the existing faculty who are mostly part-time. Also, the accreditation is an evaluative process with feedback going both ways in the process.

⇒ Motion carried with one abstention.

⇒ Motion by Matt Redinger, seconded by Randall Gloege to **waive second reading of Items 19 through 19.v.**

⇒ Motion carried with one opposed.

Item 29 M.S. in Athletic Training. Modification of an existing program.

Item 29.a HHP 559 Clinical Education I. New course.

Item 29.b HHP 564 Clinical Education II. New course.

Item 29.c HHP 567 Clinical Education III. New course.

Item 29.d HHP 577 Clinical Education IV. New course.

Item 29.e HHP 579 Clinical Education V. New course.

⇒ Motion by Audrey ConnerRosberg, seconded by Sandie Rietz to **approve Items 29, 29.a, 29.b, 29.c, 29.d, and 29.e on first reading.**

Mike Diede, Director of the Athletic Training Program, stated that this program is undergoing a curriculum and accreditation review, and the accreditation agency is quite prescriptive. Currently in the program there are three-credit courses that include three components: lecture, hands-on lab time, and field experience. The new courses above basically move the field experience into a separate course so it is clearly defined for students where the field experience credits are. This change will give more credit for the same experience. There will be no new faculty needed to teach these courses. They will be covered by Dr. Diede and existing part-time faculty.

⇒ Motion carried.

⇒ Motion by Sandie Rietz, seconded by Randall Gloege to waive second reading of **Items 29, 29.a, 29.b, 29.c, 29.d, and 29.e.**

⇒ Motion carried.

III. ITEMS FOR INFORMATION

Item 80 AA in Rehabilitation and Related Services. Modification of an existing program.

Item 80.a REHA 497 Capstone in Chemical Dependency Rehabilitation. New course.

Item 13 BS in Rehabilitation and Related Services. Modification of an existing program (change title of degree).

⇒ Motion by Sandie Rietz, seconded by Audrey ConnerRosberg to **accept Items 80, 80.a and 13 for information.**

Kyle Colling, Department of Rehabilitation and Human Services, stated that the first change is to alter the structure of the AA to conform to the guidelines for licensure as a chemical dependency counselor in Montana, and also ensure a smooth articulation into the BS program. Most of the courses in the AA are upper division so we don't have to get additional staff to teach separate courses for the AA students. The capstone is required by the guidelines and will be taught in load by one of the current faculty. Item 13 will change the title of our BS degree due to a change in rehabilitation counseling. In the old days, you could become a rehab counselor with a four-year degree, but now they require a master's degree. Our bachelor's students now mostly get jobs in mental health area so the degree in mental health will make their degree more marketable.

⇒ Motion carried.

IV. DISCUSSION/ACTION ITEMS

- A. Board of Regents Minimum Grade Mandate
- B. MSU-Billings' Marketing Plan

These items will be deferred to next week.

V. Items Submitted to the Board of Regents

It was noted that once again there is a new program and a degree name change before the BOR that have not been approved by the Academic Senate. The Deans and Provost should know better by now.

The meeting adjourned at 4:52 p.m.

rjrm