Provost Council
Minutes for June 3, 2020
1:30-3:00 PM McMullen 305

Present: Jim Barron, Cindy Bell, David Craig, Paul Foster, Cheri Johannes, Darlene Hert, Christine Shearer, Joann Stryker, Becky Lyons, Vicki Trier, Kurt Toenjes, Trudy Carey, Dave Powell, Mike Campbell, Richard Beer, Robert Nava, Laura Gittings-Carlson, Stephen Foggatt, Tom Manthey, Jana Marcette, Kim Hayworth, Kathleen Thatcher, David Kendrick

2. Minutes for March 4, 2020 were approved.

3. Kathleen Thatcher

provost council
june 2020.pptx

4. Dave Powell

Budget Update

1. **NEW BUDGET PROCESS:**

   a. Changes is coming, and it will be considerably different, as we have discussed in the past. Nothing has changed.
   b. The process is being design and will be announced by the CFO.
   c. It will probably be implemented in phases. This due to several reasons:
      i. All changes must be coordinated with MUS schools (one software system).
      ii. The budget must be submitted by 3 July.
      iii. The MUS system start with our submission in 3 July, but OHCE does not approve it until Sept. and we cannot change any entries between those times.
      iv. We can analysis and prepare changes for cuts and fixes over the summer and submit them in Sept.
   d. What you can expect:
      i. More involvement in advising and prep to submit budget.
      ii. More visibility and better view of your budgets, plus quarterly finance position reports from CFO.
      iii. Budget cuts.
      iv. SPAlI and EBC results implemented
2. **FY21 BUDGETS:**

   a. Expect no more money than in FY 20:
      i. We overspent in FY 20 and enrollment is expected to be down
      ii. For every 1% drop in enrollment that equates to $200K in revenue
      iii. Right now we are down 13% from last year, things can change
      iv. FY20 financial position is short as announced by Chancellor and CFO
      v. Cuts will be in FY21 budgets and done in phases due to:
         1. They will be incorporated in phases with discussions with the university.
         2. SPAII results analyzed and implemented
         3. EBC recommendations and what the Chancellor approves
         4. MUS timelines for submission

5. **DARLENE HERT**

6. **KURT TOENJES and DAVID KENDRICK**

   TopHat Features: https://tophat.com/features/
   TopHat 3-minute video: https://www.youtube.com/watch?v=A1UQtcDIOeQ

Meeting adjourned 3:00 PM