FACC MEETING
April 16, 2018

MINUTES

PRESENT: Dr. Ronald Larsen, Dr. Robert Hoar, Dr. Matt Redinger, Dr. Joy Honea, Dr. Salem Boumediene, Dr. Keith Edgerton, Dr. Kurt Toenjes, Dr. Suzette Nynas,

Minutes: By Connie Nelson, Administrative Associate in the Provost Office

Order of Business:

Agenda Item 1: March 19, 2018 minutes – Approved

Continuing Issues:

Agenda Item 2A: True hybrid courses ("Hyflex" course design).
Joy reported the take away from the hyflex workshop that she and 5 others attended at San Francisco State:

- It is not twice the work to develop but 3 times the work to develop it, but once in place it will be worth it.
- It is very flexible, they operated it by completely instructor driven.
- The philosophy is the students can be fully online or face to face or move back and forth.
- If no one shows up for the face to face, it is synchronized and they use zoom. Our eLearning would not consider this to be best practices. We cannot require synchronized movement from our students.
- The weakness to the seminar is the question was not answered for MSUB. Incentivize face to face students that do not penalize online students.
- Salem has been doing a pilot in COB in an advanced class that seems to be working out well. Joy thinks we should provide the opportunity for synchronization but we would be building lecturettes for online students. Possibly registering for one class and operate it as a synchronized class at a 600 level.
- Discussion continued about different scenarios for student participation. Bob said change the fee structure and assess a small tech fee to cover the costs of the programs. Joy reported that Sue said that this will not happen.
- Equivalent outcomes not equivalent experiences is the hyflex definition.
- Keith said this is conversation for the Academic Senate not the FACC.
- Joy said the work is extremely intensive at the beginning so this is a workload issue which is an FACC issue. The investment in faculty will be needed.
- We can compensate faculty on the front end by developing the courses.
- Continuing item.

Agenda Item 2B: Distribution of the compression funds.

- Bob said the 2018 data is available if requested.
- Joy expects to have compression funds to distribute, she wants to know if the old system will be used for the distribution.
- Kurt said a committee was formed and the issues were discussed but no concrete new plan was developed.
- Discussion about setting some funds aside regarding gross inequity pay for some faculty, i.e., Matt Queen.
- Joy wants to look at the newest data to determine if anything can be tweaked.
- Continuing Item.

Agenda Item 2C: Inventory of non-salary benefits of being on faculty.

- Nothing to report.
- Continuing Item.

Agenda Item 2D: Faculty performance review materials – Implementation of Digital Measures

- Nothing to report.
- Continuing Item.

Agenda Item 2E: Revision and standardization of student course evaluation instruments.

- Still operating under the old system. The admins have to type the student comments until the new system is operational.
- Michael asked Joy to look at the new system and she will do this soon. The faculty have to review it as well.
- If we use the system do we have to use exactly what Bozeman uses? The answer to this right now is no. Michael thinks there can be several instruments used at one time. We can join onto Bozeman's contract at a reduced rate.
- The faculty needs to see it. Single instrument for both campuses. Both sides have to agree to this. Talk about this over the summer and get feedback from the faculty when they are back on contract.
- Cell towers will be installed on two buildings to aid in cell phone and internet use in classrooms.
- Figure out what we want and get with Michael to see if it is feasible.
- Continuing Item.

Agenda Items 2F & G: Paul Pope and Ana Diaz rank advancement application appeal.

- Committees formed, some choices for the ad hoc declined the offer.
- For Paul Pope: Rakesh Sah, Matt McMullen & David Butler.
- For Ana Diaz: Ken Miller, Jen Lynn & Tom Lewis.
- Continuing Item.

New Issues/Business Before the FACC:

Agenda Item 3A: Summer teaching and enrollment update.

- The questions brought up at the department chair meetings, is there a way to standardize who gets a stipend, who initiates it and the amount paid for each.
- Enrollment issues were dominate.
- For a Lecturer, 5 is the number of students needed for minimum wage pay. What information is needed for a course to run and for the pay amount?
- The Deans are gathering together what they want to talk about. Bob expects everything to be similar to last year.
- The department chairs need to know sooner rather than later who is going to teach summer courses because of staffing and student needs. The faculty will not decide whether or not to teach the class until they know the pay.
- Bob will try and speed the process along because of pressing needs for some student's schedules.
- Bob said to hold the line at 12 and possibly fix it next year.
- Discussion occurred about different scenarios around different enrollment numbers and pay scales. The grad courses are typically low enrolled in the summer but it keeps the students on track for graduation.
- The department chairs are waiting on answers.
- Prediction of when the decisions will be made: No definite date from Bob right now.
- Continuing Item.

Adjourned: 3:30

Next Meeting: May 7, 2018
2:00 – 3:30 p.m.
CCR