

# FACC MEETING

October 17, 2016

## MINUTES

PRESENT: Dr. Bob Hoar, Dr. Joy Honea, Dr. Matt Redinger, Dr. Keith Edgerton, Dr. Ken Miller, Dr. Paul Pope, Dr. Salem Boumediene, Dr. Kurt Toenjes, Ms. Terrie Iverson

Minutes: By Connie Nelson, Administrative Associate in the Provost Office

### Order of Business:

- October 3<sup>rd</sup> Minutes approved.

### Continuing Issues:

Agenda Item 2A: MFD/tenure clock policies. (Dr. Emily Arendt, AP, History Dept.)

Joy got a copy of the memo from the department chair to the dean requesting Dr. Arendt be given modified duties for the 2016-2017 AY. The memo states Dr. Arendt must submit a response by January 13, 2017 if she does not want to stop the tenure clock; otherwise, the tenure review will stop for one academic year. An informal review with the chair would be beneficial to maintain her momentum toward the tenure review process.

- Continuing Item.

Agenda Item 2B: Array of ranks and titles sub-committee report.

Next step after letter is finalized, it will be distributed to the faculty.

- The association will need a first and second reading per the CBA. After second reading the document will become effective until the next bargaining period.
- Continuing Item.

Agenda Item 2C: Methods for determining appropriate class size.

Joy brought this up to see if it was a Senate issue or a workload issue.

- Senate was split on this issue, no resolution at Senate.
- One case may be an FACC issue where the Chair and Dean do not agree.
- Discussion on various possible scenarios to adjust cap sizes in the future.
- Adjusting the cap is a union issue.
- Bob will ask about the Banner issue of the cap size becoming historical when raised for one semester.
- Continuing Item.

Agenda Item 2D: Dual credit payment policy.

- A draft MOU was given to the Committee for discussion.
- Keith is working with a single instructor teaching 2 different courses which the MOU does not address.
- The MOU does not describe what the liaison does when dollars are involved and when travel may be involved.
- Keith thinks this MOU covers the essential more common issue(s).
- Joy wants clarification on the one instructor developing 2 different courses. Add the course or individual instructor into the first line.
- Payment amount and dates should be indicated on the ETF. Mentoring goes through the entire course.
- Matt will add two sentences to the draft MOU.
- Continuing Item.

Agenda Item 3A: Student contact hours vs. credit hours for lab and studio courses.

- All labs are 1 credit, and run for 3 hours on main campus, 3.5 hours at City College.
- The problem is for both students and faculty.
- Group discussion on different scenarios.
- Some sort of formula needs to be developed for payment to fit the number of contact hours.
- Bob will look at the issue some more and will be addressed at the next meeting.
- Continuing Item.

Agenda Item 3B: CBA language for “meritorious” performance and clarity of post-tenure review evaluation criteria.

- A memo was sent out to the DRTC chairs requesting additional criteria, specifically for post-tenure reviews.
- Biology did add in their guidelines what would be meritorious, they would have to excel in all 3 areas.
- Most DRTC guidelines did not contain criteria for post-tenure meritorious ranking.
- Must have excellence in service, scholarship and teaching.
- Bob thinks it is necessary for all DRTC’s to be specific on the criteria required for all levels of ranking for post-tenure reviews.
- Bob thinks inserting promotion eligible and meritorious bonuses should be outlined in the department guidelines.
- Bob wants the standard of measure to be what does meritorious mean?
- Bob will bring back the data from the submitted guidelines.
- Continuing Item.

Add to the agenda list for the November 7<sup>th</sup> meeting:

1. Distribution of the compression funds.
2. Cox Fellowship Nominations.

Adjourned: 3:47 p.m.

**Next Meeting:** November 7, 2016 - CCR  
2:00 – 3:30 p.m.