

FACC MEETING
March 14, 2016

MINUTES

PRESENT: Dr. Mark Nook, Dr. Tony Hecimovic, Dr. Michael Barber, Dr. Matt Redinger, Dr. Paul Pope, Mr. Mike Campbell, Dr. Joy Honea, Dr. Keith Edgerton

Minutes: Recorded by Connie Nelson

Order of Business:

Agenda Item 1: Review of minutes from meeting on February 22, 2016.

Mark pointed out on page 3 of the minutes agenda item 2C has agenda item 2D combined with it and needs to be split up. This will be corrected and sent out to the members of the FACC. Otherwise, the minutes stand.

Agenda Item 2A: Non-teaching functions served by faculty – software.

Michael said he and Bob will bring the software discussion to both campuses and the Academic Senate to make sure everyone is on board with all the electronic issues. Then it will go out for purchase. The 3 academic union groups have to agree to the process before the purchase.

- Pilot one year ago CAHP submission of promotion and faculty evaluations with DRTC & URTC involved in the process.
- Digital measures can do all the tenure process. Michael is not sure about the extent of Sedona's capabilities in the tenure process.
- Suggested to start out in a pilot mode next year and move out as the language elements get changed in the CBA.
- Continuing item.

Agenda Item 2B: FMLA leave implications (FA requested).

Trudy was asked to put together some estimated costs for the FACC. Due to the BOR meeting, the projected costs are not available for this meeting. Closure before the end of the academic year.

- Continuing item.

Agenda Item 2C: Array of ranks and titles.

Tony reported for both campuses. Foresee difficulty with aligning across the 2 campuses with teaching loads, teaching expectations and scholarship being so different. Next meeting is on March 22nd hopefully, get some resolution at this meeting. One question presented is how do we make sense of one seamless process with such different campus expectations? Example is what about Lecturers with terminal degrees that Bob doesn't want and we have some? The total workload vs. the teaching load. Having the teaching, scholarship and service component could have unintended consequences with both pros and cons.

- A report will be brought back to the FACC before the end of the semester.
- Continuing item.

Agenda Item 2D: Proctoring of online exams.

A notice will be sent out about the meeting topics Bob is putting together for Wednesday afternoons.

- Continuing item.

Agenda Item 2E: Chair Summer Stipends in CAS.

ETF's are being generated for the summer department chairs with the old amount of stipend on them. What is the process for this?

- Mark will contact Bob about getting the department admins up to date.
- Continuing item.

Agenda Item 3A: Credit for Prior Service (only new).

Tony said nothing has happened since the last meeting. He & Bob were to put a document together but with BOR meeting and spring break this has not been addressed.

- Continuing item.

Agenda Item 3B: Overload Policy.

Fall registration opened up today and classes are being filled and the question is what will be paid overload and what will not. Bob has not approved/disapproved the requests and 4 emails were sent regarding gen ed classes and no response yet. Mark will talk to Bob about this issue.

- Continuing item.

Non-Agenda New Business:

Mike asked for guidance on possibly having department chairs that are not tenured and not a full professor. Is it okay?

Group decision: No, especially for non-tenured faculty because of the teaching, scholarship & service requirements for tenure and the time component required for department chair duties that would cause something to suffer. Completed item.

Commencement is Mother's Day weekend. How is the academic calendar made? There have been problems associated with late registration in the fall and then spring break. The registrar's office sets the calendar, and reserving the Metra requires a minimum three-year advanced commitment. No recommendations requested, only discussion.

Mark said at the BOR meeting they found out performance based funding \$760K to be spent by June 30th, because it is in this biennium they will let us carry it over to next year. This will be discussed at UBC to explain the process how to use the one time funds as part of the 2016-17 budget. Completed item.

Adjourned: 4:00 p.m.

Next FACC meeting: March 28th at 2:30-4:00 p.m.
CCR