

FACC MEETING

July 11, 2016

MINUTES

PRESENT: Dr. Mark Nook, Dr. Bob Hoar, Dr. Michael Barber, Dr. Joy Honea, Dr. Kurt Toenjes, Dr. Paul Pope, Mr. Michael Campbell

Minutes: By Connie Nelson, Administrative Associate in the Provost Office

Order of Business:

Agenda Item 1: May 23, 2016 Minutes approved.

Continuing Issues:

Agenda Item 2A: Non-teaching functions served by faculty - Digital Measures:

- Bozeman legal is negotiating Montana issues with Digital Measures.
- Connection with Bozeman is the reason we went with Digital Measures.
- Digital Measures is basically a portfolio database for faculty, designed to pull reports out for departments; university-wide assessment & accreditation; retention & promotion data will also be available.
- This started out when the FA asked for a software package to track workload outside of teaching loads they were not being paid for, that faculty and administration could access.
- Having Digital Measures will be good for probationary faculty, it will enable them to populate the database with useful and required information.
- Built CV's can be exported onto the webpage of the department.
- Completed Item.

Agenda Item 2B: MFD/tenure clock policies.

- Still in a holding pattern. Joy said we have been asked to wait until fall.
- Continuing Item.

Agenda Item 2C: Array of ranks and titles sub-committee report.

- Committee is waiting until fall when faculty return.
- Looking at this Friday for a MYTCFA meeting to discuss this. Scheduled for July 15th at 3:00 p.m.
- Continuing Item.

Agenda Item 2D: Draft additional compensation policy.

- Bob said show to City College then move to completed.
- Continuing Item for now.

New Issues/Business Before the FACC:

Agenda Item 3A: Future Meetings.

- August 17th 2:00-3:30 p.m., reserve the CCR.
- Regular fall meeting schedule decided. The 1st and 3rd Monday's, with September 12th being the first meeting for the fall semester.
- Completed item.

Non-Agenda Items:

- Bookstore book order issues discussed. Opt in or opt out for faculty to respond seems to work best. This would apply to the federal audit compliance policy.
- Discussed at BOR: Look at program reviews to improve academic programs at a local level. Allow departments to respond to trends.
- Continue to work with CC group so possibly the FACC will need to meet again later this summer.
- University Convocation will be August 23rd followed by the university-wide BBQ.
- John Gardner will be here August 24th & 25th all day event.

A letter was received from Department of Education which stated they are going to do a policy review on MSUB.

- They asked and received data linked to Title IV (the Higher Education Act), attendance procedures and record keeping. Some of this will be focused on our online policies and procedures.
- The Dept. of Education was audited 2 years ago and cited for not accessing the online attendance for those who receive financial aid. The auditors did raise the question about the attendance.
- D2L has done a good job of data recordkeeping.
- Mark said we need to pull specific data out of D2L, specific student progress, gradebook, financial aid use and submissions.
- Pulled data on 15 students for purely financial aid reasons.
- They care about activity on D2L, did the student do what the syllabus stated to do.

Adjourned: 3:00 p.m.

Next Meeting: August 17, 2016
2:00 – 3:30 p.m.
CCR